

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, MARCH 7, 2023, AT 6:00 P.M.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Jacob Morris, DGR Engineering; Sheldon Jensen, SEDC; Gary Carlson, Maynard’s Food; Charlotte Roesler, Val Westhoff and Michelle Fox were also present. Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: None.

Motion Harris, second Rayman, carried, to approve agenda.

No one was present for public comment (SDCL 1-12.1).

Motion Mokros, second Karel, carried, to approve following consent agenda items:

- Minutes of February 7, 2023, and February 21, 2023, as written.
- Finance report stating a balance of \$9,154,671.10 for all funds and includes all investments and cash on hand; sewer pumpage of 7,240,000 gallons; water pumpage of 2,060,000 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated March 7, 2023.

Payroll: Mayor/Council \$1529.98; Finance Office \$7175.55; Streets \$678.23; Snow \$8552.01; Regulation & Inspection \$346.95; Park \$553.04; Armory \$(300.00); Storm Sewer \$19.17; Water \$3721.83; Sewer \$1101.16; Payroll Taxes \$1670.08; City Share: Health \$8021.88; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1291.98.

Claims:

VENOR	DESCRIPTION	AMOUNT
Avera Occupational Medicine	Random Drug Testing	117.00
Brian Mentele	Meal Reimbursement MSHA Training	14.00
Catlyn Falconer	Deposit Refund	46.32
Central Farmers Co-Op	Snow/Parks: Diesel/DEP Sewer: Shovel	2,478.35
DGR Engineering	ENGR: Industrial Area Project	109,864.34
Dustin Weber	Meal Reimbursement MSHA Training	14.00
Frontline Plus Fire & Rescue I	FY 2023 Service Contract Whelen Siren	300.00
Gessner Welding Inc	Plow Repairs	150.00
Grainger Inc	Water Distribution Supplies	559.52
Heiman Fire Equipment	Annual Fire Ext Service	179.00
Infotech Solutions LLC	Computer Maintenance Contract Battery Backup Replacement	815.99
Iron Wheel Sales & Service Inc	Sewer 6" Caps	53.68

Kundert Williams Ins Agency	Scoreboard: Premium correction	24.00
McCook County Auditor	Law Agreement	7,323.00
McCook County Ems	AED Battery	168.99
Mcleods Printing & Office Sup	Ordinances Book	316.72
MidAmerican Energy Co	Utilities	596.20
Morgan Theeler LLP	Attorney Fees	5,510.50
Nathan Olinger	Meal Reimbursement MSHA Training	14.00
New Century Press Inc	Feb Publications	560.89
Puthoff Sales & Service, Inc.	Skid Sweeper parts & Loader Tire Chains	1,056.85
Quill Corporation	Printer Toner	98.99
RBS Sanitation Inc	Residential Garbage Contract	7,681.00
Salem Water Works	Utilities	323.35
Sd Public Health Laboratory	Water Testing Fees	60.00
Sensus USA Inc	UB- Reader Software Agreement FY2023	1,949.94
South Dakota One Call	Locates	21.00
Southeastern Electric	Utilities	125.41
Sturdevant's Auto Value Salem	Supplies & Battery	184.24
Total Stop	Fuel: Feb 2023	395.27
Travis Peterson	9 hrs Snow Removal Replace lost ck	720.00
TrioTel Communications Inc	Utilities	165.92
USABluebook	Water Testing Supplies	62.90
Zapp Hardware	Supplies Street/Water Depts	148.42
Gene Sandine	6 hours snow removal (2/24/2023)	900.00
Ivy Kraft	Plans: Restroom & Pavilion Bldg	500.00
Xcel Energy	Utilities	9,557.58
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
Dustin Weber	Northern Tool: Air Compressor Filter	84.99
CLAIMS PRE-APPROVED:		
Twedt Construction	March 2023 Rent	650.00
Verizon Wireless	Utilities	126.09
ACH		
State Of South Dakota	Sales Tax Collected Feb	596.63

Gary Carlson of Maynard's Food met with the Council regarding a driveway approach off Main Street. Once the delivery truck is backed in it is unable to make the turn back to the alley without infringing on neighbor property or hitting the Xcel pole. The cost to remove the Xcel pole was more than expected. Mr. Carlson stated the driveway would be an exit only and right-turn only. Delivery trucks are there at 5:00 a.m. when there is little traffic or parking in the area.

