

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM COMMUNITY CENTER COUNCIL CHAMBERS IN SALEM SOUTH DAKOTA ON MONDAY, MARCH 7, 2022, AT 6:00 P.M.**

Mayor Shawn English called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mary Jo Heiberger, and Mitchell Rayman present. Foreman Dustin Weber; Jacob Morris of DGR Engineering; Sheldon Jensen of Sioux Metro Growth Alliance; Mike Karel, Joni Scheier and Paul Grace were also present.

Council member Marc Harris was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Rayman, second Mayrose, carried, to approve the minutes of February 7, 2022, and February 28, 2022, as written.

Motion Mokros, second Rayman, carried, to approve the following reports: Finance report stating a balance of \$5,132,436.88 for all funds and includes all investments and cash on hand; sewer pumpage of 6,750,000 gallons; water pumpage of 2,450,00 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Rayman, carried, to approve the police report filed by the McCook County Sheriff Department.

6:05 p.m. public comment (SDCL 1-12.1)

Mike Karel was present to discuss the City's Peddler/Vendor Permit ordinance. Karel is pursuing a food truck business and would like to see changes to Salem's ordinance to better accommodate the food truck business.

Council requested Karel provide Finance Officer Heumiller with a list of changes to be discussed at their April 11<sup>th</sup> meeting.

Foreman Weber provided the Council with an update on city projects.

Motion Rayman, second Mokros, carried, to approve the Foreman's report.

Jacob Morris of DGR provided project updates.

1. Two (2) proposals for well-cleaning and abandonment of existing well were received. Both were higher than anticipated, discussion was held on if it is prudent to award a contract at this time. Estimated cost of a new well is \$150T and lowest bid for cleaning well was \$45,425. Morris will discuss with the water specialists in his firm and options will be discussed at the April 11<sup>th</sup> meeting.
2. Bid tab for the 2022 slurry seal bids were reviewed. DGR is recommending the award to low bidder.
3. Salem Trail Phase II was awarded a TAP grant. The project will be designed in 2022 and built in 2023/2024. Trail will start at the school and run to the athletic complexes and community center (armory). Estimated cost \$490,000 grant paying for \$400,000 of project.
4. Morris presented the Snake Creek H & H Study.

Motion Mokros, second Mayrose, carried, to deny the two well-cleaning and well abandonment proposals as they are not in the best interest of the city.

**2022 Slurry Seal Bids** – Sioux Falls bid opening 2/3/2022.

Salem Bid tab:

Asphalt Surfacing Company, Sioux Falls, SD -	\$58,813.80
Asphalt Surface Technologies, Corporation, St. Cloud, MN	\$60,116.50
Missouri Petroleum Products Company, St. Louis, MO -	\$69,084.00

Motion Mokros, second Rayman, carried, to award the 2022 Slurry Seal bid to the low bid from Asphalt Surfacing Company, Sioux Falls, SD in the amount of \$58,813.80.

Motion Mokros, second Rayman, carried, to authorize submittal of the draft Snake Creek Hydrologic & Hydraulic Study to the South Dakota Office of Emergency Management for review.

Committee reports were given:

Motion Mokros, second Rayman, carried, to approve the following claims:

**Payroll:** Mayor/Council \$1113.32; Finance Office \$6872.09; Streets \$2947.19; Snow \$42.25; Restricted-Use Site \$220.81; Regulation & Inspection \$303.60; Park \$221.00; Armory \$5168.13; Storm Sewer \$176.84; Water \$2454.95; Sewer \$1019.35; Payroll Taxes \$1474.56; City Share: Health \$7073.60; Dental \$116.82; Aflac \$106.64; Life \$54.75; Retirement \$1165.58.

**CLAIMS:**

VENOR	DESCRIPTION	AMOUNT
Avera Heart Hospital	CRZAED W/ Case	1,553.00
Central Farmers Co-Op	Diesel	352.76
Century Business Products	Doc Management Contract	143.08
Cintas Corporation No. 2	Armory: Mop/Rug Service	133.60
CCMC Excavation Inc	Water Break - Mn/Jefferson	1,732.15
Core & Main LP	Water Distribution Supplies	1,619.95
DGR Engineering	ST/SE Project Engineering	393.50
Dustin Weber	Travel Voucher: MSHA Training	14.00
Frontline Plus Fire & Rescue I	FY2022 Siren Service Contract	300.00
Gene Sandine	2.5 Snow Hauling	250.00
GeotTek Engineering & Testing	St/Se Project Testing Fees	845.00
Glenda Bohlmann	Dance Lessons	880.00
Grainger Inc	Water: Led Kit	47.63
Griese Law Firm, P.C.	Attorney Fees	480.85
Hawkins Inc	WTP Chemicals	1,225.02
Heiman Fire Equipment	Fire Exting. Inspections	433.00
Infotech Solutions LLC	Computer Maintenance Contract	509.90
Kundert Williams Ins Agency	2022 Valve Adjust. Mower	100.00
Maynards Salem	Inspection Supplies	39.41
McCook County Auditor	Law Enforcement Agreement	7,323.00

