

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON MONDAY, NOVEMBER 9, 2020, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members Ron Mayrose, Doug Mokros, Mary Jo Heiberger, Marc Harris, and Mitchell Rayman present. Trent Bruce and Jacob Morris of DGR Engineering; Cameron Howard; Randy Sabers of Randy Sabers and Associates; Jerry Eichacker and Paul Westhoff, Salem Rural Fire Association Officers; and Salem Fire Chief, Nathan Olinger were also present.

Council member George Eichacker was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Harris, second Rayman, carried, to approve the minutes of October 5, 2020 as written.

Motion Mayrose, second Mokros, carried, to approve the following reports: Finance report stating a balance of \$4,665,514.74 for all funds and includes all investments and cash on hand; sewer pumpage of 3,090,000 gallons; water pumpage of 2,805,000 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Rayman, carried, to approve the police report filed by the McCook County Sheriff Department.

No one was present for public comment (SDCL 1-12.1)

Cameron Howard was present to 1) request placement of washed river rock (2" to 3" size) in boulevard along the east side of his property; and 2) discuss city lot drainage.

Motion Rayman, second Mokros, carried, to allow 2" to 3" rock in the boulevard between the curb and sidewalk along the east side of his property.

City Main Street lot's natural drainage to the south was discussed. After discussion, it was decided to have DGR review and determine if there is a feasible solution.

Motion Mayrose, second Harris, carried, to table the matter and discuss at a future meeting when more information is available from DGR.

The WTP Chlorine Analyzer is no longer working – replacement \$3,250 for like unit; \$3,700 to \$4,500 for an upgrade to self-cleaning probes.

Motion Mokros, second Mayrose, carried, to replace the Chlorine Analyzer upgrading to a unit that works best for the plant for a cost up to \$4,500.

Trent Bruce and Jacob Morris provided the Council with an update on the Trail Project and estimates on the Snake Creek Storm Sewer Improvements (\$450,000) and the Storm Sewer Subbasin Outfall Storm Sewer Improvements (\$280,000). DENR would not allow the city to amend their SRF application for the Hollister project; therefore, a separate SRF application will need to be submitted by February 1, 2021. Grant dollars will probably not be available for this

funding round but would allow the project(s) to be built in 2021. Current SRF interest rates are at 2.125% for a 30-year loan.

Snake Creek Storm Sewer Improvements: There is an area of the brick archway in front of the fire hall showing signs of deteriorating. Project will replace the existing infrastructure (brick archway/dirt bottom) with 48" RCP. Project starts at the alley entrance off of Washington Ave; south down alley, west across city lot, Main Street and McCook County Courthouse lawn tying into the existing 60" RCP.

The Storm Sewer Subbasin Outfall is a continuation of the 2018 St & Ut Improvements storm sewer. From Main Street follows the old RR property across Hwy 81 to the creek. New infrastructure - 42" RCP.

Motion Mokros, second Mayrose, carried, to move forward with the Snake Creek Storm Sewer Improvements and the Storm Sewer Subbasin Outfall Improvement projects.

A decision on 2021 Slurry Seal will need to be made at the December 7th meeting as the deadline for submittals to Sioux Falls is mid-December. DGR will meet with the city employees to determine best use of the \$200,000 2021 Budget for street repairs.

Committee reports were given.

Randy Sabers was present to discuss the city employees' health insurance renewal. Wellmark renewal is a transition plan - rates are the same no matter gender or age and has been extended for another year. Affordable Care Act plans are based on age and gender and premiums are higher. Sabers reviewed 2021 cost of the Wellmark plan and comparable Affordable Care Act plans.

Motion Morkos, second Mayrose, carried, to approve 2021 renewal with Wellmark Blue Cross; Health Plan SQJ with drug plan TK8; 4,000/\$12,000 deductible; out of pocket \$8,000/\$24,000; monthly premiums single \$772.64; family \$1,724.55.

Nate Olinger, SVFD Chief, was present to discuss the replacement of five (5) state radios in the fire trucks and fire station for \$14,650.10 and purchase of a portable radio either dual band for \$5709.44 or single band for \$3,03.23. The radios qualify for CARES Act reimbursement and the existing radios will be obsolete in 2023 due to an upgrade the State has planned. Costs include programming.

