

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, NOVEMBER 7, 2023, AT 6:00 P.M.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Foreman Dustin Weber; Jacob Morris of DGR Engineering; and Sheldon Jensen (SEDC) were also present. Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: Council member Rayman – items 12A and 12G.

Motion Mokros, second Mayrose, carried, to approve the agenda.

No one was present for public comment (SDCL 1-12.1).

Motion Mokros, second Harris, carried, to approve following consent agenda items:

- The minutes of October 10, 2023, with correction to Nuisance Invoice #2023-N022 \$400.00 (\$130.00 was published).
- Finance report stating a balance of \$9,771,597.47 for all funds and includes all investments and cash on hand; sewer pumpage of 5,970,000 gallons; water pumpage of 2,414,400 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated 11/7/2023.

Payroll: Mayor/Council \$1529.98; Finance Office \$7006.78; City Hall \$22.90; Streets \$3129.75; Restricted-Use Site \$1133.10; Park \$2271.98; Storm Sewer \$720.44; Water \$5620.23; Sewer \$2369.52; Payroll Taxes \$1702.72; City Share: Health \$8021.88; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1289.11.

Claims:

VENOR	DESCRIPTION	AMOUNT
Brian Mentele	Travel Voucher	14.00
Central Farmers Co-Op	Diesel & Super lube	585.31
Century Business Products	Doc Management	149.50
Cintas Corporation No. 2	Rug Service	68.95
Core & Main LP	Hydrant Markers & Hydrant Guage Kit	461.88
Dawysn Otto	Deposit Refund	51.58
DETCO	Cleaner	765.66
DGR Engineering	Engr Service: Slurry Seal	7,271.21
Fremar LLC	Weed Control Chemicals	125.25
Frontier Precision Inc	Trumble R2 Support Fee	319.00
Goldenview Ready Mix LLC	Cement STSE Pipe Fix	900.00
Grainger Inc	Quick Coupling Valve	71.44
Hawkins Inc	WTP Chemicals	1,773.65
Infotech Solutions LLC	Computer Backup/Maintenance (2) Months	1,190.00
Maynards Salem	Janitorial Supplies	19.99

MC&R Pools Inc	Pool Winterizing	1,375.96
McCook County Auditor	Law Agreement	7,323.00
MidAmerican Energy Co	Utilities	35.64
New Century Press Inc	October 2023 Publications	289.22
Petro Repair Pros Llc	2 portable radios	50.00
Petty Cash Finance Officer	Postage: Finoff/Nuis/Water	117.44
Puthoff Sales & Service, Inc.	Grasshopper Tires & fittings	837.62
Quill Corporation	Office Supplies	606.89
RBS Sanitation Inc	Res Garbage Service	7,681.00
Salem SD Chamber of Commerce	Holiday Promotion	25.00
Salem Water Works	Utilities	689.97
Calvin R Sandine	Valley Gutter/Radius	4,022.04
Sd Public Health Laboratory	Testing Fees	330.00
South Dakota One Call	Locates	18.90
Southeastern Electric	Utilities	207.25
Spencer Quarries, Inc	Sand- St/SE Pipe Fix	190.96
Sturdevant's Auto Value Salem	Equipment/ Vehicle Supplies	490.85
Total Stop	Fuel Purchases	405.78
TranSource	Loader- Wear Indicator	51.05
TrioTel Communications Inc	Utilities	164.03
Xcel Energy	Utilities	6,695.99
Zapp Hardware	Supplies: Park/ WTP	215.15
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
SiteOne Landscape Supply	Sprinkler Heads	299.40
Menards - Mitchell	Gutter/downspout repair parts	169.80
PW Sales Holdings LLC	(2) Rolling Seal - EPDM	100.00
CLAIMS PRE-APPROVED or PRIOR MEETING		
Dakota Pump & Control Inc	Spare Fairbanks 4" Pump:Lagoon	16,328.07
Design Solutions & Integration	WTP Spare R10 Parts	2,772.00
Twedt Construction Co Inc.	November Lease	650.00
Verizon Wireless	Utilities	126.33
ACH		
US Bank	CW SRF #3 & DWSRF #4 Payment	32,126.55
US Bank	CW SRF #5 Interest Payment	14,093.31
State of South Dakota	Sales Tax Payment	609.29

Foreman Weber was present reporting they are working on flushing hydrants and pressure testing each hydrant – completion date Friday, November 17th.

Engineer Report: Jacob Morris of DGR was present to discuss the following projects.

Industrial Area Project:

- Recommend approval of Change Order #1 to increase T&R Contracting Inc. contract by \$541,113.91, change to Substantial Completion Date 11/1/2023 and Final Completion Date 11/15/2023: changes increased construction area to optimize funding package.
- Ten Fire Hydrants – 10 (Core & Main) invoiced to the City of Salem - \$38,610.
- Recommend approval of payment of Core & Main Invoice for 9 Fire Hydrants \$34,749.00

Peck Street Water Main/Hydrant relocation:

- Recommend approval of Change Order #1 (net change of \$0.00) Change of quantities between unit items.
- Recommend approval of Pay Request #1 Twedt Construction \$57,821.63 for work done to date.

Motion Rayman, second Mayrose, carried, to approve Industrial Area Project Change Order #1 to increase T&R Contracting Inc. contract by \$541,113.91, and change Substantial Completion date to 11/1/2023 and Final Completion Date to 11/15/2023: changes increased construction area to optimize funding package.

