

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, SEPTEMBER 5, 2023, AT 6:00 P.M.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Foreman Dustin Weber; Trent Bruce of DGR Engineering; Sheldon Jensen (SEDC); Ray McCorkell and Ken Carlson were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: None.

Motion Mokros, second Rayman, carried, to approve the agenda.

Public comment (SDCL 1-12.1).

Ray McCorkell was present to discuss his concerns with the location of the new City Hall/Community Center, road closure, potential traffic on Hill Street, lighting, noise, drainage in the north ditch, snow removal from the ditch in 2023, and removal of snow from park sidewalks. Council thanked McCorkell for his input and let him know trail system is used throughout the seasons, and ordinance states sidewalks are required to have snow removed.

Motion Mokros, second Rayman, carried, to approve following consent agenda items:

- The minutes of August 8th and August 29th, 2023, as written.
- Finance report stating a balance of \$9,436,344.28 for all funds and includes all investments and cash on hand; sewer pumpage of 8,790,000 gallons; water pumpage of 4,260,000 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated 9/5/2023.

Payroll: Mayor/Council \$1014.98; Finance Office \$7219.00; City Hall \$22.90; Streets \$3794.62; Restricted-Use Site \$1343.24 ; Regulation & Inspection \$42.60; Mosquito \$114.39; Summer Rec \$216.40; Pool \$13278.46; Park \$4334.60; Storm Sewer \$641.13; Water \$2865.33; Sewer \$2431.75; Payroll Taxes \$2736.60; City Share: Health \$8021.88; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1272.38.

Claims:

VENOR	DESCRIPTION	AMOUNT
Asphalt Surfacing Company	2023 Slurry Seal Contract	75,693.35
Aubyn Schmidt	Training Reimbursement	88.85
Gary Bender	Sewer Rebuild 2 Manholes	1,916.00
Cameron Howard	Haul Sweeper for Repairs	450.00
Central Farmers COOP	Diesel Fuel Supply	427.11
Century Business Products	Doc Management & Copier Maintenance Contracts	188.98
Cintas Corporation No. 2	Rug Service	68.95
Consolidated Water Solutions	Water WTP Filters	1,423.20

Core & Main LP	Distribution Supplies	4,219.15
Dakota Pump & Control Inc	Sewer Sewer Lagoon Lift Station	3,826.54
DGR Engineering	Engr 2022 ST Project/ST-SE Proj/Industrial Area Proj	30,666.79
Ecklein, Addison	Training Reimbursement	119.24
Erickson, Aubrynn	Training Reimbursement	119.24
Gessner Welding Inc	Mower Repairs	225.00
Gilbertson, Haley	Training Reimbursement	282.24
Hawkins Inc	WTP Chemicals	1,906.41
ICAP	Refund Overpayment	160.00
Interstate Power Systems Inc	Generator Maintenance Contract	780.00
Iron Wheel Sales & Service Inc	2- 1" Barbs Water	22.50
Jackson Schmidt	Training Reimbursement	119.15
Josh Rolling	Deposit Refund	58.16
Lexie Lunders	Training Reimbursement	282.31
Maynards Salem	Pool Merchandise	31.65
McCook County Auditor	Law Enforcement Agreement	7,323.00
MidAmerican Energy Co	Utilities	17.04
MidAmerican Research Chemical	Parks Weed Control Chemicals	3,991.66
Mike Page	Deposit Refund	8.54
Morgan Theeler LLP	Attorney Fees	598.50
Muth, Maria	Training Reimbursement	119.24
New Century Press Inc	August Publications	184.65
Paul Watkins	Training Reimbursement	92.50
RBS Sanitation Inc	Garbage Contract	7,401.69
Salem Lumber Co	Water Cement Drill Bit	21.89
Salem Water Works	Utilities	450.89
Sams Club	Office Supplies	96.80
Sanitation Products Inc	Streets Sweeper Repairs	24,790.48
Schmidt, Owen	Training Reimbursement	119.75
Sd Public Health Laboratory	Water/Sewer Testing Fees	339.00
SECOG	Industrial Area Project Grant Admin	8,000.00
South Dakota One Call	Locates	14.70
Southeastern Electric	Utilities	183.44
Layla Stroud	Training Reimbursement	162.92
Sturdevant's Auto Value Salem	Street Quart Funnel	5.49
Total Stop	Fuel Purchases	833.33
Transource	Streets Loader Repair	556.63
TrioTel Communications Inc	Utilities	199.62
Waldner, Caleb	Training Reimbursement	119.24
Xcel Energy	Utilities	9,041.22
Zapp Hardware	Pool, Water, Parks Supplies	240.69
Zapp, Breana	Training Reimbursement	119.24
CLAIMS PRE-APPROVED:		
Joe Mentele	Deposit Refund	44.34

Twedt Construction Co Inc	Lease 501 W Hollister Ave	650.00
Verizon Wireless	Utilities	126.00
ACH		
State Of South Dakota	Sales Tax Collected August	699.45

Foreman Weber presented the following items:

- Spare Pump for lagoons: DPC \$16,080 to \$18,890.
- Shelving for building
- DSI: Estimate for spare parts for the WTP - \$2,772.00

Motion Mokros, second Mayrose, carried, to purchase a spare motor for the lift station pump from Dakota Pump & Control for \$16,080.00 funding from Equipment Reserves.