Jacob Morris of DGR presented a diagram showing the approach location and loss of approximately five parking spaces. Striping of these five parking spots would be

eliminated with the slurry seal project this summer if approach was installed. The approach would require the sidewalk to meet ADA guidelines.

Carlson said they would work with DGR to ensure the approach meets city specifications and Maynard's would incur all project costs.

Motion Rayman, second Mokros, carried, to approve the approach as presented, and require Maynard's work with DGR to ensure the approach meets city specifications.

Discussion was held on a trailer mounted vac system. It was determined more information was needed on the three units presented and a better understanding how each would benefit the public works department. Information will be reviewed with Foreman Weber at a future meeting, prior to budgeting for the equipment.

Finance Officer Heumiller explained the MainStem Regional Water System concept. Dakota MainStem was discussed at a SMGA Membership Board meeting Heumiller attended in February. Future sustainable water supply is important for our community and since the city is in the middle of a Water Study this would be valuable information. *"Dakota MainStem's purpose is to consider the present situation and look towards the future 20-50 years and plan for a water system that will be another source water option for public water systems in central and southern eastern South Dakota. Equally important is that it's not intended to become a competition to existing water systems, whether regional or community water systems."*

Heumiller is currently sitting on the steering committee for the MainStem Regional Water System unless the Council would like to appoint another person. Council approved Heumiller staying on the committee.

Engineer Report:

Jacob Morris, DGR, provided the Council a project update.

- 2021 Storm Sewer Project:
 - 1) Change Order #2 - (\$37,130.95).
 - 2) Substantial Completion Date of 6/23/2022.
 - 3) H&W Contracting still feels \$4,000 in liquidated damages is sufficient.
- Industrial Area Project:
 - 1) Southeastern Electric needs to fix a drainage problem on the north side of their property and is requesting to piggyback drain tile with project bid specs. Southeastern would be responsible for the cost.
 - 2) Assessments for paving, curb & gutter and driveway approaches were reviewed along with the Proposed Resolution of Necessity setting a public hearing for 4/11/2023 @ 6:00 p.m.
 - 3) Project timeline: Advertise for bids 4/20; bid opening 5/9 10AM; bid award 5/9 Council Meeting.
- Phase II Street/Utility Project: Discovery of potential additional funding sources in collaboration with SEDC. The SEDC was contacted regarding some possible grant dollars for the Industrial Park infrastructure from GOED, EDA and DOT.

More information will be presented at a future meeting as criteria is still being established.

Motion Mokros, second Mayrose, carried, to approve 2021 Storm Sewer Project Change Order #2 reducing the contract by \$37,130.95.

Motion Rayman, second Karel, carried, to approve 2021 Storm Sewer Project substantial completion date of June 23, 2022.

Motion Rayman, second Mokros, carried, to negotiate the 2021 Storm Sewer Project liquidated damages no lower than \$20,000.00.

Motion Mokros, second Mayrose, carried, to allow Southeastern to piggyback drain tile on the Industrial Area bid. Southeastern would be responsible for all costs associated with the drain tile north of the inlet in the street ROW.

Motion Mayrose, second Karel, carried, to approve Proposed Resolution of Necessity 2022-07 setting Public Hearing Date of April 11, 2023, at 6:00 p.m.

City Hall/Community Center Project: Council member committee established to review proposals and interview companies for CMAR on March 20th. Committee: Mayrose, Mokros, Schierholz & Blindert.

Sheldon Jensen, Val Westhoff, Michelle Fox & Charlotte Roesler met with the Council to discuss the Salem Garden Market and Salem Downtown 2nd Wednesday. Salem Garden Market would move downtown on the 2nd Wednesday in June, July, August & September. One block of Main Street would be blocked off for the event once a month. Propose to have vendors, food trucks (if downtown businesses approve), live music, and other activities. Hours 4:00 p.m. to 8:00 p.m. (road closure starting at 3:00 p.m. for setup). The downtown establishments could serve food outside and drink (with Temporary Liquor License).

First step in organizing is to ensure Council would approve the street closure and special event.

Consensus of the Council is this would be a great opportunity to bring people to town and support local businesses. Once plans are in place, a Special Event application can be filed with Finance Officer Heumiller.

SEDC update – Sheldon Jensen.

Committee Reports.

Motion Mokros, second Harris, carried, to approve 2nd Reading and Adoption of Ordinance No. 670 - Transient Merchants and Mobile Food Vendors.

Motion Rayman, second Karel, carried, to approve 2nd Reading and Adoption of Ordinance No. 671 – Revision on Chapter 7.0503 – Ticketing, Towing of Vehicles and Commercial and Recreational Vehicle & Trailer Parking.

