

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM COMMUNITY CENTER COUNCIL CHAMBERS IN SALEM SOUTH DAKOTA ON MONDAY, SEPTEMBER 12, 2022, AT 6:01 P.M. FOLLOWING THE 6:00 P.M. PUBLIC HEARING.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, and Janet Karel present. Trent Bruce & Jacob Morris of DGR Engineering; Melanie Fiferlick; Sheldon Jensen, SMGA; and David Swier, SECOG, were also present.

Council member Mary Jo Heiberger was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Harris, second Karel, carried, to approve the minutes of August 8, 2022; August 24, 2022; August 29, 2022, and September 6, 2022, as written.

Motion Rayman, second Mayrose, carried, to approve the following reports: Finance report stating a balance of \$6,530,407.33 for all funds and includes all investments and cash on hand; sewer pumpage of 7,830,000 gallons; water pumpage of 4,413,000 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Harris, carried, to approve the police report filed by the McCook County Sheriff Department.

Public comment (SDCL 1-12.1):

Melanie Fiferlick was present to update the Council on the Crazy Day/Vendor Fair event held on Friday, September 9th & Saturday, September 10th.

In the absence of Foreman Weber, Finance Officer Heumiller presented (2) quotes on a Monroe V-Box Spreader from Northern Truck Equipment Corp. Cost of new build Model MCV-168-84-56 \$32,316.00 with a projected delivery time of 390 days. Cost of a new Model MCV-168-84-56 Stock Unit being sold as first come first service \$28,331.00.

Prior discussion was to place this on the 2023 Budget using Equipment Capital Outlay to finance the equipment. Consideration on the immediate purchase of the in-stock model in 2022 using the same means of finance.

Motion Mokros, second Mayrose, carried, to purchase the new Model MCV-168-84-56 Stock Unit for \$28,331.00, using Equipment Capital Outlay to finance the purchase in 2022.

City engineers, Jacob Morris and Bruce Trent provided a written update on projects and recommended the following for approval or discussion:

- Recommending approval of 2022 Street Project: Twedt Construction Change Order #1 - \$3,400.00 (tree removal) and Pay Request #1: \$89,646.48.

- 2021 Storm Sewer Project: punch list is not complete, and seeding is to be complete after 9/16/2022 Homecoming parade. Liquidated damages as of 9/9/2022 are at \$27,000.
- CIP - Phase 2 Infrastructure project will need to be placed on the State Water Plan (10/1/2022 application deadline), and SRF funding applications due 12/31/2022.
- Water System Study timeline pushed back due to storm cleanup, but testing is finished and waiting on results from the state lab.

Motion Rayman, second Harris, carried, to approve 2022 Street Project: Twedt Construction Change Order #1 - \$3,400.00 (tree removal) and Pay Request #1: \$89,646.48.

Motion Mokros, second Karel, carried, to place CIP - Phase 2 Infrastructure project on the State Water Plan by the 10/1/2022 application deadline, and SRF funding applications due 12/31/2022.

Finance Officer Heumiller reviewed information on a radar feedback sign. \$8,000 is in the 2022 Budget for a sign to be placed on Hwy 81 north of town. Heumiller stated she talked with SD DOT, and they recommended EV15 FM Solar Powered Driver Feedback sign from Sign Solutions. It meets DOT specs and used by other communities. Cost of sign with posts \$5,064.58.

Motion Karel, second Rayman, carried, to purchase the recommended EV15 FM Solar Powered Driver Feedback sign from Sign Solutions. Cost of sign with posts \$5,064.58.

Heumiller explained the Plat for Streff's Tracts 1A & 1B was not ready due to the city's infrastructure location wasn't established by the survey company, so will be presented at a future meeting.

Wittmeier Addition Plat Revision was reviewed. Plat is a correction to the original Wittmeier Plat. Planning Commission recommends the approval of the plat.

Motion Rayman, second Harris, carried, to approve the following Plat Resolution.

CITY COUNCIL

Be it resolved by the City Council of Salem, South Dakota, that the plat known and described as "Lot 1A of Wittmeier Addition, an addition to the City of Salem, McCook County, South Dakota" is approved and that the City Finance Officer of the City of Salem, South Dakota is hereby directed to endorse on such Plat a copy of this plat a copy of this resolution and certify the same hereon.

Dated this 12th day of September 2022.

Glenda Blindert
Mayor

MUNICIPAL FINANCE OFFICER

I, the undersigned, the duly appointed, qualified and acting municipal finance officer of the City of Salem, South Dakota hereby certify that the above resolution is a true and correct copy of the resolution adopted by the City Council of Salem, South Dakota at a meeting held on 12th day of September 2022.

