

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, OCTOBER 10, 2023, AT 6:00 P.M.**

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Foreman Dustin Weber; Jacob Morris and Trent Bruce of DGR Engineering; Jeff Twedt of Twedt Construction; Allen Schmeichel and LuAnn McKillip were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: None

Motion Mokros, second Karel, carried, to approve the agenda.

No one was present for public comment (SDCL 1-12.1).

Motion Mokros, second Schierholz, carried, to approve following consent agenda items:

- Minutes of September 5, 2023, and September 19, 2023, as written.
- Finance report stating a balance of \$9,935,011.39 for all funds and includes all investments and cash on hand; sewer pumpage of 9,570,000 gallons; water pumpage of 3,627,470 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated 10/10/2023.

**Payroll:** Mayor/Council \$1529.98; Finance Office \$10682.03; Streets \$5109.67; Restricted-Use Site \$1822.36; Regulation & Inspection \$1067.50; Mosquito \$127.19; Park \$4221.03; Storm Sewer \$331.11; Water \$7548.39; Sewer \$2551.67; Payroll Taxes \$2558.51; City Share: Health \$8021.88; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1884.38.

**Claims:**

VENOR	DESCRIPTION	AMOUNT
Austin Handley	Refund Overpay of Final Bill	38.38
Avera Occupational Medicine	DOT Random Drug Test	71.00
Catalis LLC	Website Contract	960.00
Central Farmers Co-Op	Diesel, Tire Repair, LP	809.26
Century Business Products	Doc Management & Copier Maintenance	168.38
Cintas Corporation No. 2	Rug Service (2 months)	99.90
CNA Surety	Employee Bond	120.00
Consolidated Water Solutions	WTP Filters	2,128.66
Core & Main LP	2" Meter/backflow Preventor, Distribution supplies	2,333.09
Dakota Data Shred	Shredding Service	73.01
Dakota Pump & Control Inc	Lagoon Pump #1 Repairs Sewer	2,119.39
Design Solutions & Integration	WTP Service Call	647.50
DGR Engineering	Engr Fees: Street Proj/Industrial Area/Misc Services	8,415.78
First Bank & Trust	Bond Payment, COP 2022 City Hall/Com Center	137,850.00
Gessner Welding Inc	Dump Trailer Jack Streets	291.00

Grainger Inc	PW Bldg. Shelving & Work Bench	9,070.03
Hawkins Inc	WTP chemicals	10,147.93
I & S Group, Inc	City Hall/Comm Ctr Construction & Design	28,640.00
Indelco Plastics Corporation	4" Tee/ Couplings Water	156.65
Infotech Solutions LLC	Computer Backup/Maintenance	595.00
Maynards Salem	Breakroom & Janitorial Supplies	71.96
McCook County Auditor	Refund 2021 ST/SE Project	11,514.00
McCook County Auditor	Law Agreement	7,323.00
McCormick Motors Inc	Oil Filter/ Oil	45.95
MidAmerican Energy Co	Utilities	18.07
Morgan Theeler LLP	Attorney Fees	855.00
New Century Press Inc	Sept 2023 Publications	512.44
Puthoff Sales & Service, Inc.	Park Supplies (Hose)	36.11
Quill Corporation	Office Supplies	224.26
RBS Sanitation Inc	Residential Garbage Contract	7,681.00
Roger R Gerlach	Attorney Fee	400.00
Salem Lumber Co	Roof Patch/Fence Sealer Marking Paint	343.20
Salem Water Works	Utilities	1,720.60
Sd Dept Of Transportation	Outdoor Advertising Renewal	48.00
Sd Public Health Laboratory	Testing Fees Water	30.00
Shawn Flanagan	Refund Overpayment Final Bill	32.86
South Dakota One Call	Locates	15.75
Southeastern Electric	Utilities	215.49
Sturdevant's Auto Value Salem	Ford trucks: Maintenance Supplies	52.40
Tegra Group Inc	Consulting Agreement	5,000.00
Total Stop	Fuel Purchases	381.76
TrioTel Communications Inc	Utilities	164.22
Twedt Construction Co Inc	2022 Street Proj: Pay Req #7	69,919.99
USABluebook	Shutoff Rod	622.30
Xcel Energy	Utilities	8,701.35
Zapp Hardware	Supplies: Park & WTP	176.68
<b>Cardmember Services - Credit Card Purchases</b>		
SD LTAP	Local Road Conference: Mentele	125.00
HANNA Instruments	WTP Testing Supplies	97.49
<b>Claims Pre-Approved:</b>		
Twedt Construction Co Inc	Use Agreement	650.00
Verizon Wireless	Utilities	126.21
<b>ACH</b>		
SD Unemployment	3rd QTR Unemployment	162.61
US Bank	DW & CW SRF Bond Payments	32,228.27
State of South Dakota	Sales Tax Collected September 2023	598.25