Motion Mokros, second Karel, carried, to approve the purchase of shelving and storage equipment from Grainger as present - \$9,120.00.

Motion Mokros, second Harris, carried, to purchase spare electronic cards from DSI for the WTP at a cost of \$2,772.00 funding from WTP Reserves.

Engineer Report: Trent Bruce, DGR.

- Slurry Seal: Recommendation to accept Final Pay Request - \$75,693.35 from ASCO.
- Industrial Area Project: Change Order #1 – project addition of approximately 400' to the north on Douglas Street to maximize the grant and SRF Funding package.
- Preliminary Plat: SEDC Housing Addition & Industrial Land
- Water Main/Hydrant relocation: Peck Street
- Phase II Trail Project: Discussion on moving the trail to the West side of Peck Street and running the trail to the new City Hall/Community Center which would move the project to 2025.
- 2021 Storm Sewer Project: Seeding Discussion. Total Till was contacted about reseeding.

Motion Mayrose, second Harris, carried, to approve the Slurry Seal final pay request form Asphalt Surfacing Company in the amount of \$75,693.35.

Motion Morkos, second Karel, carried, to approve the Preliminary Plans from the SEDC Housing Addition and Industrial Addition.

Motion Harris, second Rayman, carried, to approve DGR to obtain quotes for the replacement of water main and relocation/replacement of a fire hydrants on Peck Street.

SEDC update: Sheldon Jensen. SD Housing Committee meets on 9/11/2023, hoping to have a decision on the grant application for infrastructure in the Housing Development.

Discussion was held on a change to the policy on base fee water and surcharges on houses that have demolition permits. Ken Carlson was present for the discussion. Carlson explained that Christ

Lutheran has obtained ownership of a house abutting the parsonage, has obtained a demo permit, but having difficulty finding someone to demo the house. Carlson stated the house would be gone if they could find a contractor to remove the house, asking for consideration on the utilities.

Heumiller stated current ordinance states if service lines are still connected, water is on or off, the base fee and surcharges are still payable.

Motion Rayman, second Mokros, carried, to change policy to not charge water base fee and surcharges on buildings that have filed a demolition permit with the City, providing a six (6) month grace period to remove the structure.

Community Center update: Second cost estimates will be received on 9/22/2023. The contract with McGough is close to being wrapped up. Hope to have a clean copy by the 9/19/2023 budget meeting.

Committee Reports.

Motion Harris, second Mokros, carried, to approve the first reading of Ordinance 675 –Supplement to 2023 Budget. Industrial Area Project Engineering and Administration (funded with grant & bonds); 2022 Street Project (\$20,000), and Street, Street Lighting & Park Departments (funded with Cash on Hand).

Motion Mokros, second Karel, carried, to approve Frist Reading of Ordinance No. 676 : 2024 Appropriation Ordinance.

The total 2024 Budget by Fund is:

General Fund \$6,979,984.00; Gross Receipt Tax Fund, \$10,250.00; Street Assessment Fund, \$230,000.00; Storm Sewer Fund \$63,670.00; Storm Sewer Debt Retirement \$19,010.00; Water Fund \$1,881,380.00; Water Debt Retirement \$2,916,283.00; Sewer Fund \$180,113.00; and Sewer Debt Retirement \$193,080.00.

Total 2024 Preliminary Appropriation Budget is \$12,473,770.00.

Motion Rayman, second Schierholz, carried, to approve Resolution No. 2023-18: A resolution setting 2024 water rates (\$1.00 base fee increase).

Motion Mokros, second Rayman, carried, to approve the first draw down on the Industrial Area project. SRF & Grants for engineering and administration paid to date - \$411,196.50.

Motion Harris, second Mayrose, carried, to approve the garbage specifications and advertise for bids with award to be made at the October 10th meeting.

Motion Rayman, second Mokros, carried, to approve the Law Agreement with McCook County Sheriff. Agreement is on file at city hall.

Motion Marc, second Schierholz, carried, to authorize Finance Officer Heumiller to apply for a Community Forestry Grant for trees.

Next meetings are scheduled for Tuesday, September 19, 2023 (Budget) and Tuesday, October 10, 2023 (Regular).

Motion Mokros, second Karel, carried, to adjourn at 7:50 PM.

Dated this 5th day of September 2023 at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.