Motion Mokros, second Mayrose, carried, to purchase 5 Motorola Radios (trucks and station) for \$14,650.10 and one Dual Band Portable Radio for \$5,709.44.

Motion Mokros, second Mayrose, carried, to supplement the 2021 Fire Department Equipment Budget \$21,000.00 using CARES Act grant dollars according to SDCL #9-21-9.2.

Jerry Eichacker and Paul Westhoff, Salem Rural Fire Association officers where present to discuss the sale of the 1993 Chev Fire Truck and their purchase of the 2006 truck from Dell Rapids Fire Association. Eichacker stated the Salem Rural Fire Association will be writing a check

to the Dell Rapids Fire Association for the 2006 fire truck and they are okay with the sale of the 1993 truck on the Purple Wave Government auction site.

Heumiller explained the City's name is on the 1993 Chevy truck's title; therefore, bid laws need to be followed. A donation for the City's three shares of the new truck purchase can be made to the Salem Rural Fire Association.

Olinger stated the Dell's truck will not be here for another 2 to 3 weeks, so the December 15th Purple Wave auction will probably be too soon.

Discussion was held on the need to store the 1993 truck in a heated area.

Motion Harris, second Mokros, carried, to declare the 1993 Chevy fire truck surplus as it is no longer useful to the City. The fire truck will be auctioned through Purple Wave at a Government Equipment Auction once the Salem Rural Fire Association's truck is delivered.

Motion Mokros, second Mayrose, carried, to approve a donation of \$34,614.40 to Salem Rural Fire Association for the purchase of a different fire truck.

Motion Mayrose, second Rayman, carried, on the First Reading of Ordinance No. 651 an ordinance supplementing the 2020 budget.

Motion Morkos, second Rayman, carried, to approve the transfer of the Edgewood Court's Mobile Home License to Jocelyn Cartwright.

Copies of the updated Comprehensive Plan were distributed to the Council. Council will review and hold a public hearing on the updated plan at their December 7th meeting.

Motion Mokros, second Rayman, carried, to approve the renewal of the following Liquor Licenses for the period of January 1, 2021 – December 31, 2021:

Retail On-Sale Liquor:

McCook Country Club, 501 S. Douglas Street.

Main & Vermont Inc. DBA: The End Zone Bar & Grill, Randy Sabers, 257 N Main Street.

Brewery Inc., Ben & Sheri Greenlee, 233 & 235 N Main Street.

Backroads Steakhouse & Lounge, 630 E Rutan Ave.

Package Off Sale Liquor:

Brewery Inc., Ben & Sheri Greenlee, 233 N. Main Street.

T & C's Pit Stop, Todd & Christi Matthies, 25315 S HWY 81

Retail On/Off Sale Wine and Cider:

Dolgen Midwest LLC, DBA Dollar General Store #16507, 131 N Nebraska Street.

Motion Mokros, second Mayrose, carried, to declare the City of Salem's full-time employees, essential workers with the following guidelines for COVID19 exposure:

- If an employee has close contact with someone testing positive with COVID19 the employee will report to work if they are asymptomatic.
- Employee will be required to check and record their temperature daily.
- Employee will be required to wear a mask.
- Employee will be required to social distance.

Heumiller informed the Council on the CARES Act reimbursement program. Claims received total \$49,601.73; pending \$1,762.19; additional anticipated by year end \$50,000.00. Claims consist of police contract; payroll reimbursement; cleaning/disinfecting; PPE; equipment for hosting remote meetings and moving meetings to the Armory.

Armory Remodel/Community center will be discussed when more information becomes available from Garretson’s project.

Motion Mokros, second Rayman, carried, to purchases 40’ LED strand Christmas lights for the 28 poles in the business district – cost of \$200.00.

