

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON MONDAY, MAY 10, 2021, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members George Eichacker, Ron Mayrose, Doug Mokros, Mary Jo Heiberger, Marc Harris, and Mitchell Rayman present. Foreman Dustin Weber; Trent Bruce & Jacob Morris of DGR Engineering; Kevin Peterson; Paul Grace; Reese Ecklein, Rebecca Grace, and Mike & Pam Bathke were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Mayrose, carried, to approve the minutes of April 6, 2021 as written.

Motion Mayrose, second Rayman, carried, to approve the following reports: Finance report stating a balance of \$4,844,348.21 for all funds and includes all investments and cash on hand; sewer pumpage of 6,330,000 gallons; water pumpage of 2,620,000 gallons; and the bacteriology report is satisfactory.

Motion Rayman, second Mokros, carried, to approve the police report filed by the McCook County Sheriff Department.

No one was present for public comment (SDCL 1-12.1)

Motion Mokros, second Rayman, carried, to approve the Foreman report presented by Foreman Weber. The following items were discussed:

- Purple wave auction results: \$4,500 – 2007 Honda 4-wheeler; \$3,200 1997 Ford F150.
- Review of Sidewalk Policy. Complaint and inspection of 300 W. Essex Ave.
- Request to replace windshield in maintainer - \$1,272.00 (installed).
- Discussion on wood picnic tables stored at the McCook Central football field.

Motion Mokros, second Rayman, carried, to require Robert E Sabers Credit Shelter to replace entire sidewalk due to over 50% spalling and vertical separation of more than three-quarter (3/4”) of an inch between two (2) sections (panels) of sidewalk.

Motion Rayman, second Mokros, carried, to replace the windshield on the maintainer at a cost of \$1,272.00 installed.

Motion Mokros, second Rayman, carried, to donate wood picnic tables to the McCook Central School District.

Trent Bruce and Jacob Morris presented Council with project updates.

Tree in SW corner of Idaho/Lincoln needs to be removed for the installation of a radius.

Motion Mokros, second Harris, carried, to pay for the tree removal and stump grinding to make room for the radius.

2021 Storm Sewer Project. McCook County is requesting an addition to the project of sidewalk & curb and gutter along Main Street and within the parking lot at an estimated cost of \$90,000.00. City will pay contractor and bill McCook County based on data received from the engineer reports.

Motion Mokros, second, Rayman, carried, to allow McCook County to add the curb & gutter, sidewalk, and parking lot work to the 2021 Storm Sewer Project.

Industrial park Improvements were discussed. Resolutions will be tabled until July meeting. Discussion: reexamine project scope, amendment to applications, reapply for Community Access dollars, with project schedule contingent upon funding decisions.

Committee reports were given.

Motion Rayman, second Mokros, carried, to approve the following claims:

Payroll: Mayor/Council \$1896.65; Finance Office \$9237.54; Streets \$3934.60; Snow \$2064.81; Restricted-Use Site \$526.75; Park \$1919.27; Armory \$2675.23; Storm Sewer \$528.74; Water \$7570.01; Sewer \$2506.00; Payroll Taxes \$2419.04; City Share: Health \$6208.36; Dental \$155.76; Aflac \$95.29; Life \$54.75; Retirement \$1836.87.

Claims:

VENOR	DESCRIPTION	AMOUNT
Gary Bender	Sewer: Baseball Field Manhole Access	381.00
Central Farmers Co-Op	Diesel /Fuel/ Sweeper Tires Snow/Streets	1,388.10
Century Business Products	Copier Maintenance & Doc Management	161.08
Cintas Corporation No. 2	Rug/Mop Services City Hall & Armory	116.19
Core & Main LP	Curb Box Water	133.31
Department of Transportation	Trail Project	9,236.35
DGR Engineering	Engineering Services: Curb/Gutter Staking	397.00
DGR Engineering	2021 Storm Sewer Project	4,600.00
DGR Engineering	H & H Study	24,375.00
DGR Engineering	WTP Optimization	501.00
Fair Manufacturing Inc	Snocrete Snow Blower	112,215.00
Hawkins Inc	WTP Chemicals	1,631.02
Heartland Environmental Dist	Sewer: Chemicals	1,436.43
Infotech Solutions LLC	Computer Backup/Maintenance Agreement	890.00
Jackie Schwader	Refund 8u Baseball Overpaid	10.00
James Lentsch	Grind Tree Roots Radius Dakota/Center	145.00
Joseph Aulner	Deposit Refund	7.22
Kundert Williams Ins Agency	Addt Of Cold Planer Ins Prem	49.00
Kw Electric Inc	Used Shop Lights 8 Armory /19 Water	688.78
MC&R Pools Inc	Ph Sensor/Testing Supplies Pool	841.97
McCook County Auditor	Law Agreement	7,323.00
McCook Therapy & Wellness	Power Play Program	960.00
McCormick Motors Inc	Water & Street Pickup Supplies	73.17
Michael Todd & Company Inc	Street Sweeper/Broom/Shoes	1,084.02