Michael Moses	Deposit Refund	8.54
MidAmerican Energy Co	Utilities	2,829.65
MidAmerican Research Chemical	Armory Microfiber Mops	285.34
Nathan Olinger	Travel Voucher MSHA Training	14.00
New Century Press Inc	Feb 2022 Publications	500.54
Pheasantland Industries	Lagoon Signage	192.07
Progressive Salem Assn	Fy2022 Donation	2,000.00
Puthoff Sales & Service, Inc.	Pickup Hopper	6,450.00
Quill Corporation	Office Supplies	1,217.18
RBS Sanitation Inc	Garbage Contract	7,401.69
Roesler Construction	Armory Roof Repairs	414.54
Salem Community Library	Municipal Funding Library	600.00
Salem Lumber Co	Vent Roof Repairs	
		20,335.96
Salem Water Works	Utilities Armory	504.09
Sd Dept Of Transportation	Snow - Sand/Abrasive	648.00
Sd Municipal League	District 3 Meeting Registration	26.00
SEAFOG	2022 SEAFOG Dues	40.00
Sensus USA Inc	FY 2022 Software Support	1,949.94
South Dakota One Call	Locates	6.30
Southeastern Electric	Utilities	124.91
Spencer Quarries Inc	Sand: Water Breaks	452.13
State Of South Dakota	Water Testing Fees	234.00
Sturdevant's Salem Inc	Mower Supply	4.99
T & C Pit Stop Inc	Fuel	168.74
TrioTel Communications Inc	Utilities City Hall Repairs	908.88
USABluebook	3 Hard Hats	434.24
William Knudson	Deposit Refund	48.42
Zapp Hardware	Freezer (Parks) Supplies	85.59
<b>Claims Pre-Approved:</b>		
Heather Gessner	Deposit Refund	68.39
Laura Nelson	Wreath Class Refund	100.00
Merlin Meyer	Deposit Refund	49.08
Rod Blindert	Deposit Refund	100.00
Shari Johnson	Deposit Refund	40.00
Verizon Wireless	Utilities	126.42
Willard Schweitzer	Deposit Refund	100.00
Xcel Energy	Utilities	8,788.63
Chelsey Wyman-Golder	Wreath Class Contract	315.00
<b>ACH</b>		
State of South Dakota	Sales Tax Collected Feb 2021	629.47

Motion Mokros, second Mayrose, carried, to approve 2<sup>nd</sup> Reading and Adoption of Ordinance No. 661 – an ordinance establishing Zoning Regulations for Medical Cannabis establishments.

Motion Rayman, second Mayrose, carried, to approve 2<sup>nd</sup> Reading and Adoption of Ordinance No. 662 – an ordinance establishing cannabis licensing.

Motion Rayman, second Mokros, carried, to approve 2<sup>nd</sup> Reading and Adoption of Ordinance No 663 – an ordinance establishing Full-Service Restaurant Liquor Licenses.

Motion Mayrose, second Rayman, carried, to approve 2<sup>nd</sup> Reading and Adoption of Ordinance No. 664 – an ordinance establishing wards and voting precincts.

Motion Mokros, second Rayman, carried, to approve 2<sup>nd</sup> Reading and Adoption of Ordinance No. 665 – an ordinance establishing “Noise” regulations.

Motion Mayrose, second Mokros, carried, to approve Resolution No. 2022-05 – a resolution authorizing Capital Outlay spending.

Motion Mayrose, second Mokros, carried, to amend Resolution No. 2022-02 appointing Finance Officer Heumiller as the alternate on the Sioux Metro Growth Alliance Membership Advisory Board for the 2022 Calendar Year.

At 7:00 p.m. a Public Hearing was held to consider the application of Joni Scheier for a Variance to place a 10’ x 12’ shed 9.4’ from the south property line instead of the required twenty-five (25) foot. Legal description of property is Lot 8B, Blk 1, Saber’s Addition and addition to Salem in Outlet G, Salem, McCook County, South Dakota. Site address is 361 S Pierce St.

