

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON MONDAY, JUNE 7, 2021, AT 6:00 P.M.**

Mayor Shawn English called the meeting to order with Council Members George Eichacker, Ron Mayrose, Doug Mokros, Marc Harris, and Mitchell Rayman present. Foreman Dustin Weber; Trent Bruce & Jacob Morris of DGR Engineering; Kelvin & Janie Brasel; and Nicole Griese, City Nuisance Attorney, were also present.

Council member Mary Jo Heiberger was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Rayman, carried, to approve the minutes of May 10, 2021, as written.

Motion Mayrose, second Mokros, carried, to approve the following reports: Finance report stating a balance of \$4,952,803.99 for all funds and includes all investments and cash on hand; sewer pumpage of 5,613,000 gallons; water pumpage of 3,581,000 gallons; and the bacteriology report is satisfactory.

Police report was not available for review.

No one was present for public comment (SDCL 1-12.1)

Motion Rayman, second Mokros, carried, to approve the Foreman report presented by Foreman Weber.

City engineers Bruce & Morris updated the Council on the City projects.

- 2021 Storm Sewer Project: Bid opening: July 7, 2021, 2:00 p.m.; Completion Dates: Fall 11/24/2021; June 17, 2022, with final completion 7/1/2022 (what is started in 2021 must be substantially completed in 2021; and Hwy 81 crossing and Main Street crossing must be completed in 2021). Liquidated damages: \$1,000/day Substantial Completion and \$500.00/Final Completion.
- Council agreed to have DGR perform more on-site inspections for the more complicated concrete work.
- Annual contracts for asphalt repairs and sewer cleaning were discussed. Having contracts holds companies to a timeline and ensures completion dates are met.
- Phase II of the Salem Trail Project will be from McCook Central School to the ball fields and community center (armory).
- Community Access Grant will be submitted for the Hollister/Douglas Street project.

Motion Mokros, second Mayrose, carried, to have DGR put together contracts for asphalt repairs and sewer cleaning. Distribution to companies will be sent in June so Council can review and award at their July 12, 2021, meeting.

Motion Mokros, second Rayman, carried, to issue a Letter of Intent to the TAP Grant Program for Phase II of the Salem Trail.

Committee Reports were given.

Motion Mayrose, second Rayman, carried, to only pay Sandine Concrete for the Home Motel portion of bills presented.

Motion Mokros, second Rayman, carried, to pay the following claims:

**Payroll:** Mayor/Council \$1281.65; Finance Office \$6559.32; City Hall \$20.00; Streets \$2679.60; Snow \$478.40; Restricted-Use Site \$831.88; Regulation & Inspection \$360.00; Park \$5644.93; Armory \$791.48; Storm Sewer \$522.60; Water \$4039.44; Sewer \$1872.97; Payroll Taxes \$1810.92; City Share: Health \$7760.45; Dental \$155.76; Aflac \$95.29; Life \$65.70; Retirement \$1369.74.

Claims:

VENOR	DESCRIPTION	AMOUNT
Alexandria Summer Rec Program	8U Tournament	40.00
C & B Operations LLE	Loader Pallet Forks	4,995.00
Central Farmers Co-Op	Pool Supplies	532.32
Century Business Products	Doc Management Contract	91.08
Cintas Corporation No. 2	Armory Rug/Mop Services	116.19
Consolidated Water Solutions	WTP: Filter	899.64
Core & Main LP	Water Distribution Supplies	760.44
Dakota Hardscape Supply	Playground Mulch	4,500.00
Dakota Pump & Control Inc	Softball Lift Repairs	795.92
DGR Engineering	Engr Services Slurry Seal/STSE Project/Curb & Gutter	8,469.30
Fremar LLC	Parks: Weed Control Chemicals	109.25
Geotek Engineering & Testing	Storm Sewer Project Soil Texting	2,100.00
Gessner Welding Inc	Pool 30" Pipe	20.00
Grainger Inc	Supplies: Water/Armory	190.20
Harves Pro Prints	Summer Rec Equipment/Supplies	1,463.74
Hawkins Inc	WTP Chemicals	7,020.44
J & L Supply	Streets Weed Control Chemical	79.60
KW Electric Inc	Parks Bucket Rent	191.33
Lori A Heumiller	Travel Voucher Code Enforcement Conference	223.04
LTP Enterprises Inc	New Well: Partial Pay Request	65,413.00
Maynards Salem	Pool Merchandise	125.55
MC&R Pools Inc	Pool Supplies	193.26
McCook County Auditor	Law Agreement	7,323.00
MidAmerican Energy Co	Utilities	393.95
MidAmerican Research Chemical	Cleaning Supplies: Armory/Park	1,637.81
NASAP	Annual Dues	39.00
New Century Press Inc	May Publishing	99.56
Pulse Electric Inc	Park: Locates Well: Splice Wires	605.81
Puthoff Sales & Service, Inc.	Parks: Mower Belts	166.80