MidAmerican Energy Co	Utilities	1,207.91
New Century Press Inc	Publications- April	1,266.14
Paul E Bussa	City Hall Carpet Cleaning	125.00
Petty Cash Finance Officer	Postage Finoff/Nuis/Water: Pool Petty Cash	216.25
Pheasantland Industries	City of Salem Clothing	335.29
Puthoff Sales & Service, Inc.	Streets Skid Sweeper- Control Box: Mower Parts	274.65
Rachel Jung	6u Baseball Refund	30.00
RBS Sanitation Inc	Garbage Contract	7,122.38
Roberta Bredvik	Deposit Refund	7.04
Roger R Gerlach	Semi Annual Retainer	1,500.00
Salem Community Drug	First Aid Kits Batteries	37.15
Salem Lumber Co	Park, Water, Armory Supplies, Fence	100.49
Salem Lumber Co	Baseball Field Fence	14,114.69
Salem Water Works	Utilities	465.39
Sd Government Finance Officers	Finance Officers School	75.00
Sd Municipal League	Budget Training	25.00
South Dakota One Call	Locates	42.00
Southeastern Electric COOP	Utilities	128.34
Southeastern Electric	Baseball Park Electric Repairs	475.02
State Of South Dakota	Water Testing Fees Water	30.00
Sturdevant's Salem Inc	Park Supplies	34.76
T & C Pit Stop Inc	April Fuel	274.74
TrioTel Communications Inc	Utilities	325.38
Us Postmaster	Annual Po Box Rent	122.00
USA Bluebook	2 1/2 Flow Testing Diffuser Water	555.54
Van Diest Supply Company	Mosquito Control Chemicals	2,277.00
Watersurplus	Water WTP Filters	591.62
Xcel Energy	Utilities	6,782.14
Zapp Hardware	Supplies Street/Armory/Water/Park	138.68
Cardmember Services - Credit Card Purchases		
Dustin Weber	Bob's Lock & Key - (Armory Keys)	54.32
Lori Heumiller	American Red Cross (2021 Aquatic Fee)	300.00
Lori Heumiller	USPS - (1000 Stamped Envelopes)	663.35
Lori Heumiller	Zoom Subscription (Monthly)	66.28
Claims Pre-Approved:		
Crystal Lemke	Deposit Refund	58.11
Scott Stewart	Deposit Refund	50.29
Heather Babb	Slow Stitch Class	300.00
Verizon Wireless	Utilities	126.87
ACH		
US Bank	DW & CW SRF Bond Payments	32,126.55
State of South Dakota	Sales Tax Collected March 2021	873.43

Kevin Peterson was present to request a street closure, Pierce Street from Essex to Washington, for a “block party” on June 3, 2021 from 5:00 to 10:00 p.m.; an entertainer out of Iowa will be performing in his driveway.

Motion Rayman, second Mokros, carried, to approve to road closure of Pierce Street from Essex to Washington on June 3, 2021 from 5:00 p.m. to approximately 10:00 p.m.

At 7:00 p.m. the City Council meeting as a “Board of Adjustment” held a Public Hearing to consider the application of Rebecca Grace for a Variance to place a house (18) foot from the East and (15) foot from the North property lines instead of the required (20) and (25) foot, respectively. Legal description of property is Lot 1; Blk 35; First Addt., McCook County, South Dakota. Site address is 401 W Vermont Avenue.

Rebecca Grace, Mike & Pam Bathke (contractors) and Reese Ecklein were present for the meeting. Grace & Bathke asked for consideration due to housing shortage, setbacks were not listed correctly the first time and has since been surveyed; footings are deep enough (9’ basement ceilings); drainage plan with elevations was also provided. Ms. Bathke stated a few variances were given after the buildings were up and asked for the same consideration, feels the house as it sits is not out of line with the existing homes to the west. Mr. Bathke stated he visited with Code Officer Fillingsness regarding the footings and emailed him a drainage plan.

Discussion was held with the Mr. Bathke on why the house was placed incorrectly, contractor Bathke stated he was not provided a copy of the building permit. Council feels the responsibility of placement is on the contractor and he should have asked for a copy of the permit, so he knew the proper setbacks.

Lot drainage was addressed, fill dirt had been removed and Reese Ecklein stated he did not have an issue with the drainage since the fill dirt was removed.

Motion Rayman, second Harris, to approve the variance request of (18) foot from the East and (15) foot from the North property lines instead of the required (20) and (25) foot, respectively. Legal description of property is Lot 1; Blk 35; First Addt., McCook County, South Dakota. Site address is 401 W Vermont Avenue.

On Roll call four (4) “Aye” (Mokros, Heiberger, Rayman, Harris); two (2) “Nays” (Eichacker, Mayrose). Motion Carried.

The drainage plan needs to be approved by Code Officer Fillingsness or City Engineers.