Joni Scheier was present to answer any questions. The existing lot does not have a back yard large enough to accommodate a shed.

Finance Officer Heumiller stated the lot is on a corner; therefore, has two street frontages and ordinance states a setback of 25’ for an accessory structure on a street frontage.

Discussion was held on the distance between the house and shed. Code states 10’ from principal structure. Scheier stated she was okay with moving the shed 3’ closer to her house (plans indicated 13’ from house).

Motion Mokros, second Rayman, carried, to approve the variance to place a 10’ x 12’ shed 12.4’ from the south property line.

Paul Grace was present to discuss the July 9, 2022, 2nd Annual Barn Raisin’ BBQ Fund Raiser. Grace provided Council with information on the event. An added item for the event is a dance from 7:00 p.m. to mid-night.

Motion Mokros, second Rayman, carried, to approve the dance at the 4-H grounds from 7:00 p.m. to mid-night.

Motion Rayman, second Mokros, carried, on the following 2022 seasonal hires.

**Pool Manager:** Pulse, Sara - \$17.25 per hour

Pool Asst Manager: Weber, Megan - \$15.00 per hour

**Lifeguards:** Krutzinger, Elana - \$12.95 per hour  
Lunders, Alexis - \$12.45 per hour  
Klinkhammer, Shea - \$12.45 per hour  
Stroud, Layla - \$12.45 per hour  
Krutzinger, Oliva - \$12.45 per hour  
Doane, Jayden - \$12.45 per hour  
Schmidt, Aubyn - \$12.45 per hour  
Watkins, Tony - \$12.20 per hour

**Water Safety Instructors:** Certification +.25 and +1.00 for hours teaching lessons.

**SOFTBALL:**

Englebrecht, Victoria - \$1,000 per team 6U & 8U  
Schock, Desiree - \$1,000 per team 10U & 12U  
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**BASEBALL:**

Doug Durfee \$1,000 per team 8U, 10U & 12U Teams  
Alley, Matt \$1,000 per team 8U & 10U (2 teams)  
Jeremy Grady \$1,000 per team 14U & 16U teams  
Klinkhammer, Shea Asst Coach - \$9.95 per hour  
Randall, Carter Asst Coach - \$9.95 per hour

**RUBBLE SITE OPERATORS:**

Deters, Paul (substitute) \$13.25 per hour  
Helm, Duane (Saturdays only) \$13.25 per hour

Motion Rayman, second Mokros, carried, to purchase eight (8) conference chairs from Uline at a cost of \$1,183.42.

Motion Rayman, second Mokros, carried, to declare seven (7) conference chairs surplus and junk as they are no longer necessary, useful, or suitable for the purpose for which it was acquired. The chairs will be offered for sale.

Motion Rayman, second Mokros, carried, to set the Annual Spring Clean-up date for Saturday, April 30<sup>th</sup> and the Fireworks Show for Sunday, July 10<sup>th</sup>.

Motion Mokros, second Rayman, carried, to approve the addition of Michael Hanisch to the Salem Volunteer Fire Department roster effective 2/21/2022.

Council thanks and acknowledges the donations from Christ Lutheran Church for Summer Rec/Pool registrations (\$140) and the Salem Summer Youth & Recreation for the Baseball Field Improvements – turf project (\$5000).

Discussion was held on the number of stalls for the proposed new bathroom at the park. It was decided three (3) stalls in the women’s and one (1) stall and two (2) urinals in the men. A Land Water Conservation Funding grant application will be filed for a Pavilion and new restroom facility at the south end of the park.

Motion Mokros, second Rayman, carried, to approve the 2021 Annual Report presented by Finance Officer Heumiller. The Annual Report is on file at City Hall and posted on the City’s website.

Sheldon Jensen, SMGA, was present to discuss the draft bylaws for a new Salem Economic Development Corporation (non-profit). Jensen invites the Council to attend the Grow Smarter Conference being held in Harrisburg on April 11<sup>th</sup> – 13<sup>th</sup>. Cost of \$75 for members.

Equalization meeting will be held on Wednesday, March 23, 2022.

Next Regular meeting is scheduled for Monday, April 11, 2022.

Motion Heiberger, second Mokros, carried, to adjourn at 8:00 PM.

Dated this 7<sup>th</sup> day of March 2022 at Salem, South Dakota.

(SEAL)

Shawn English  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

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