

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, MARCH 5, 2024, AT 6:17 P.M. FOLLOWING THE 6:00 P.M. PUBLIC HEARING.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Dustin Weber, Public Works Supervisor; Jacob Morris and Trent Bruce of DGR Engineering; Ray McCorkell; Shelley McCorkell; Travis Peterson; Laura & Marty Gessner; Brandi McPherson; and Michael Fletcher were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: none.

Motion Mokros, second Harris, carried, to approve the agenda.

No one was present for public comment (SDCL 1-12.1).

Motion Harris, second Karel, carried, to approve following consent agenda items:

- The minutes of February 6, 2024, as written.
- Finance report stating a balance of \$9,252,640.16 for all funds and includes all investments and cash on hand; sewer pumpage of 7,380,000 gallons; water pumpage of 2,343,000 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated March 5, 2024.

Payroll: Mayor/Council \$1014.98; Finance Office \$7366.11; Streets \$3114.82; Snow \$4656.39; Restricted-Use Site \$96.20; Mosquito \$114.80; Park \$200.05; Storm Sewer \$310.61; Water \$4297.74; Sewer \$2314.76; Payroll Taxes \$1691.70; City Share: Health \$6283.80; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1348.29.

Claims:

VENOR	DESCRIPTION	AMOUNT
Bray Sales Inc	WTP: Positioner	1,804.32
Central Farmers Co-Op	Diesel/ Tire Repair	209.77
Century Business Products	Copier & Doc Management Contract	195.35
Cintas Corporation No. 2	Rug Service	68.95
City Of Salem	BLDG Permit/Tap Fees City Hall/ Com Ctr	4,056.22
Core & Main LP	Eye Wash Stations/WTP Supplies	235.93
Department of Transportation	Sand: Snow	701.76
DGR Engineering	2022 Street/Industrial Area & Phase II Projects	124,178.50
Equipment Blades Inc.	1' Blades-Maintainer	1,116.52
Frontline Plus Fire & Rescue I	Siren Maintenance Civil Defense	870.00
Grainger Inc	Supplies/ PWBLDG	832.82
Hawkins Inc	Chemicals: WTP	1,811.91
Heiman Fire Equipment	Fire Extinguisher Inspections	120.00
Hillyard - Sioux Falls	Janitorial Supplies Park	1,207.45

I & S Group, Inc	Construction/Admin City Hall Community Ctr	37,593.66
Infotech Solutions LLC	Computer Maintenance	640.00
Kw Electric Inc	Hydraulic Press Fittings PW BLDG	20.08
Maynards Salem	Supplies- City Hall/ Wtp	68.94
MC&R Pools Inc	Pool Maintenance Training	365.00
McCook County Auditor	Law Agreement	8,168.00
McCormick Motors Inc	Street F150 Pickup Repairs	484.87
MidAmerican Energy Co	Utilities	461.57
Morgan Theeler LLP	City Attorney Fees	1,748.09
Nathan Olinger	Travel Expense Reimbursement	42.00
New Century Press Inc	Publications	687.73
Quill Corporation	Office Supplies	479.27
RBS Sanitation Inc	Garbage Contract	9,028.89
Salem Lumber Co	Supplies: Water/Park PW BLDG	2,815.26
Salem Water Works	Utilities	425.38
Sams Club	Office Supplies	20.47
Sensus USA Inc	Sensus Software Support Contract	1,949.94
South Dakota One Call	Locates	3.15
Southeastern Electric	Utilities	133.64
Stan Houston Equip Co Inc	Battery Pack/ Ratchet Tiedowns	179.80
Sturdevant's Auto Value Salem	Supplies: Parks/ PW BLDG	130.19
Total Stop	Fuel Purchases	286.43
TrioTel Communications Inc	PW BLDG Cameras & Utilities	4,622.84
Xcel Energy	Utilities	6,909.27
Zapp Hardware	Supplies Water/Streets/Chall	176.25
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
Dustin Weber	Northern Tools: PWBLDG Tools	488.24
CLAIMS PRE-APPROVED:		
Verizon Wireless	Utilities	126.36
ACH		
State of South Dakota	Sales Tax Collected Feb	667.93

PW Supervisor Weber presented the following items:

- Equipment: Compressor for WTP Shop & automotive lift for PW Building (\$5,558.14). Finance Officer Heumiller stated there is money in the PW startup budget for these items.
- Discussion held on baseball sprinkler repairs & ruts left from roofing project. Councilman Rayman explained issues and let Council know Baseball Association taking care of issues.
- PFAS Class Action suit: Discussion to do baseline testing or opt out of lawsuit. Input from SDRWA was shared. A decision will be made at the April meeting after further information is received from DANR.

Motion Mokros, second Mayrose, carried, to approve the purchase of the air compressor and automotive lift at a total cost of \$5,560.00.

ENGINEERS REPORT: Projects Update by Trent Bruce and Jacob Morris.

Phase II Shared Use Path (2025 Build): Discussion held on 8' trail being curbside or with a boulevard. Consensus of the council is curbside. DGR will proceed with design based on a curbside trail and will visit with property owners.