QUILL CORPORATION	City Hall Office Supplies	746.53
Rachel Taylor	Refund Baseball	30.00
RBS Sanitation Inc	Residential Contract & "Spring" cleanup day	8,322.38
Ross Bartscher	8U Emery Tourney	100.00
S.E.F.P.	2021 Partnership Contributions	5,388.00
Salem Community Drug	Pool Supplies	18.08
Salem Lumber Co	Supplies: Armory/pool/parks/streets	99.81
Salem Water Works	Utilities West Shop	695.94
Sams Club	Pool Merchandise	690.14
Calvin R Sandine	Home Motel shut-off repairs	603.30
Sd Department of Environment	2021 ST/SE PROJECT	100.00
SEAFOG	2021 Membership Dues	30.00
South Dakota One Call	Locates	21.00
Southeastern Electric	Utilities	189.50
Stan Houston Equip Co Inc	Street Work Platform	2,341.94
State Of South Dakota	Sewer Testing Fees	123.00
Sturdevant's Salem Inc	Street: Supplies	50.62
T & C Pit Stop Inc	Fuel: Streets/Parks/Water/Sewer	575.68
Trio5el Communications Inc	Utilities	325.46
Whitney Flanagan	Baseball Refund	15.00
Xcel Energy	Utilities	8,060.39
Zapp Hardware	Supplies Street/armory/water/park	475.95
<b>CARDMEMBER SERVICES - CREDIT CARD PURCHASES</b>		
Lori Heumiller	Zoom Subscription (Monthly)	66.28
Lori Heumiller	AmericInn- Code Enforcement Workshop	77.00
Lori Heumiller	VFW Registration 4 teams	826.20
<b>CLAIMS PRE-APPROVED:</b>		
Brickhouse Flowers	"Container Class" - Community Program	560.00
Main Street Designs	28 Christmas Street Light Decorations	8,864.00
Verizon Wireless	Utilities	126.87
<b>ACH</b>		
State Of South Dakota	Sales Tax Collected May 2021	953.10

Motion Mokros, second Rayman, carried, to approve the Second Reading and Adoption of Ordinance No. 652 - Zoning Amendment – Driveway Approach Width.

Motion Rayman, second Harris, carried, on the Second Reading and Adoption of Ordinance No. 653 – Zoning Amendment – Signs.

Motion Harris, second Rayman, carried, on the Second Reading and Adoption of Ordinance No. 654 – Zoning Amendment – Amateur Radio Antennas.

Motion Rayman, second Harris, carried, on the Second Reading and Adoption of Ordinance No. 655 – Amending Chapter 5.05 – Dynamic Engine Braking.

The Salem City Council held a public hearing at 6:50 p.m. on Ordinance #656, a temporary ordinance regarding the issuance of local medical cannabis establishment permits and/or licenses. No public comments were received.

Motion Rayman, second Mokros, carried, to approve 1<sup>st</sup> Reading of Ordinance No. 656 – a temporary ordinance regarding the issuance of local medical cannabis establishment permits and/or licenses.

The Salem City Council held a public hearing at 6:55 pm to receive public input on the Re-Zoning Application from Chad and Lori Wittmeier for the rezone of Tract C lying S of Beebe Ave & The W128.775' of Tract "A" Lying thereof Middleton Addition from (B-2) General Business to (R-1) Residential. Site address 421 E Beebe Ave. No public comments were received.

Motion Mayrose, second Rayman, carried, to approve the rezone of Tract C lying S of Beebe Ave & The W128.775' of Tract "A" Lying thereof Middleton Addition from (B-2) General Business to (R-1) Residential. Site address 421 E Beebe Ave; and the First Reading of Ordinance No. 657 changing the Zoning Ordinance and Zoning Map.

Motion Mokros, second Rayman, carried, to approve Resolution 2021-07 – a Resolution in support of the Community Access Grant application.

Motion Harris, second Mokros, carried, to hire Aubyn Schmidt for a seasonal Concession Stand/Front Desk worker for an hourly wage of \$9.45.

Motion Mokros, second Mayrose, carried, to require a licensed surveyor to stake building placement on a lot as part of the building permit process.

Motion Rayman, second Harris, carried, to approve the concession stand agreement with SSYR.

The City of Salem, South Dakota meeting as a "Board of Adjustment" held a Public Hearing at 7:00 p.m. to consider the application of Kelvin & Janie Brasel for a Variance to place a 6' high fence in the front yard instead of the required 4' height in the front yard along the east property line. Legal description of property is Lot 10; Blk 3, Park Addition, McCook County, South Dakota. Site address is 401 E Essex Avenue.

Kelvin and Janie Brasel were present to answer questions. They shared their reasons and presented pictures. The privacy fence is being requested to block the view of the neighbor's property.

Motion Harris, second Mokros, carried, to approve the application of Kelvin & Janie Brasel for a Variance to place a 6' high fence in the front yard instead of the required 4' height in the front yard along the east property line. Legal description of property is Lot 10; Blk 3, Park Addition, McCook County, South Dakota. Site address is 401 E Essex Avenue.

Motion Mokros, second Eichacker, carried, to no longer have city employees locate property pins. This motion ties into the need for a legal surveyor to locate the pins and set stakes for building placement.

Scoreboard sponsorship was discussed. Consensus of the Council is to allow (3) \$3,500 spaces on new scoreboard.

Mayor discussed a few items with the Council:

- Community Transit Program – virtual meeting held with a transit company, SD DOT, Amy Heumiller, County Commissioner Dean Koch, Lori Heumiller, Mayor English & Council member Heiberger.
- Speed limit feedback sign for Hwy 81 (North).
- Community garden.
- Trail campaign for kids to use the trail to get to the pool/park instead of Main Street.
- Carnival – no word from McDermott so other carnival companies are being contacted.

Motion Mayrose, second Harris, carried, to enter executive session at 7:43 p.m. for attorney communication, employee, and economic development discussion per SDCL 1-25-2.

Mayor English declared out of executive session at 8:10 p.m.

Next meeting is scheduled for Monday, July 12, 2021.

Motion Mokros, second Mayrose, carried, to adjourn at 8:15 PM.

Dated this 7<sup>th</sup> day of June 2021 at Salem, South Dakota.

(SEAL)

Shawn English  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

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