At 7:10 p.m. the Salem City Council held public hearings regarding amendments to the 2011 Revised Salem Zoning Regulations. Specifically, the City Council will be considering adoption of an amendment to Chapter 11.06, Additional Use Regulations, On-Premises Signs; and Chapter 11.07, Additional Use Regulations, Off-Premises Signs; Chapter 11.04(A)(2), Additional Use Regulations, Off-Street Parking; and Chapter 11.07, Additional Use Regulations, Amateur Radio Antennas.

No verbal or written comments were received, and no one was present for the hearings.

A Public Hearing was held at 7:20 PM to consider the Temporary Liquor License application of the McCook County Fair Board to sell alcoholic beverages at the McCook County Fair Grounds during the McCook County Fair Board Rib Cookoff event on Saturday, July 10, 2021.

Paul Grace was present for the hearing and explained events being held that day.

No verbal or written notices were received.

Motion Rayman, second Mayrose, carried, to approve the Temporary Liquor License application of the McCook County Fair Board to sell alcoholic beverages at the McCook County Fair Grounds during the McCook County Fair Board Rib Cookoff event on Saturday, July 10, 2021.

Motion Eichacker, second Mokros, carried, on the First Reading of Ordinance No. 652 - Zoning Amendment – Driveway Approach Width.

Motion Eichacker, second Rayman, carried, on the First Reading of Ordinance No. 653 – Zoning Amendment – Signs.

Motion Eichacker, second Mokros, carried, on the First Reading of Ordinance No. 654 – Zoning Amendment – Amateur Radio Antennas.

Motion Eichacker, second Mokros, carried, on the First Reading of Ordinance No. 655 – Amending Chapter 5.05 – Dynamic Engine Braking.

Discussion was held on an Ordinance for Cannabis Regulations. A joint meeting with the Planning Commission will be scheduled.

Motion Mayrose, second Mokros, carried, to allow the Mayor and Finance Officer to pay baseball & softball league fees as they come due.

Motion Mokros, second Rayman, carried, to approve the Mobile Home Park License renewals from Rutan Avenue Estates & Peterson Manufactured Home Park.

Motion Mokros, second Rayman, carried, to approve the following On-Off Malt Beverage and SD Wine License renewals for July 1, 2021 to June 30, 2022.

Applications for Retail (ON-OFF SALE) Malt Beverage and South Dakota Wine for:

- **T & C's Pit Stop Inc.**, Todd & Christi Matthies (25315 US 81) N 500' of E 338' (3.88A) Including Siever's Tr 1 & ex that portion of Lot H1 (.12A) & H3 (.22A) & H4 (.10A) lying therein & Ex land deeded for Highway purposes (.75A) lying therein, all in the N ½ NE ¼ Section 23, Salem Township.
- **Dollar General**, 131 N. Nebraska St, Salem, SD; Legal: Lots 1, 2, 3 & 4; Blk 2 of First Addition to Salem, McCook County, South Dakota.
- **Maynards of Salem**, Maynard's Food Center of Westbrook, Inc, (141 S Main St) Lots 1-7; Blk 3, OT, Salem, McCook County, South Dakota.
- **Quick Stop LLC**, David Derschan, (241 N Nebraska St) Lots 1, Blk 15, Salem First Addt/ Ex W60' & Ex LH1 and Lot 2, Blk 15, Salem First Addt, Salem, McCook County, South Dakota.

Motion Mayrose, second Rayman, carried, to approve the following seasonal workers:
Lifeguards: Cody Zapp & Jayden Doane - \$9.70 per hour.
Concession/Front Desk Staff: Sadye Roesler - \$9.45 per hour.
Softball Coaches: Victoria Englebrecht 6U team; Jessica Klinkhammer 12U team (\$1000 per team).
Baseball Coaches: Doug Durfee 12U Team #2; Matt Alley 8U Team #2 (\$1000 per team).
Carter Randall - Asst. Baseball Coach & Field Prep: \$9.45 per hour.

Motion Mokros, second Harris, to approve the request from Salem Baseball to purchase new foul poles and flog pole for the baseball field – cost \$1,830 (paid for through grant or Salem Baseball).

Request form Jason Ball to place an 8' x 20' pod on the city street from June 24 – July 16th was denied.

Motion Mokros, second Rayman, carried, to pay the SEFP 2021 Partnership membership contribution of \$5,388.00.

No response was received from the McDermott Family Show. The city will pursue a different Carnival company for possibly late summer and future years.

Motion Mayrose, second Rayman, carried, to approve the addition of Justin Hagemann to the Salem Volunteer Fire Department effective 4/19/2021.

Motion Rayman, second Mayrose, carried, to leave the COVID19 policy in place for the pool.

Next meeting is scheduled for Monday, June 7, 2021.

Motion Heiberger, second Mokros, carried, to adjourn at 8:10 PM.

Dated this 10th day of May 2021 at Salem, South Dakota.

(SEAL)

Shawn English
Mayor

ATTEST:

Lori Heumiller
Finance Officer

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