Mayor Blindert called the 6:45 p.m. Public Hearing to order, to consider the application for a new Retail On-Off Sale Malt Beverage and SD Farm Wine License to operate within the municipality for licensing period March 5, 2024 – June 30, 2024.

Application for Retail On-Off -Sale Malt Beverage and SD Farm Wine License for:

Michael Fletcher, DBA Gotcha Gaming, (630 E. Rutan Ave.), Outlot "O", except the west 45' of the South 284.5' & except the East 250' thereof, subdivision of the SW ¼ of Section 13, Twp 103 N. Range 55, W of the 5th PM, City of Salem, McCook County, South Dakota.

Michael Fletcher and Travis Peterson were present to answer any questions. The building layout was presented as only the west portion and restrooms will be utilized.

Motion Mokros, second Harris, carried, to approve the following application for a New Retail On-Off Sale Malt Beverage and SD Farm Wine License to operate within the municipality for licensing period March 5, 2024 – June 30, 2024, contingent on a signed operating agreement and proof of insurance (city second insured).

Application for Retail On-Off -Sale Malt Beverage and SD Farm Wine License for:

Michael Fletcher, DBA Gotcha Gaming, (630 E. Rutan Ave.), Outlot "O", except the west 45' of the South 284.5' & except the East 250' thereof, subdivision of the SW ¼ of Section 13, Twp 103 N. Range 55, W of the 5th PM, City of Salem, McCook County, South Dakota.

Brandi McPherson met with the Council to ask for a 4-to-5-year extension to replace the siding on her house located at 200 E Vermont Ave as her long-term plans are to replace the basement. After discussion, the Council will review the information provided and a decision will be made at the April 9th meeting.

Engineering Report continued:

2022 Street Project: DGR is recommending approval of PPE #8 from Twedt Construction for \$7,747.88.

2024 Slurry Seal Bids – Sioux Falls bid opening 2/29/2024: 2:00 p.m.

Total Bid Tab (Sioux Falls + other communities):

Asphalt Surfacing Company (ASCO), Sioux Falls, SD - \$ 2,638,455.50

Asphalt Surface Technologies, Corporation, St. Cloud, MN \$ 2,518,201.59

DRG recommending bid award to low bid Asphalt Surface Technologies - \$64,651.40 (Salem); contingent on Sioux Falls acceptance of bid.

Phase II Street/UT Improve: DGR presented Geotechnical Service Contract for soil testing for Phase II Street & Utility Project from Geotek – cost \$6,300.00.

2024 Sanitary Cleaning – DGR requesting approval to solicit quotes.

City/School Athletic Field Survey: DGR requesting approval to proceed with survey of the city facilities.

Motion Rayman, second Mokros, carried, to approve the 2022 Street Project PPE #8 from Twedt Construction for \$7,747.88.

Motion Mokros, second Mayrose, carried, to approve the 2024 Slurry Seal low bid from Asphalt Surface Technologies - \$64,651.40 contingent on Sioux Falls accepting the bid.

Motion Mayrose, second Rayman, carried, to approve Phase II Street/UT Improvement project Geotechnical Service Contract for soil testing for Phase II Street & Utility Project from Geotek – cost \$6,300.00.

Motion Rayman, second Karel, carried, to authorize DGR to solicit quotes for the 2024 Sanitary Cleaning Project.

Motion Mayrose, second Mokros, carried, to authorize DGR to proceed with survey of the city recreation facilities.

At 7:00 p.m. the Council meeting as a “Board of Adjustment” held a public hearing to consider the application of Marty & Laura Gessner for a Variance to build two 30’ x 120’ storage sheds seven (7) foot from the North and West property lines instead of the required twenty-five (25) foot; and five (5) foot from the east property line instead of the required twenty-five (25) foot; and five (5) foot from the south property line instead of the required ten (10) foot. Legal description of property is W132’ N132’ Blk 20 So Salem Addition, Salem, McCook County, South Dakota. Site address is 420 S Douglas St.

Marty and Laura were present to answer questions.

Discussion was held on a site triangle, Center Street having a stop sign, and other buildings’ setbacks.

Motion Rayman, second Mokros, carried, to approve the application of Marty & Laura Gessner for a Variance to build two 30’ x 120’ storage sheds seven (7) foot from the North and West property lines instead of the required twenty-five (25) foot; and five (5) foot from the east property line instead of the required twenty-five (25) foot; and five (5) foot from the south property line instead of the required ten (10) foot. Legal description of property is W132’ N132’ Blk 20 So Salem Addition, Salem, McCook County, South Dakota. Site address is 420 S Douglas St.

Shea Klinkhammer was unable to attend the meeting. Finance Officer Heumiller explained his senior project will consist of a 50/50 raffle at a couple of spring baseball games. The money raised will go towards upgrading the youth baseball equipment.

Consensus of the Council is to allow this at the field.