Foreman Weber presented the following items:

- A. Street Closure request: St Mary's Fall Festival 10/29/2023. Idaho (Vermont & Essex). LuAnn McKillop representing the St. Mary's Fall Festival Committee, explained the kids' games are to be outside, but if inclement weather exists, they will be moved to the St. Mary's School building – closing the road would provide safe travel between the school and hall. Permission to close Idaho between Vermont Ave and Essex Ave between 11AM and 3PM if the games are moved to the school.
- B. Snow Hauling: looking for other options to haul snow. SEDC has approved hauling this season, but if they sell more lots this property won't be available.
- C. WTP – discussion on filtration systems. Weber updated the council on the NANO filters, they cleaned up and are now maintaining pressure. Still working on determining the cause of oxidation.

Motion Mokros, second Rayman, carried, to approve the closure of Idaho from Essex to Vermont on October 29<sup>th</sup>, 2023, from 11 a.m. to 3 p.m. if necessary to move games to St. Mary's School.

Engineer Report: Jacob Morris and Trent Bruce of DGR provided the Council with a project update.

- A. **Industrial Area Project**: Still waiting on paperwork from the contractor for a change order for the additional 400' of work, and fire hydrants.
- B. **Phase II Trail System**: Discussion held on two scenarios provided by DGR to place the trail next to the curb. (8' trail and 10' trail discussed); clear zone safety; streetlights, hydrants, etc. are more of a challenge placing the trail next to the curb. A ten-foot-wide path would cost an additional \$25T.

Phase II will run from McCook Central School (west side of Minnesota) to the north side of Washington East to the softball fields; and north on the westside of Peck to the new community center. Project will be constructed in 2025. Once these changes are made to the plans, the abutting property owners will be invited to a meeting.

Motion Karel, second Harris, to design an 8' wide trail next to the curb. On roll call four (4) "Aye" (Rayman, Harris, Karel, Schierholz); two (2) "Nay" (Mokros, Mayrose). Motion carried.

- C. **Peck Street Water Main/Hydrant relocation**: Received quote from Twedt Construction for \$99,983 with completion dates of 11/10/2023 (asphalt & concrete); Final 12/15/2023. Jeff Twedt was present to answer any questions on the project timeline.

Motion Mokros, second Mayrose, carried, to approve the Construction Agreement with Twedt Construction for the relocation of the water main on Peck Street (Richard to Jefferson) at a cost of \$99,983.00 with a 11/10/2023 completion date for asphalt and concrete and final completion date of 12/15/2023 (weather permitting).

- D. **2022 Street Project**:

- Twedt requesting the paving of Pierce & Center postponed to spring of 2024 to allow the areas disturbed for water/sewer service line connections to go through a freeze thaw cycle. The council is okay with this as long as done by the first part of June.
- Twedt Construction Pay Request #7 -\$69,919.99.

Motion Rayman, second Harris, carried, to approve the postponement of paving Pierce and Center until 2024 (May/June) and Twedt Construction's pay request #7 in the amount of \$69,919.99 for the 2022 Street Project.

- E. **A&C Business Water Shut-Off:** Allen Schmeichel was present to request the water shutoff valve be moved to the street ROW and discuss the drain behind the curb. Schmeichel also brought to the Council's attention that a recent survey has determined approximately 2' of the cement on the south side of his building is on City Property (was present when purchased). Schmeichel stated he would like to have the Council consider selling him a portion of the abutting property as an addition for a garage would work better on the south side of the property, due to the slope and storm sewer easement on the north side.

Council will have DGR investigate the drain behind the curb to determine the best fix if cement or sidewalk is added to this location. The council will consider Schmeichel's request regarding the abutting property.

Motion Rayman, second Mayrose, carried, to move the curb stop into the ROW.

**SEDC Update:** Mayor Blindert provided an update on the SEDC Housing Grant application. Anticipating the SD Housing Board will decide on the SEDC Housing grant application at their November meeting.

At 7:00 p.m. a public hearing was held to consider the assessments for the abatement of nuisances and non-payment of fees in the City of Salem for FY2023. No one was present for the hearing and the mayor read a letter received for 321 W Vermont Ave.

Motion Rayman, second Mokros, carried, to approve the following assessment for the abatement of nuisances in the City of Salem for FY2023 to be filed with the McCook County Auditor if not paid on or before October 30, 2023.