Municipal Finance Officer
Salem, South Dakota

Sheldon Jenson, SMGA, gave an update on Salem Economic Development happenings.

Committee reports.

Motion Mokros, second Harris, to approve the following claims:

Payroll: Mayor/Council \$929.98; Finance Office \$6455.30; Streets \$2186.63; Restricted-Use Site \$1078.80; Regulation & Inspection \$101.50; Summer Rec \$224.75; Pool \$12,317.52; Park \$2597.53; Armory \$3934.30; Storm Sewer \$588.89; Water \$1947.45; Sewer \$1660.70; Payroll Taxes \$2499.34 ; Retirement \$1191.73.

Claims:

VENDOR	DESCRIPTION	AMOUNT
Affordable Auto Body	May 12th Storm Sweeper Glass	4,453.40
AGC of South Dakota, Inc	CDL Train the Trainer Course	400.00
American Legion	Legion Rent: Council Meeting	100.00
Aubyn Schmidt	Training Reimbursement	107.50
Bankwest Insurance	Insurance Premium SVFD	1,869.88
Barco Municipal Products Inc	Barricades & Locate Flags	617.48
Bray Sales Inc	Positioner - WTP	1,659.74
Central Farmers Co-Op	Diesel , Quick Lift	571.82
Century Business Products	Doc Management & Copier Contracts	147.39
Cintas Corporation No. 2	Rug Service City Hall	122.60
CNA Surety	Employee Bond	120.00
Core & Main LP	Water Couplings/SE & ST/SE Covers	2,097.18
Dakota Pump & Control Inc	2022 Annual Inspection Agree.	940.00
DETCO	Armory/Parks: Cleaning Supplies	2,239.37
GovOffice	GovOffice Website Hosting annual fee	960.00
Grainger Inc	Parks: SB Scoreboard	187.13
Griese Law Firm, P.C.	Attorney Fees Nuisance	55.56
Hawkins Inc	Pool Chemicals	2,170.17
Infotech Solutions LLC	Computer Contract & New Server Setup Fee	1,738.00

Interstate Power Systems Inc	WTP Generator/Repair Contract	1,141.30
J & L Supply	Streets: Weed Control Chemicals	255.60
Jackson Schmidt	Training Reimbursement	119.16
James Lentsch	May12th Storm Tree Stumps	1,120.00
Jayden Doane	Training Reimbursement	108.00
Shea Klinkhammer	Training Reimbursement	107.50
Knife River- South Dakota	Streets: Asphalt 12.15 Ton	850.50
Koch, Julie	Armory Rent Reimbursement	350.00
Elana Krutsinger	Training Reimbursement	62.50
Olivia Krutsinger	Training Reimbursement	90.00
Lexie Lunders	Training Reimbursement	253.10
Main Street Designs Inc	7 - Snowflake Christmas Display May 12th Storm	3,355.00
Maynards Salem	Pool Merchandise/Supplies	271.86
MC&R Pools Inc	Pool Chemicals/ Pool Vacuum	4,204.20
McCook County Auditor	Law Agreement	7,323.00
Michael Todd & Company Inc	Sweeper Broom (2)	353.20
MidAmerican Energy Co	Utilities	57.73
MidAmerican Research Chemical	Lagoon Chemicals	1,003.05
New Century Press Inc	August Publishing	336.30
Paul Watkins	Training Reimbursement	92.50
Pulse Electric Inc	July 5 Storm Armory Safety Inspection	153.06
RBS Sanitation Inc	Residential Contract/City Cleanup	8,981.00
Salem Lumber Co	July 5th Storm Repairs/Curb Paint	442.54
Salem Water Works	Utilities	558.11
Schoenfish & Co Inc	FY2020&FY2021 Audit	11,750.00
Sd Dept Of Transportation	Outdoor Advertising Renewal	48.00
Sd Municipal League	SDML Annual Conference Registration	100.00
Sd Public Health Laboratory	Water Testing Fee	30.00
South Dakota One Call	Locates	51.45
Southeastern Electric	Utilities	124.83
Spoelstra, Memphis	Deposit Refund	3.94
Sturdevant's Salem Inc	Supplies: Parkes/Streets/Water	120.07
T & C Pit Stop Inc	Fuel: Aug 2022	589.16
Tony Watkins	Training Reimbursement	92.50
TrioTel Communications Inc	Utilities	286.46
Twedt Construction Co Inc	Lease 501 W Hollister Ave	650.00
USABluebook	Water Pipe locator wire	134.64
Xcel Energy	Utilities	10,204.60
Zapp Hardware	Supplies: armory/park/water	51.93
Claims Pre-Approved:		
Asphalt Surfacing Company	Slurry Seal Project PPE#1	52,632.72
Sam's Club	Pool Merchandise	221.64
Verizon Wireless	Utilities	126.69

Bethany Rayman	Deposit Refund	14.26
Jacqueline Schmidt	Deposit Refund	36.78
Nathen Emmons	Deposit Refund	51.96
Twedt Construction Co Inc	Lease 501 W Hollister Ave	650.00
SAAFE LLC	SB Bleacher Repairs	4,365.00
ACH		
State Of South Dakota	Sales Tax Collected August	676.62

Motion Mokros, second Rayman, carried, to approve Resolution 2022-16 Resolution of Necessity for the 2022 Street Project – driveways & carriage walk.