Engineering Report continued:

DGR presented a summary of the **Water Study**. The study contains two alternatives for rehabilitation of the existing WTP; one alternative for a new WTP; and two alternatives to connect to rural water (TM Rural Water & Kingbrook). The costs range from \$5,920,000 to \$26,920,000. Based on the alternatives developed and considered, DGR recommends Alternative 1, Rehabilitation of the existing WTP with direct NF/RO membrane treatment. This is the most economical alternative that maximizes the use of the existing infrastructure and employs treatment technology that staff is already familiar with. Cost estimate of Alternative #1 is \$5,920,000 with a recommended timeline as follows: SRF funding application in 2024; Design 2025-2026; build in 2027 & 2028. More discussion will be held on this project during the 2025 budget preparation.

City Hall/Community Center: Funding/Expense breakdown was reviewed with council using the GMP approved at the February 6th meeting. Total project cost is \$4.8 million which includes city contingency funds, architectural fees, soil testing, consulting fees (TEGRA Group), and building permit. Project start date is Monday, April 15th, with a groundbreaking the week prior.

McCook Central shop class is working on the rubble site building and a generator & air conditioner have been ordered.

Motion Harris, second Rayman, carried, to approve Resolution #2024-03 – Vacation of Peck Street between Jefferson & Richard for the City Hall/Community Center Facility, with ROW access from Richard and Jefferson to remain.

Motion Karel, second Harris, carried, to approve Resolution #2024-04 – Canceling checks not timely presented.

Motion Mokros, second Harris, carried, acknowledging the City of Salem's commitment for a Regional Safety Plan and to send a letter of support for SECOG's grant application through the USDOT Safe Streets & Roads Grant.

Council member Schierholz explained the USA softball has changed their age guidelines to a cutoff of August 31st (currently January 1st). Discussion held.

Motion Rayman, second Mokros, carried, to change the softball registration age to the USA guidelines of August 31st.

Water Safety Instructor job description will be established and presented at the April 9th meeting.

Motion Mayrose, second Karel, carried, to enter executive session at 7:50 p.m. based on SDCL 1-25-2 (1) and (3).

Mayor Blindert declared out of executive session at 8:27 p.m.

Motion Harris, second Rayman, carried, to hire the following slate of 2024 Seasonal Workers:

<u>Pool Manager:</u>	Pulse, Sarah -----	\$19.30 per hour
<u>Pool Asst Manager:</u>	Schmidt, Aubyn -----	\$15.50 per hour
<u>Lifeguards:</u>	Schmidt, Aubyn-----	\$14.86 per hour (4 th year)
	Schmidt, Jackson -----	\$14.61 per hour (3 rd year)
	Ecklein, Addison -----	\$14.10 per hour (2 nd year)
	Erickson, Aubrynn -----	\$14.10 per hour (2 nd year)
	Muth, Maria -----	\$14.10 per hour (2 nd year)
	Gilbertson, Haley-----	\$14.35 per hour (2 nd year w/ WSI)
	Schmidt, Owen-----	\$14.10 per hour (2 nd year)
	Waldner, Caleb -----	\$14.10 per hour (2 nd year)
	Zapp, Breana -----	\$14.10 per hour (2 nd year)

Water Safety Certification: +.25 per hour for certification once obtained and + \$1.00 per hour for hours teaching lessons.

COACHES - SOFTBALL:

Englebrecht, Victoria -----	\$1,250.00 per team 10U
Schock, Desiree -----	\$1,250.00 per team 12U
Heisinger, Rachel-----	\$1,250.00 per team 6U
Blindert, Mary-----	\$1,250.00 per team 8U

COACHES - BASEBALL:

Heisinger, Jeff -----	\$1,250.00 per team 6U (50% if 1 team)
Matthies, Jeremy-----	\$1,250.00 per team 8U
Doug Durfee -----	\$1,250.00 per team 6U (50% if 1team), 12U
Alley, Matt-----	\$1,250.00 per team 10U
VonBerge, Jacob -----	\$1,250.00 per team 14U, 16U

RUBBLE SITE OPERATORS:

Deters, Paul -----	\$16.00 per hour.
Kahnke, Darrell -----	\$16.00 per hour.
Schipper, John -----	\$16.00 per hour

Discussion was held on field preparation duties and was determined due to child labor laws this position requires individual be a minimum of 17 years old, and the position will be advertised with duties for both the softball and baseball programs.

Motion Mayrose, second Rayman, carried, to accept donation of salary from Mayor Blindert to the Community Center Equipment reserves.

Motion Rayman, second Harris, carried, to write off the remaining property taxes on books from 2008, 2013, 2014 & 2016: Total amount is .15 cents.

Sioux Falls Regional Landfill has made a change made “cleanup days.” The new policy is that every household from the counties they serve is allowed one free dump a year (Jan 1 – Dec 31) at the Sioux Falls Regional Landfill. The landfill keeps track of the free dumps based on the requirement to show a driver’s license or other formal identification showing their address.

Motion Karel, second Harris, carried, to approve a .25 cent increase for Nathan Olinger for his WWW Certification effective on the next paycheck.

The equalization meeting is scheduled for Tuesday, March 19, 2024.

Next Regular meeting is scheduled for Tuesday, April 9, 2024.

Motion Mayrose, second Mokros, carried, to adjourn at 8:30 PM.

Dated this 5th day of March 2024, at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.