

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, SEPTEMBER 10, 2024, AT 6:00 P.M.

Council President Ron Mayrose called the meeting to order with Council Members Doug Mokros, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Public Works Supervisor Dustin Weber; Jacob Morris of DGR Engineering; Chris Fields and Tyler Tordsen of SMGA; and Jason Bell were also present. Justin Lovell, McGough Project Manager, and Gladys Peterson, ISG Project Manager, joined the meeting via TEAMS at 6:40 p.m.

Mayor Glenda Blindert was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: Rayman – Item M2 – Brewery Special Event License.

Motion Rayman, second Mokros, carried, to approve the agenda.

No one was present for public comment (SDCL 1-12.1).

Motion Mokros, second Karel, carried, to approve following consent agenda items:

- The minutes of August 6, 2024, and August 26, 2024, as written.
- Finance report stating a balance of \$8,747,514.52 for all funds and includes all investments and cash on hand; sewer pumpage of 11,100,000 gallons; water pumpage of 4,666,000 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated September 10, 2024.

Payroll: Mayor/Council \$1529.98; Finance Office \$12982.27; City Hall \$48.10; Streets \$5223.62; Restricted-Use Site \$1486.76; Regulation & Inspection \$594.49; Mosquito \$198.73; Pool \$15962.35; Park \$7305.05; Storm Sewer \$918.44; Water \$6877.56; Sewer \$3227.31; Payroll Taxes \$4206.14; City Share: Health \$6283.80; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$2227.64.

Claims:

VENOR	DESCRIPTION	AMOUNT
Aubyn Schmidt	Training Reimbursement	88.85
Bray Sales Inc	WTP Valves	3,024.12
Brian Mentele	Travel Expense Reimbursement	42.00
Cardmember Services	Chlorine Testing Supply	3.82
Catalis Public Works & Citizen	Website/ Annual Hosting Fee	1,995.00
Central Farmers COOP	Diesel, LP, Supplies	708.34
Century Business Products	Doc Management Agreement	177.87
Cintas Corporation No. 2	Rug Services	137.90
CNA Surety	Employee Bond	120.00
Consolidated Water Solutions	WTP Filters	2,431.35
Core & Main LP	Marking Paint	1,836.34
Dakota Hardscape Supply	100 YDS Play Ground Chips	4,800.00

Dakota Mainstem Regional Water	FY2023-24 Membership Dues	1,112.47
Dakota Pump & Control Inc	2024 Inspection Contract	1,162.25
Dakota Supply Group	WTP Valves & Supplies	928.34
DGR Engineering	Engr Services: Industrial Area Proj & Streets	54,116.61
Ecklein, Addison	Training Reimbursement	238.47
Erickson, Aubrynn	Training Reimbursement	119.23
GeoTek Engineering & Testing	Project Testing: Comm Center	4,774.00
Gessner Welding Inc	PTO MOWER (SHAFT/BEARINGS)	465.65
Gilbertson, Haley	Training Reimbursement	282.23
Grainger Inc	WTP Supplies	248.43
Harve's Sport Shop	Home Plate: Baseball Field	414.94
Hawkins Inc	WTP Chemicals	10,624.35
I & S Group, Inc	Professional Serv: CHall/Com Center	6,520.00
Infotech Solutions Llc	Computer Services	616.50
Interstate Power Systems Inc	Generator Service Contract	804.00
Iron Wheel Sales & Service Inc	Water Tower	44.38
Jackson Schmidt	Training Reimbursement	88.34
Maynards Salem	Pool Merch/ Water Supplies	193.51
MC&R Pools Inc	Pool Chemicals & Testing Suppl	1,981.11
McCook County Auditor	Law Agreement	8,168.00
MidAmerican Energy Co	Utilities	28.69
Morgan Theeler LLP	Attorney Fees	2,946.00
Muth, Maria	Training Reimbursement	119.23
New Century Press Inc	Aug Publications	207.52
Pheasantland Industries	PW Bldg Signs/Logo Stickers	329.44
Quill Corporation	Office Supplies	53.85
RBS Sanitation Inc	Garbage Contract	8,825.04
Salem Lumber Co	Supplies: Parks/WTP	161.67
Salem Water Department	Utilities	1,459.85
Sanitation Products Inc	Sweeper Repair Conveyor Belt	4,624.15
Schmidt, Owen	Training Reimbursement	119.75
Sd Dept Of Transportation	I-90 "SALEM" Signs	48.00
Sd Municipal League	SDML Conference Registration	200.00
Sd Public Health Laboratory	Testing Fees	340.00
SDWARN	Donation	500.00
Sioux Falls Area Humane Society	5289	104.95
South Dakota One Call	Locates	46.20
Southeastern Electric	Utilities Less Cap Credits	216.04
Sturdevant's Auto Value Salem	Supplies: Park/Water/WTP	215.42
Total Stop	Fuel Purchases	508.40
Triotel Communications Inc	Utilities	238.12
Us Postmaster	Postage UB Bills	672.00
Waldner, Caleb	Training Reimbursement	119.23
Xcel Energy	Utilities	10,838.42