Motion Mokros, second Karel, carried, to approve payment of Core & Main invoice for the nine fire hydrants received for the Industrial Area project - \$34,749.00.

Motion Mokros, second Harris, carried, to approve Peck Street Watermain project Change Order #1 – net zero cost.

Motion Mayrose, second Rayman, carried, to approve Peck Street Water Main Project Pay request #1 from Twedt Construction for \$57,821.63.

City Hall/Community Center update – Final Design plans are to be delivered to McGough on Thursday, November 9, 2023. McGough will have 3 weeks to review plans; thereafter, bids will be received from subcontractors.

SEDC updated – Sheldon Jensen was present. Jensen reported the SEDC Housing Grant is scheduled to be reviewed at the November 14 board meeting and the awards for Childcare planning grants through GEOD should be known by the end of next week.

Committee Reports. Karel stated she was approached about a fall cleanup. Heumiller stated cost for cleanup is \$1500.00. 2023 and 2024 Budgets only allow for one cleanup.

Motion Rayman, second Harris, carried, to adopt Resolution 2023-20: CWSRF #5 Surcharge Revision.

Motion Karel, second Rayman, carried, to adopt Resolution 2023-21: Canceling checks not timely presented for payment.

Motion Mokros, second Rayman, carried, to adopt Resolution 2023-22: 2024 Fee Schedule.

Motion Rayman, second Morkos, carried, to adopt Resolution 2023-23: Contingency Transfer.

Motion Karel, second Mayrose, carried, to adopt Resolution 2023-24: Resolution authorizing attorney to initiate lawsuits.

Motion Mokros, second Schierholz, carried, to approve the work on (2) golf carts used at the recreation complex – repairs estimated at \$1,000.00 worked performed by Leland VanEmmerik.

The Plat of Lots 1 & 2 in Blk 20 of Pettigrew’s Addition was presented. The Salem Planning Commission is recommending the plat be approved and certified by the City Council.

Motion Rayman, second Harris, carried, to adopt the Resolution approving the plat of Lots 1 & 2 in Blk 20 of Pettigrew’s Addition.

City Council Resolution

Be it resolved by the City Council of the City of Salem, McCook County, South Dakota, that the plat of Lots 1 and 2 in Block 20 of Pettigrew’s Addition to South Salem, City of Salem, McCook County, South Dakota, lying within platting jurisdiction of the City of Salem is hereby approved and the municipal Finance Officer of the City of Salem,, South Dakota, is hereby directed to endorse on such plat copy of this resolution and the same thereon.

Adopted this 7th day of November 2023.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

State of South Dakota)
County of McCook)

I, Lori Heumiller, the duly appointed, qualified and acting Municipal Finance Officer of the City of Salem, South Dakota, hereby certify that the above resolution is a true and correct copy of the resolution adopted by the City Council of the City of Salem, South Dakota.

Witness my hand as Municipal Finance Officer and the official seal of the City of Salem, South Dakota.

Municipal Finance Officer
Salem, South Dakota

Motion Mayrose, second Mokros, carried, to approve payment to American Fence for work to date on the Baseball Fence Project: \$25,884.74 means of finance is all donated funds.

Motion Mokros, second Harris, to approve the following liquor license renewals for the period of January 1, 2024, through December 31, 2024. On roll call, five (5) Aye (Mokros, Mayrose, Harris, Karel, Schierholz). Rayman abstained. Motion carried.

Retail On-Sale Liquor:

Main & Vermont Inc. DBA: The End Zone Bar & Grill, 257 N Main Street.

McCook Country Club, 501 S. Douglas Street

The Brewery Inc., 233 & 235 N Main Street

Quick Stop LLC, 241 N Nebraska Street

Package Off Sale Liquor:

The Brewery Inc., 233 & 235 N Main St,

Total Stop Convenience Store #6110, 25315 S HWY 81

Retail On/Off Sale Wine and Cider:

Dolgen Midwest LLC, DBA Dollar General Store #16507, 131 N Nebraska

Motion Karel, second Schierholz, carried, to approve the automatic supplement of 2023 Budget using Insurance proceeds \$9,736.00 for repairs in the parks.

Motion Harris, second Mokros, carried, to approve the use of \$116,193.51 in ARPA Dollars plus \$2,640.14 interest for the Industrial Area Project and Journal Entry to move funds to the Sewer Fund.

Council member Rayman discussed that Salem Youth & Summer Rec organization is setting up a committee and is requesting a Council member be appointed to the committee.

Motion Rayman, second Mokros, carried, to appoint Council Member Schierholz to represent the Council on the Salem Youth and Summer Recreation Committee.

Finance Officer Heumiller discussed a request to replace the rubble site building. The council agrees – a plan for replacement will be addressed at a future meeting.

Discussion was held on the animal ordinance. The education of the residents in Salem will continue through Facebook posts, mailings, and articles in the paper.

Motion Harris, second Schierholz, to allow tall propane patio heaters for the Downtown Christmas event. On roll call, five (5) Aye (Mokros, Mayrose, Harris, Karel, Schierholz). Rayman abstained. Motion carried.

Next meeting is scheduled for Tuesday, December 5, 2023.

Motion Karel, second Mokros, carried, to adjourn at 7:05 PM.

Dated this 7th day of November 2023, at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.