INVOICE #	NAME	ADDRESS	PARCEL #	DESCRIPTION	AMOUNT
2023-N005	Lanita Selleck	530 N Main Street	17.12.4508	SNOW REMOVAL	90.00
2023-N006	Kallene Freeborn	530 N Minnesota St	17.12.4705	SNOW REMOVAL	130.00
2023-N008	Ethel J Larson Trust	130 E Vermont Ave	17.00.2004	SNOW REMOVAL	90.00
2023-N009	Mike Karel	240 E Vermont Avenue	17.00.2104	SNOW REMOVAL	180.00
2023-N012	Robert Deters	241 N Idaho St	17.01.160201	SNOW REMOVAL	50.00
2023-N013	Aaron Stroud	311 W vermont Ave	17.01.160202	SNOW REMOVAL	90.00
2023-N018	St. Mary's Apts/Hall	300 W Vermont	17.80.1700	SNOW REMOVAL	130.00
2023-N019	Amber Campbell	330 W Essex Ave	17.01.3204	SNOW REMOVAL	90.00
2023-N020	Kent Sutton	340 W Essex Avenue	17.01.3205	SNOW REMOVAL	180.00
2023-N022	Kylie Fuerst	200 N MAIN STREET	17.00.1307	SNOW REMOVAL	130.00
2023-N023	Aaron B Stroud	141 N DAKOTA	17.00.040101	SNOW REMOVAL	120.00
2023-N001	Dennis & Shawna Simmons	351 S MAIN ST	17.18.0909	Property Cleanup Mowing	520.00
2023-N002	Cody Block	201 S Main	17.18.0811	Property Cleanup Mowing	520.00
2023-N025	Cody Block	201 S Main	17.18.0811	Court Order:Bldg Removal	4,800.00
2023-N003	Cody Block	211 S Main	17.18.0809	Property Cleanup Mowing	520.00

**City Hall/Community Center Project Update.** Second Cost estimate was provided on Friday, September 22<sup>nd</sup>. The council reviewed items removed or changed from the project scope to keep the project within budget. HVAC is still being worked on along with the fire suppression system. Code Officer Fillingsness is working with an HVAC designer and feels the building should have a split system and will provide more details to the city this week to present to ISG's design team.

#### Committee Reports.

Residential Garbage bids were opened at 2:00 p.m. on Thursday, October 5<sup>th</sup> as published. One bid was received from RBS Sanitation for the 3-year contract (FY2024-FY2026) in the amount of \$330,939.00 – annual sum of \$110,313.00. This is a 31.65% increase.

Motion Mokros, second Rayman, carried, to accept the bid from RBS Sanitation for Residential garbage pickup for FY2024-FY2026 for a total contract cost of \$330,939.00.

Motion Rayman, second Karel, carried, to approve Resolution 2023-19 a resolution setting 2024 Garbage Rates - \$3.32 increase.

Storm Sewer Surcharge will need to be reduced once US Bank provides an amortization schedule. The 2021 Storm Sewer Project was awarded ARPA dollars so not all the \$847,000 CWSRF award was needed.

Motion Mayrose, second Rayman, carried, to approve the 2024 Delta Dental rates of \$46.70 – Single and \$118.40 Family (\$2 and \$4.80 increase respectively).

Motion Karel, second Mokros, carried, to approve the 2024 Wellmark Blue Cross – Blue Select Primary 2500 - monthly premiums single \$777.66; family \$1,745.49. Decrease of 21.67%.

Motion Rayman, second Harris, carried, to approve the addition of Brian Ewoldt to the Salem Volunteer Fire Department roster on 9/18/2023.

Council member Rayman updated the Council on the fund raising for the Baseball field improvements. Rayman stated that the fund raising has surpassed the anticipated need for the fence project and they have enough dollars raised to place a cover over the grandstand. Cover would be attached to posts and would be a solid structure – no cost to the city.

Motion Rayman, second Mokros, carried, to allow the grandstand cover.

Finance Officer Heumiller provided an update on the May 12, 2022 & July 5, 2022, storm damage insurance claims and FEMA disaster declaration. A few projects still need to be completed for the insurance claims to be closed and FEMA disaster funds have been received and disaster closed out.

The council was provided correspondence from Xcel Energy regarding the transmission line replacement project.

Next meeting is scheduled for Tuesday, November 7, 2023.

Motion Raman, second Mayrose, carried, to adjourn at 7:42 PM.

Dated this 10<sup>th</sup> day of October 2023 at Salem, South Dakota.

(SEAL)

Glenda Blindert  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Published once at the approximate cost of \_\_\_\_.