

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON MONDAY, MARCH 8, 2021, AT 6:00 P.M.**

Mayor Shawn English called the meeting to order with Council Members George Eichacker, Ron Mayrose, Doug Mokros, Mary Jo Heiberger, and Marc Harris present. Foreman Dustin Weber; Trent Bruce & Jacob Morris of DGR Engineering; Leslie Mastroianni of SECOG and Paul Deters were also present.

Council member Mitchell Rayman was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Mayrose, carried, to approve the minutes of February 8, 2021 as written.

Motion Eichacker, second Mokros, carried, to approve the following reports: Finance report stating a balance of \$4,712,231.09 for all funds and includes all investments and cash on hand; sewer pumpage of 3,905,000 gallons; water pumpage of 2,271,000 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Mayrose, carried, to approve the police report filed by the McCook County Sheriff Department.

No one was present for public comment (SDCL 1-12.1)

Motion Mokros, second Mayrose, carried, to approve the Foreman report presented by Foreman Weber. The following items were discussed:

- Property Surplus: 1997 Ford F150; 2007 Honda 4Wheeler; V-Plow; Case loader forks; 8 Christmas Decorations (pole mount); (2) Tonneau Covers F150 pickup.
- 2020 Annual Drinking Water Report will be published in the Salem Special, posted on the City's website and is available upon request. The report will not be mailed.
- Safety platform for loader.

Motion Mokros, second Mayrose, carried, to declare the following:

1. 1997 Ford F150 & 2007 Honda 4Wheeler surplus as it is no longer useful to the City and are to be auctioned through Purple Wave at a Government Equipment Auction; and
2. To declare the V-Plow; Case loader forks; 8 Christmas Decorations (pole mount); (2) Tonneau Covers (F150 pickup) surplus and junk and no longer useful to the City and to scrap the v-plow and forks and sell for best offer the Christmas Decorations and tonneau covers.

Trent Bruce and Jacob Morris of DGR Engineering provided the Council with an update on projects. 2021 Storm Sewer Project;

- Channel Improvements: Restore channel bank erosion; replace separate pipe sections with new tied sections and flared ends; keep existing DOT 42" RCP with headwall in place; add rip rap to limit future erosion from pipe outlets: estimated cost \$19,000.
- Fire Hall Surfacing: Replace entirety of fire hall concrete driveway; replace sidewalk and approach adjacent to fire hall; install concrete on north side of the fire hall; asphalt behind sidewalk to limit gravel tracking: estimated cost \$35,000.

- Geotech Engineering Contract for soil sampling presented at an estimated cost of \$2,100.00 (includes 24' of drilling).

Motion Mokros, second Harris, carried, to add to the 2021 Storm Sewer Project the Channel Improvements and Fire Hall surfacing as presented at an estimated cost of \$54,000.00.

Motion Mokros, second Mayrose, carried, to approve contract with Geotech Engineering for the 2021 Storm Sewer Project soil testing at an estimated cost of \$2,100.00.

Discussion was held on Mitigation of Flood Plain (H & H Study) & New Flood plain maps. Discrepancies were discovered with FEMA model inputs and the field survey data will be presented to FEMA which may impact proposed flood plain map revisions. Possible flood mitigation projects will be in the report submitted to SD OEM and FEMA.

2021 Slurry Seal bids (project let by City of Sioux Falls) were opened, and low bid was underestimate. DGR is recommending City award project to low bidder, ASTECH, contingent upon City of Sioux Falls' award and receipt of necessary contract documents. Bidders were Asphalt Surfacing Technologies Corporation \$62,175.00; Missouri Petroleum \$63,878; Intermountain Slurry \$78,598 (costs reflecting Salem's portion).

Motion Mokros, second Harris, carried, to award 2021 Slurry Seal Bid to Asphalt Surfacing Technologies Corporation \$62,175.00 (Salem cost) contingent on City of Sioux Falls' award and receipt of necessary contract documents.

Committee reports were given.

Public Hearing was held at 6:45 p.m. regarding clean water improvements in the City of Salem. The purpose of the public hearing is to discuss the proposed project, the proposed financing, and the source of repayment for any loans.

Leslie Mastroianni of SECOG was present to conduct the public hearing.

Mastroianni stated, the City of Salem is proposing improvements to its Storm Sewer at Main Street between Essex Avenue and Washington Avenue and at Nebraska Street between Drake Avenue and Norton Avenue. The City's engineer is here to answer any questions regarding the design of proposed improvements.

The City, with SECOG's assistance, will be applying to the Department of Environment & Natural Resources (DENR). The application is due April 1, 2021.

The application will request funds not to exceed \$847,000. The interest rate for the Clean Water SRF Loan is 2.125% for a 30-year term. The financing package (announced in June) could be any combination of loan, grant, or principal forgiveness. If the funding package is 100-percent loan, the annual payments will be around \$38,255. The city expects to make repayment through a project surcharge. If the requested amount is funded at 100% loan, the projected utility rate impact per user is approximately \$5.29. Any grant funds awarded would reduce the surcharge.

Floor was opened for questions, there being none, the public hearing was concluded.

Motion Mayrose, second Mokros, carried, to approve the following claims.

**Payroll:** Mayor/Council \$2614.95; Finance Office \$6524.60; Streets \$1693.30; Snow \$2426.18; Restricted-Use Site \$161.40; Park \$208.50; Armory \$2571.78; Storm Sewer \$25; Water \$3849.50; Sewer \$1928.38; Payroll Taxes \$1588.57; City Share: Health \$6208.36; Dental \$155.76; Aflac \$95.29; Life \$54.75; Retirement \$1163.34.