Zapp Hardware	Supplies: Pool/Rubble/Sew/Park	237.78
Zapp, Breana	Training Reimbursement	246.73
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
	Pool Web: Chlorine Testing (less CC Cash)	3.82
CLAIMS PRE-APPROVED:		
James Wahle	Deposit Refund	6.52
Sarah Moeller	Deposit Refund	93.30
Sams Club	Pool Merchandise	85.96
Verizon Wireless	Utilities	128.61
ACH		
STATE OF SOUTH DAKOTA	Sales Tax Collected August	786.73

PW Supervisor Weber presented the following items:

- Discussion on Jefferson Ave (Adams to ½ blk east of Idaho). The consensus of the Council is to scarify this fall and instruct DGR to include this area in the 2025 Street Project.

Engineer Report:

Industrial Area Project:

Recommend approval of Pay Request #5- T&R Contracting Inc: \$517,673.53 – for work completed to date of pay request.

2022 Street Project:

Recommend approval of Change Order #3: Contract increase of \$4,019.92 and Pay Request #9 (final) – Twedt Construction \$165,850.06 contingent upon receipt of final documents in proper form and finalizing punch list items.

The Special Assessment Roll has been filed. A public hearing date/time needs to be set.

2024 Street Project:

Recommend approval of Pay Request #1 – Twedt Construction \$42,603.81 for work to date.

2024 Slurry Seal Project:

Recommend approval of Pay Request #1 (final) – ASTECH - \$64,651.40 contingent upon receipt of final documents in proper form.

Phase II Street & Utility Improvement Project Update.

Water Treatment Plant Update.

Flood Mitigation: Two stakeholders’ meetings have been held, currently working with SECOG, SD OEM, and city staff to perform a Benefit Cost Analysis. Application deadline is May 2025.

Motion Mokros, second Rayman, carried, to approve Industrial Area Project Pay Request #5- T&R Contracting Inc: \$517,673.53.

Motion Harris, second Rayman, carried, to approve 2022 Street Project Change Order #3: Contract Increase \$4,019.92 and Pay Request #9 (final) – Twedt Construction \$165,850.06 Contingent upon receipt of Final Documents in proper form and finalizing punch list items.

The special assessment roll for the 2022 Street Project has been filed with the Finance Officer: Public Hearing will be at 5:00 p.m. on Tuesday, October 8, 2024, in the McCook Central School DDN Room.

Motion Mokros, second Rayman, carried, to approve 2024 Street Project Pay Request #1 – Twedt Construction \$42,603.81 for work to date.

Motion Rayman, second Karel, carried, to approve 2024 Slurry Seal Project Pay Request #1 (final) – ASTECH - \$64,651.40 contingent upon receipt of final documents in proper form.

OTHER PROJECTS

City Hall/Community Center: Justin Lovell, McGough Project Manger, and Gladys Peterson, ISG Project Manager joined the meeting via TEAMS.

Motion Rayman, second Mokros, carried, to approve McGough Pay Request #5: \$516,582.39.

A note for the minutes: McGough - Change Order #2 approved in August was reduced to \$9,761.09 (\$6,213.06 savings due to size adjustment). City's Contingency.

Discussion was held on McGough's request for Change Order #3: Mechanical Room 112 ceiling: \$6,637.76. The design was for an open ceiling and needs to be raised and enclosed due to equipment in the room.

Motion Mokros, second Karel, carried, to approve City Hall/Community Center Change Order #3: Mechanical Room 112 Ceiling in the amount of \$6,637.76 using contractor contingency.

Discussion was held on McGough's request for Change Order #4: Fire Protection up to - \$23,962.05. Lovell explained the attic system was estimated in the GMP due to quotes still being received from contractors. Discussion was held on a wet system in the attic opposed to the dry system bid: (Contractor Contingency – awaiting ISG approval on the wet system). After discussion, consensus of Council was to stay with a dry system in the attic.

