

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON TUESDAY, OCTOBER 5, 2021, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members Doug Mokros, Mary Jo Heiberger, Mitchell Rayman, and Marc Harris present. Elizabeth Stiefvater, Jon Bright, David & Imogene Snyder, Eric Schierholz, Joe Gordon, and Todd Kirby were also present.

Council members Ron Mayrose and Jackie Montreal were absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Rayman, carried, to approve the minutes of September 7, 2021, and September 20, 2021, as written.

Motion Mokros, second Rayman, carried, to approve the following reports: Finance report stating a balance of \$5,140,051.13 for all funds and includes all investments and cash on hand; sewer pumpage of 5,275,000 gallons; water pumpage of 4,100,000 gallons; and the bacteriology report is satisfactory.

Police report was not available.

Elizabeth Stiefvater, Jon Bright, David & Imogene Snyder, Eric Schierholz, and Joe Gordon were present for public comment (SDCL 1-12.1).

A request for stop signs on the west side of town on Essex, Idaho and Vermont were discussed. Concerns for the children in the area and near accidents daily were reasons presented. Duane & Sheryl Stoffel wrote a letter in support for stop signs.

After discussion, the consensus of the Council is to place stop signs as follows:
Essex Ave – East & West bound traffic stop at the intersection of Essex & Idaho
Idaho St – North & South bound traffic stops at the intersection of Vermont & Idaho
Adams St – North & South bound traffic stops at the intersection of Adams & Essex

The Council also encouraged the residents in the area to inform the Sheriff Office if they continue to see speeding problems. The stop signs will be ordered and put in place as soon as possible.

Bright presented the Council with the idea to start a “round-up” program when water bills are paid – “roundup” money going to a specific project.

The Council thanked Bright for his idea and would do some brainstorming and to see if the city can legally solicit money for projects.

Foreman Weber was not present but is asking Council to consider ordering a new mower to ensure delivery by next spring. Puthoff Repair quote was reviewed.

Motion Mokros, second Harris, carried, to order a Grasshopper 735BT front mount mower, 72” deck, with 12HT triple bagger to be delivered after 1/1/2022 for a cost of \$18,825.

Motion Rayman, second Mokros, carried, to approve the Foreman report.

City Project discussion from DGR's written update recommending the following:

- 1) Agreement with GeoTek for testing services for the 2021 Storm Sewer Project.
- 2) New well invoice was reviewed from LTP Enterprises - \$32,222.00. (Invoice w/ Claims).
- 3) Well cleaning contract discussion and approve the authority of the Finance Officer and Mayor to approve an agreement with LTP based on the previously provided unit pricing for an amount up to \$15,000.

Motion Harris, second Rayman, carried, to approve the agreement with GeoTek for testing services for the 2021 Storm Sewer Project – not to exceed \$3,250. Agreement is on file at City Hall.

Motion Rayman, second Mokros, carried, to authorize the Mayor and Finance Officer to approve an agreement with LTP based on the previously provided unit pricing for an amount up to \$15,000.

Committee reports were given.

Motion Rayman, second Harris, carried, to approve the following claims:

Payroll: Mayor/Council \$1643.32; Finance Office \$6285.40; Streets \$2275.60; Restricted-Use Site \$828.40; Regulation & Inspection \$150.25; Park \$1227.52; Armory \$529.98; Storm Sewer \$444.90; Water \$5498.72; Sewer \$1810.85; Payroll Taxes \$1494.68; City Share: Health \$6208.36; Dental \$116.82; Aflac \$106.64; Life \$54.75; Retirement \$1100.66.

Claims:

VENOR	DESCRIPTION	AMOUNT
Central Farmers Co-Op	Diesel Purchase	123.03
Century Business Products	Doc Management Contract	91.08
Core & Main LP	Sewer Supplies	161.06
Department Of Transportation	Salem Trail Project	74.70
DETCO	Sanitation Supplies	1,994.17
Grainger Inc	Park: Union 1.5"	55.08
Griese Law Firm, P.C.	Attorney Fees	798.16
Hawkins Inc	WTP Chemicals	2,979.52
Infotech Solutions LLC	Contract Computer Maintenance	445.00
Interstate Power Systems Inc	Armory Generator Repairs	744.05
Jennifer English	Rural Attorney Program Yr 4	2,189.88
LTP Enterprises Inc	Well #3	32,222.00
McCook County Auditor	Law Agreement	7,323.00
McCormick Motors Inc	Vehicle "Control" Part Street	70.40
MidAmerican Energy Co	Utilities	185.01
New Century Press Inc	Sept Publishing	416.98
Paul Larson	UB Credit Refund	66.23
Quill Corporation	Office Supplies	17.96
RBS Sanitation Inc	Garbage Contract	7,122.38
Salem Lumber Co	Supplies: WTP Lights/Well Protection	193.51