**Claims:**

VENOR	DESCRIPTION	AMOUNT
3-D Specialties Inc	Street Sign Bolts	129.13
Batteries Plus	City Building Emergency Light Batteries	67.93
Central Farmers Co-Op	Diesel: Snow Lagoon: LP-Gas- (Heating)	250.94
Century Business Products	Copier & Doc Mgmt Maintenance Contract	135.33
Cintas Corporation No. 2	City Hall & Armory Rug/Mop Services	116.19
Colonial Research Chemical Cor	Snow Ice Melt	160.88
Consolidated Water Solutions	Water WTP Filters	969.36
Core & Main LP	Water Meter Measuring Chamber	93.79
Dakota Pump & Control Inc	Sewer/ Lagoon Transfer Lift Rehab	3,642.86
Dustin Weber	MSHA Training Lunch Reimbursement	14.00
Frontline Plus Fire & Rescue I	Fy2021 Siren Maintenance	250.00
Grainger Inc	Water Supplies	509.36
Griese Law Firm, P.C.	Nuisance Attorney Fees	777.96
Hawkins Inc	WTP Chemicals	2,993.89
Heartland Environmental Dist.	Parks/ Armory: Weed Control Chemicals	857.18
Heiman Inc	Ann. Fire Extinguisher Service	975.29
Hillyard - Sioux Falls	Supplies: Parks/Armory	766.59
Infotech Solutions LLC	Computer Backup/Maint (Monitor/Hard drive)	793.97
McCook County Auditor	Law Agreement	7,323.00
MidAmerican Energy Co	Utilities	1,677.09
MidAmerican Research Chemical	Snow Ice Melter Plus	324.10
New Century Press Inc	February Publications	903.06
Pheasantland Industries	Streets/Rubble Site Golf Cart & Rubble Site Permit	99.35
Puthoff Sales & Service, Inc.	R190 Skid Steer Service: Street	226.30
Quill Corporation	Office Supplies	51.97
RBS Sanitation Inc	Residential Garbage Contract	6,982.73
Salem Community Library	2021 Grant	600.00
Salem Lumber Co	Armory/CHall/Water/Parks Supplies	314.86
Salem Water Works	Utilities	416.05
Sd Dept Of Transportation	Salt/Sand Mix: Snow	420.00
Sensus USA Inc	Meter Reading Software Annual Support Fee	1,949.94
Southeastern Electric COOP	Utilities	125.81
State Of South Dakota	Water Testing Fees	30.00

Sturdevant's Salem Inc	Supplies: Streets: WA/SE Veh. Light/ ladder rack/mats/box	1,191.57
T & C Pit Stop Inc	Street/ Water/ Sewer Fuel	182.88
TrioTel Communications Inc	Utilities	322.38
US Postmaster	Postage UB Bills postcard stamps	648.00
William Selland	MSHA Training Lunch Reimbursement	14.00
Zapp Hardware	Streets/ Armory/ WA / SE: Supplies	413.20
South Dakota One Call	February Locates	8.40
Xcel Energy	Utilities	7,509.92
<b>CARDMEMBER SERVICES - CREDIT CARD PURCHASES</b>		
Dustin Weber	US Stainless: wall anchor - Armory	14.18
Lori Heumiller	Zoom Subscription	65.31
<b>CLAIMS PRE-APPROVED:</b>		
McCormick Motors	2016 Ford F150: water/sewer pickup	26,989.00
Salem Rural Fire Association	Proceeds from Sale of fire truck	2,538.47
Mettler Implement Inc	2021 Polaris Sportsman 450	6,530.00
Salem Concrete	Deposit Refund	10.00
Verizon Wireless	Utilities	126.84
State of South Dakota	Sales Tax Collected Feb 2021	556.78

Appeal of Nuisance notice of Havard/Hawk was pulled at 5:10 p.m. March 8, 2021.

Motion Harris, second Mokros, carried, to approve Resolution 2021-04, Resolution authorizing a SRF Clean Water application for financial assistance, authorizing the execution and submittal of the application, and designating the Mayor and Council President to certify and sign payment requests.

Fireworks show will be held Saturday, July 10, 2021.

Spring Cleanup Date will be held May 1, 2021.

Motion Mokros, second Mayrose, carried, to approve the supply agreement with Mueller Pallets LLC. Agreement is on file at City Hall.

Mayor English brought a request to the Council for a dog park in the City Park. Consensus of the Council is currently "No".

Motion Mayrose, second Mokros, carried, to approve the 2020 Annual Report presented by Finance Officer Heumiller. The Annual Report is on file at City Hall and posted on the City's website.

Council member Heiberger presented a "Salem Community Wellness Program" to the Council. Objective: "To provide programs that assist community members in pursuing a state of overall wellness." Motto: "Living Life to its Fullest".

After discussion, the Council agreed to proceed with establishing community programs at the armory. Costs for any program will be approved future meetings.

Motion Mokros, second Harris, carried, enter executive session at 7:34 p.m.

Mayor English declared out of executive session at 8:10 p.m.

Next regular meeting is scheduled for Monday, April 5, 2021.

Motion Heiberger, second Mokros, carried, to adjourn at 8:10 PM.

Dated this 8<sup>th</sup> day of May 2021 at Salem, South Dakota.

(SEAL)

Shawn English  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.