Motion Harris, second Rayman, carried, to approve 2nd Reading and Adoption of Ordinance No. 672 – Revision of 6.0301 Duty to remove snow/ice.

Motion Mokros, second Rayman, carried, to approve 1st Reading of Ordinance No. 673 – Providing Collection of Delinquent Utility bills.

Motion Rayman, second Mokros, carried, to approve Resolution No. 2023-04 - CWSRF Surcharge Fee – Industrial Area Project.

Motion Harris, second Karel, carried, to approve Resolution No. 2023-05 DWSRF Surcharge Fee - Industrial Area Project.

Motion Rayman, second Karel, carried, to approve Resolution No. 2023-06: Transient Merchants & Mobile Food Vendor Fees.

Kevin Peterson is requesting a noise permit for Friday, June 9, 2023, and Saturday, June 10, 2023, from 6:00 p.m. to 9:00 p.m. for a band to perform at his house – 420 N Pierce St. The request includes Pierce Street closure between Washington & Vermont.

Motion Rayman, second Mokros, carried, to approve Kevin Peterson’s noise permit and street closure for his June 9th & 10th event from 6:00 p.m. to 9:00 p.m.

Finance Officer Heumiller presented a request from Pool Manager Sarah Pulse to change the Pool Hours to 1:00 p.m. to 7:00 p.m. or 1:00 p.m. to 8:00 p.m. no pool closure over supper hour. This offers 6 to 7 hours of swim time – current hours offer 6.5 hours. The pool personnel would be rotated for a 30-minute supper break. McCook Wellness Water Aerobics held two days a week would be held from 7:00 p.m. to 8:00 p.m. for their 8-week class which would require the pool to close at 7:00 p.m.

Motion Rayman, second Schierholz, carried, to approve the pool hours from 1:00 p.m. to 8:00 p.m. with no closure from 5:00 p.m. to 6:30 p.m. and pool closure at 7:00 p.m. for water aerobics two days a week for the 8-week class.

Motion Mokros, second Rayman, to hire the following slate of 2023 Seasonal Workers:

Pool Manager: Pulse, Sarah ----- \$18.35 per hour
Pool Asst Manager: Weber, Megan ----- \$16.10 per hour
Lifeguards: Lunders, Alexis ----- \$14.05 per hour (3rd Year)
Schmidt, Jackson ----- \$13.55 per hour (2nd year)
Watkins, Paul ----- \$13.55 per hour (2nd year)
Ecklein, Addison ----- \$13.05 per hour (1st year)
Erickson, Aubrynn ----- \$13.05 per hour (1st year)
Muth, Maria ----- \$13.05 per hour (1st year)
Gilbertson, Haley----- \$13.05 per hour (1st year)
Schmidt, Owen----- \$13.05 per hour (1st year)
Waldner, Caleb ----- \$13.05 per hour (1st year)
Zapp, Breana ----- \$13.05 per hour (1st year)

Water Safety Instructor:
Stroud, Layla - ----- \$14.05 per hour (3rd year)
Lunders, Alexis----- \$14.05 per hour (3rd year)

Water Safety Certification: +.25 per hour for certification and +1.00
for hours teaching lessons.

COACHES - SOFTBALL:

Englebrecht, Victoria ----- \$1,250.00 per team 6U, 8U
Schock, Desiree ----- \$1,250.00 per team 10U, 12U

COACHES - BASEBALL:

Doug Durfee ----- \$1,250.00 per team 6U, 8U, 12U
Alley, Matt ----- \$1,250.00 per team 10U
Tuschen, Kyle ----- \$1,250.00 per team 14U, 16U
Randall, Carter (asst.) ----- \$10.80 per hour

RUBBLE SITE OPERATORS:

Deters, Paul ----- \$14.10 per hour.
Deters, Robert A ----- \$14.10 per hour.
Kahnke, Darrell ----- \$14.10 per hour
Schipper, John ----- \$14.10 per hour

Motion Rayman, second Harris, carried, to approve the 2022 Annual Report presented by Finance Officer Heumiller. The Annual Report is on file at City Hall and posted on the City's website.

Next regular meeting is scheduled for Tuesday, April 11, 2023; Special meeting & Equalization meeting scheduled for Monday, March 20, 2023.

Motion Rayman, second Mokros, carried, to adjourn at 7:40 PM.

Dated this 7th day of March 2023, at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.