Motion Harris, second Rayman, carried, to approve Resolution 2022-17 Resolution setting 2023 Water Fees.

Motion Mokros, second Harris, carried, to approve Resolution 2022-18 Resolution setting 2023 Garbage fees.

Motion Karel, second Mokros, carried, to approve Resolution 2022-19 Proposed Resolution of Necessity: 2022 Street Project (Judy Reif driveway).

Motion Mayrose, second Rayman, carried, to approve the automatic supplement of the 2022 budget using insurance proceeds as follows:

APPROPRIATION

GENERAL FUND:

101-431.1-425.06	Street - Storm Repairs May 12th	\$	1,917.29
101-431.6-425.06	Street Lighting - Storm Repairs May 12th	\$	4,226.48
101-452.1-425.06	Parks - Storm Repairs - May 12th	\$	3,019.24
101-456.1-425.06	Armory - Storm Repairs May 12th & July 5th	\$	150,077.28
Total Appropriation			\$ 159,240.29

SOURCE OF FUNDING

General Fund

101-000.0-391.04	Compensation Loss/Damage Capital Assets	\$	159,240.29
Total Revenue/Cash			\$ 159,240.29

Motion Rayman, second Mokros, carried, to acknowledge FY2020 & FY2021 Audit Report from Schoenfish & Co Inc and accepted by SD Legislative Audit.

At 7:00 pm a Public Hearing was held to consider the application of South Eastern Development Foundation for a Variance to build a 50' x 46' (includes 22' garage) house 14' from the east property line instead of the required twenty (20) foot. Legal description of property is S145' of Lot 1; Blk 32; First Addition, Salem, McCook County, South Dakota. Site address is 300 W Essex Ave.

David Swier of SECOG was present to answer any questions. Zoning Administrator Heumiller explained due to the size of the lot, a 6’ variance was needed to fit the Governor’s House on the lot. Drawings were reviewed by the Council.

Motion Mokros, second Harris, carried, to approve the application of South Eastern Development Foundation for a Variance to build a 50’ x 46’ (includes 22’ garage) house 14’ from the east property line instead of the required twenty (20) foot. Legal description of property is S145’ of Lot 1; Blk 32; First Addition, Salem, McCook County, South Dakota. Site address is 300 W Essex Ave.

2023 Budget Review: Discussion points were on special budget requests and reserve allocations.

Capital Outlay: city equipment, vehicles, sweeper, fire truck - \$210,000

Reserves: street projects, park pavilion/restrooms, armory renovation, computer equipment - \$428,000.

Motion Mokros, second Rayman, carried, to approve the First Reading of Ordinance No. 667 – the 2023 Appropriation Ordinance.

The total 2023 Budget by Fund is:

General Fund \$1,676,280.00; Gross Receipt Tax Fund, \$9,700.00; Street Assessment Fund, \$170,000.00; Storm Sewer Fund \$35,000.00; Storm Sewer Debt Retirement \$35,000.00; Water Fund \$428,270.00; Water Debt Retirement \$84,300.00; Sewer Fund \$180,113.00; and Sewer Debt Retirement \$114,700.00.

Total 2023 Preliminary Appropriation Budget is \$2,733,363.00.

Discussion was held on financing the new community building and armory personal property. Heumiller explained the city currently has a \$3.4 million debt limit. Sales Tax bonds through SD Rural Development would count against the city’s debt limit, whereas Certificate of Participation/Lease bonds do not. Tom Gimmond of Colliers Securities will be present at the September 26th meeting to discuss the Certificate of Participation/Lease bonds.

Heumiller provided a personal property inventory.

Motion Mayrose, second Mokros, carried, to declare the following list of items junk and are determined is no longer necessary, useful, or suitable for the purpose for which acquired, and to sell or destroy with the building.

SALEM PERSONAL PROPERTY SURPLUS & JUNK

DESCRIPTION	QTY
PLATES:	
14" / 12" / 11" / 9" / 6"	770
(9 X 12") Platters	17

DESCRIPTION	QTY
EQUIPMENT:	
Bleachers - Folding	3
Bangboards	6