Motion Mokros, second Rayman, carried, to approve McGough's Change Order #4: Fire Protection for the attic (dry system) for \$23,962.05 using contractors' contingency.

Discussion on McGough's Change Order #5 for a canopy over entry way: \$14,306.17 – Super Lumi deck (13' 9" x 3'). The plan drawing showed this canopy in the drawings but no scope in the plans. The Council reviewed a picture and design of the canopy.

Motion Rayman, second Mokros, carried, to approve McGough's Change Order #5 for a Super Lumi deck (13' 9" x 3') canopy over entry way: \$14,306.17 using contractors' contingency.

Surveillance & Security: 4 doors and 8 camera system. City's Contingency – separate contract. A contract from Dakota Surveillance was reviewed. The Council would like to see additional quotes. Heumiller will continue to reach out to companies.

Building: 200 Main Street Demo

G&M Services will start abatement of asbestos the week of September 23rd.

SEDC update provided by Chris Fields. Fields invited the Council to the Colonial Estates Groundbreaking on Friday, September 13th at 8:30 a.m.

Committee Reports.

Ordinance No. 679 was reviewed, a couple of changes will be made and reviewed by the city attorney.

REGULAR BUSINESS

Discussion on request from SD DOT to add a left turning lane on Hwy 81 which will make turning left safer. There will be no parking along Hwy 81. Consensus of the Council was this would improve the safety along Hwy 81.

Discussion on The Brewery’s special event license for Homecoming addition of a Sip-N-Cycle. Motion Mokros, second Harris, to approve the addition of a Sip-N-Cycle to their Homecoming special event license. On roll call five “Aye” (Mokros, Harris, Karel, Schierholz, Mayrose). Rayman abstained. Motion carried.

First Dakota: Intra-Fi program was discussed with the Council. State law requires pledged collateral for every dollar above FDIC back dollars in any banking institution. The Intra-Fi program is a different process to back the city funds in the bank. Current backing is through bonds which would free up dollars to help with other loans within the community. Heumiller stated she reached out to SD Legislative Audit and is awaiting a reply.

Motion Karel, second Harris, carried, to approve the Intra-Fi program with First Dakota if SD Legislative Audit approves.

Tyler Tordsen, Sioux Metro Growth Alliance, addressed the Council on what SMGA has done for the City of Salem, and expressed desire to come up with a way for SMGA to continue to support Salem.

Motion Mokros, second Harris, carried, to approve Frist Reading of Ordinance No. 680: 2025 Appropriation Ordinance.

The total 2025 Budget by Fund is:

General Fund: -----	\$1,964,905.00 (\$197,490 in debt retirement).
Gross Receipt Tax Fund: -----	\$19,200.00
Street Assessment Fund: -----	\$180,000.00
Storm Sewer Fund: -----	\$26,900.00
Storm Sewer Debt Retirement: -----	\$18,010.00
Water Fund: -----	\$452,580.00
Water Debt Retirement: -----	\$140,780.00
Sewer Fund: -----	\$159,763.00
Sewer Debt Retirement: -----	\$200,170.00
Total 2025 Appropriation Budget: -----	\$3,162,308.00

The 2025 Budget does carry a line item for a subsidy payable to McCook County for their contract with McCook County Ambulance Service. The payment is contingent upon the following to be laid

out in a contract or agreement between the City and County:

1. This is a one-year commitment.
2. 12 equal installments paid to county.
3. All other McCook County cities pay their share (excluding Bridgewater).
4. The County needs to pursue a fairer means of finance across the entire county.

Motion Harris, second Mokros, carried, to approve Resolution No. 2024-12: A resolution setting 2025 water rates (\$4.00 base fee and .0004 cent per gallon increase).

Changes to the Personnel Manual were discussed.

Motion Mokros, second Karel, carried, to enter executive session at 8:28 p.m. per SDCL 1-25-2 (1&3).

President Mayrose declared out of executive session at 8:45 p.m.

Next meetings are Tuesday, September 24th (special) and Tuesday, October 8, 2024 (regular).

Motion Mokros, second Harris, carried, to adjourn at 8:45 PM.

Dated this 10th day of September 2024, at Salem, South Dakota.

(SEAL)

Ron Mayrose
President

ATTEST:

Lori Heumiller
Finance Officer

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