Salem Water Works	Utilities Armory	754.98
Calvin R Sandine	Radius/ADA Idaho/Lin (SW)	1,633.86
South Dakota One Call	Locates	23.10
Southeastern Electric	Utilities	200.82
State Of South Dakota	Water Testing Fees	404.00
Sturdevant's Salem Inc	Snowblower Solenoid (starter)	23.36
T & C Pit Stop Inc	Fuel Sept 21 Purchases	344.36
TrioTel Communications Inc	Utilities Sewer Plant	324.98
USABluebook	"Danger" Sign (7x5)	316.80
Win-911 Software	Win911 Subscription	660.00
Zapp Hardware	Supplies: St/ARM/Parks	37.44
CLAIMS PRE-APPROVED:		
Brewery	Deposit Refund	74.38
Mallory Efta	Deposit Refund	65.78
Paul Sogla	Deposit Refund	55.81
Verizon Wireless	Utilities	126.69
Xcel Energy	Utilities	11,025.97
ACH		
SD Unemployment Insurance	3rd Qtr Unemployment	6.47
Us=S Bank	DW & CW SRF Bond Payments	32,228.27
State of South Dakota	Sales Tax Collected September 2021	563.88

The following bids for the old baseball field concession stand shed were reviewed:

Dave Roesler - \$150.00

Adam Lauck - \$750.00

Motion Mokros, second Rayman, carried, to accept the high bid of \$750.00 from Adam Lauck for the shed.

Motion Rayman, second Heiberger, carried, to approve a .25 cent increase for Nathan Olinger for 6-month review.

Motion Rayman, second Mokros, carried, to establish Special Revenue Fund #272 for Federal Grant – ARPA.

The City Council in and for the City of Salem, South Dakota met as a “Board of Adjustment” to hold a Public Hearing on at 7:05 p.m. in the Armory Kitchen in Salem, South Dakota to consider the application of Todd & Shelli Kirby for a Variance to build a 14’ x 18’ addition (3-Season Porch) 10’ from the North property line instead of the required 25’. Legal description of property is Lots 1, 2, 3 & 4; Blk 72; Pettigrew’s 2nd Addt., Salem, McCook County, South Dakota. Site address is 201 W Franklin Street.

Todd Kirby was present for the meeting to answer questions and explained how the 3-season porch will be built.

Heumiller stated no written or verbal comments were received. The house is setback over 25' from the east property line so visibility will not be an issue.

Motion, Mokros, second Rayman, carried, to approve the Variance application of Todd & Shelli Kirby for a Variance to build a 14' x 18' addition (3-Season Porch) 10' from the North property line instead of the required 25'. Legal description of property is Lots 1, 2, 3 & 4; Blk 72; Pettigrew's 2nd Addt., Salem, McCook County, South Dakota. Site address is 201 W Franklin Street.

Motion Rayman, second Mokros, carried, to approve the following assessment for the abatement of nuisances in the City of Salem for FY2021 to be filed with the McCook County Auditor if not paid on or before October 29, 2021.

Simmons, Dennis & Shawna, 351 S Main St, Salem, SD 57058:
Legal Description of Property: Lots 9 & S20' of W16' of Lot 10; Blk 9, Drakes Addt, Salem
Parcel #17.18.0909: 2021 Nuisance Property Cleanup Fees - \$650.00

Block, Cody, 201 S Main St, Salem, SD 57058
Legal Description of Property: E70' Lot 10 Blk 8 Drakes Addt, Salem
Parcel #17.18.0811: 2021 Nuisance Property Cleanup - \$650.00

Block, Cody, 211 S Main ST., Salem, SD 57058
Legal Description of Property: Lot 9; Blk 8 Drakes Addt., Salem
Parcel #17.18.0809: 2021 Nuisance Property Cleanup - \$780.00

McGregor, Shane, 420 S Douglas St., Salem, SD 57058
Legal Description of Property: W132' N132' Blk 20 SO Salem Addt; Salem
Parcel# 17.22.2121: 2021 Nuisance Property Cleanup - \$1,430.00

The draft ordinance for Cannabis licensing was reviewed. Discussion was held on maximum dispensaries, setback requirements and if they wanted to allow licenses for a Cannabis Cultivation Facility, Cannabis Product Manufacturing Facility or Cannabis Testing Facility.

Discussion was held on putting together a project to add curb & gutter in locations that do not have any with the extension of asphalt to the existing black top. This information will be given to the city engineers to start working with Foreman Weber to establish areas to be discussed at a future meeting. Heumiller will discuss the process for assessing the curb & gutter and asphalt to the property owners. The city would absorb the cost of some of the project, but the property owner would be required to pay for the curb & gutter and 3" of asphalt.

Discussion was held on the "Main Street Straightening" project. Land was vacated and due to some discrepancies in the vacation resolution, the Council is being advised to quit claim deed all their interest in Lots S1 – S9. This will clear up any question the intent of the Vacation Resolution.

Motion Harris, second Rayman, carried, to Quit Claim deed all their interest in Lots S1-S9 and inform City Attorney Griese to draw up the necessary paperwork.

Discussion was held on the Robert E Sabers Credit Shelter sidewalk. After review of the phone calls and emails over the course of the past few months, Heumiller was instructed to write a letter to the property owner of record stating they are 90 days past due on their replacement notice, sidewalk is a liability to property owner, and they have 30 days to replace.

Motion Harris, second Mokros, carried, to enter executive session at 7:30 p.m. – SDCL 1-25-2(5).

Mayor English declared out of executive session at 7:41 p.m.

Next meeting is scheduled for Monday, November 8, 2021.

Motion Heiberger, second Mokros, carried, to adjourn at 7:42 PM.

Dated this 5th day of October 2021 at Salem, South Dakota.

(SEAL)

Shawn English
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.