Motion Mokros, second Mayrose, carried, to approve the following claims:

Payroll: Mayor/Council \$10357.54; Finance Office \$7787.18; City Hall \$791.55; Streets \$4265.65; Snow \$18.91; Restricted-Use Site \$1067.54; Regulation & Inspection \$37.05; Park \$1749.29; Armory \$2836.14; Storm Sewer \$1096.29; Water \$5397.25; Sewer \$2629.73; Payroll Taxes \$2823.26; City Share: Health \$5227.16; Dental \$155.76; Aflac \$95.29; Life \$54.75; Retirement \$1612.42.

Claims:

VENOR	DESCRIPTION	AMOUNT
Avera Occupational Medicine	Random Drug Testing	66.55
Central Farmers COOP	Diesel/Supplies: Water/streets/park fuel/ parts	413.58
Century Business Products	DOC Management & Copier Maintenance Contracts	217.16
Cintas	Armory/City Hall: Rug/Mop Services	225.58
Core & Main LP	Water Department Meters/ Supplies/ Fire Hydrants	6,892.17
Design Solutions & Integration	Water Plant Software/Service Call	260.00
DGR Engineering	Engineering Services Trail/Engr Des Stand/ Lot Drainage	1,534.50
Frontier Precision	Trimble R2 Warranty Extensions	292.00
Govoffice	Annual Hosting Fee	960.00
Grainger Inc	Water Plant Parts	138.76
Hawkins Inc	WTP CHEMICALS	3,427.53
Heartland Auto	Deposit Refund	18.35
Infotech Solutions Llc	computer backup maintenance contract	445.00
Kw Electric Inc	Streets Buck Truck Rental: Main Street banners	714.00
Lauck & Koepsell Construction	WTP- Shop Overhead Door Repair	91.83
McCook County Auditor	Law Enforcement Contract	7,323.00
MidAmerican Energy Co	Utilities	173.07
MidAmerican Research Chemical	Cleaning/Disinfecting Supplies	639.96
Petty Cash Finance Officer	Postage: FINOFF/ST/WA/SE	99.05

RBS Sanitation Inc	Residential Garbage Contract	6,122.55
Salem Lumber Co	street/armory/ park supplies	22.38
Salem Special	October Publications: Weber Business Cards	385.90
Salem Water Works	Utilities	806.10
South Dakota One Call	Locates	22.05
Southeastern Electric COOP	Utilities	131.40
State Of South Dakota	Water Testing	211.00
Sturdevant's Salem Inc	Parks/ snow/ street battery /oil and air filters	356.92
T & C Pit Stop Inc	Fuel Purchases	244.06
TraMa Powersports	Leaf Blower Repairs (Repl ck#35686)	78.04
TrioTel Communications Inc	Utilities	324.62
Us Postmaster	Postage UB Bills	385.00
USA Bluebook	Water Dept Supplies	107.20
Xcel Energy	Utilities	6,987.58
Zapp Hardware	Supplies CHall/Parks/ Pool/Street	663.03
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
Lori Heumiller	Zoom Subscription	64.36
Lori Heumiller	Memorial - Mokros	85.00
CLAIMS PRE-APPROVED:		
VERIZON WIRELESS	Utilities	126.72
ACH		
US Bank	CW SRF #3 & DWSRF #4 Payment	33,126.55
State of South Dakota	Sales Tax Payment (October 2020)	543.61

Motion Heiberger, second Mokros, carried, to approve the Second Reading and Adoption of Ordinance No. 650 – an ordinance amending the official Zoning Map.

Motion Morkos, second Rayman, carried, to approve the correction to Resolution 2020-006 Contingency Fund Transfer coding. Correct Department Park Department: Professional Services \$4,650.00 & Improvements OT BLDG \$4,000.

Motion Rayman, second Mokros, carried, to approve Resolution 2020-015 – a Resolution changing the 2018 Sewer Bond Surcharge – reduced by \$1.00.

Next meeting is scheduled for Monday, December 7, 2020.

Motion Heiberger, second Mokros, carried, to adjourn at 8:00 PM.

Dated this 9th day of November 2020 at Salem, South Dakota.

(SEAL)

Shawn English

Mayor

ATTEST:

Lori Heumiller
Finance Officer

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