

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE AMERICAN LEGION IN SALEM SOUTH DAKOTA ON MONDAY, JULY 11, 2022, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mary Jo Heiberger, Mitchell Rayman, and Marc Harris present. Foreman Dustin Weber; Trent Bruce of DGR Engineering; James Lentsch; Richard Nolte; Janet Karel; Glenda Blindert; Butch Meyer; Gary Carlson; Sheldon Jensen; Duane Boise; Trent Sabers and Bill & Teresa Rotert were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Harris, carried, to approve the minutes of June 6, 2022, and June 23, 2022, as written.

Motion Mayrose, second Mokros, carried, to approve the following reports: Finance report stating a balance of \$5,691,122.01 for all funds and includes all investments and cash on hand; sewer pumpage of 6,600,000 gallons; water pumpage of 4,350,00 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Harris, carried, to approve the police report filed by the McCook County Sheriff Department.

Public comment (SDCL 1-12.1)

Jim Lentsch was present to ask if the city would be hauling away branches placed in the ROW.

Council informed Mr. Lentsch that the city would not be picking up branches.

Butch Meyer stated he feels the city should be picking up the branches.

Council: The May 12th storm was a disaster declaration so the City will be able to recoup some costs from the storm; the July 5th storm wasn't a disaster declaration, so property owners are responsible for hauling their tree debris to the drop off site. Drop site is free of charge and open 24/7 for drop off convenience. City property sustained a lot of damage during the July 5th storm and needed to prioritize the cleanup of the city property.

Motion Mayrose, second Rayman, carried, to approve the Foreman report presented by Foreman Weber. The following items were discussed:

- Attending CDL "Train the Trainer" class on Wednesday.
- Pool Vacuum quit working – new motor \$600+; new machine \$3,500. Purchase new was decided by consensus of the Council.

Mokros: "Hats off to city employees for cleanup and all the hours put in!"

Trent Bruce, DGR provided project update to the Council.

- Slurry Seal complete – was company's first time – product quality good.
- Storm Sewer Project is substantially complete. Timelines were missed and decisions on liquidated damages will need to be made before final payment.
- H & W Contracting Pay request for \$357,406.29 was presented and DGR recommends payment for work completed. McCook County's portion of this bill is \$82,268.66.

- H & H Study is complete, recommending approval to submit to SD Emergency Management. Study allows applications for future mitigation products.

Motion Mayrose, second Rayman, carried, to approve the pay request from H & W Contracting for work completed on the Storm Sewer Project in the amount of \$357,406.29.

Motion Mokros, second Harris, carried, to approve the Snake Creek H & H Study and submit to SD Emergency Management.

Committee reports.

Motion Rayman, second Mokros, carried, to approve the following claims:

Payroll: Mayor/Council \$1113.32; Finance Office \$6504.44; Streets \$3085.59; Restricted-Use Site \$804.76; Regulation & Inspection \$428.50; Summer Rec \$4128.62; Pool \$6601.41; Park \$4997.60; Armory \$1815.07; Storm Sewer \$116.50; Water \$2716.29; Sewer \$166.79; Payroll Taxes \$2502.68; City Share: Health \$7073.60; Dental \$116.82; Aflac \$106.64; Life \$54.75; Retirement \$1268.69.

Claims:

VENOR	DESCRIPTION	AMOUNT
Blindert Insurance Agency	Armory Rent Refund 7/11/22	500.00
Central Farmers Co-Op	June '22 Diesel	740.05
Century Business Products	Server Conversion	763.91
Cintas Corporation No. 2	Rug/Mop Service	135.28
Consolidated Water Solutions	WTP Filters	1,128.29
Core & Main LP	Water- Curb box/ Repair Cplg	1,030.00
DANR - Fiscal Office	DW- Permit 0288	600.00
DGR Engineering	Engr Fees Sewer Cleaning/Well & Curb/Gutter	8,431.37
Don And Shirley Sabers	Tilling Volleyball Field	100.00
Gessner Welding Inc	Batting Cage Rebuild May 12th Storm Damage	4,800.00
Goldenview Ready Mix LLC	Adams/Vermont Radius	334.50
Grainger Inc	Pool- Valve	478.14
Griese Law Firm, P.C.	Attorney Fees	175.58
Hauff Mid-America Sports	Sb Pitcher/ H Plate/Batting Ts	261.80
Hawkins Inc	Pool Chemicals	4,938.45
Infotech Solutions LLC	New Server/APC Battery Backup	482.00
J & L Supply	Weed Control Chemicals	571.20
Lew's Fireworks Inc	Fireworks	3,502.00
Lori A Heumiller	Travel Vouchers Ft Pierre/Harrisburg/Huron	303.66
Maynards Salem	Pool Merchandise	138.71
MC&R Pools Inc	Pool Chemicals/Supplies	1,094.93
McCook County Auditor	Police Contract	7,323.00
MidAmerican Energy Co	Utilities	143.19
MidAmerican Research Chemical	Pool Cleaning Supplies	894.45

New Century Press Inc	June Publication	417.45
Pulse Electric Inc	Street Light Heads	13,705.62
Quill Corporation	Office Supplies	69.99
RBS Sanitation Inc	Garbage Contract	7,681.00
Roesler Construction	Roof Repair/ Fire Station	313.02
S.E.F.P.	2022 Partner Contribution	5,388.00
Salem Lumber Co	Guard Rail Resp/ Field Marker	7,644.22
Salem Water Works	Armory- Utilities	890.87
Sam's Club	Pool Merchandise	1,888.64
Calvin R Sandine	Vermont/Adam Radius	1,893.63
Sd Dept Of Transportation	Tap Project	28.93
Sd Public Health Laboratory	Water Testing Fee	28.00
South Dakota One Call	Locates	27.30
Southeastern Electric	Utilities	279.42
Sturdevant's Salem Inc	Parks/Streets/Armory/Water	52.57
T & C Pit Stop Inc	June '22 Fuel	844.24
TrioTel Communications Inc	Utilities	381.32
Xcel Energy	Utilities	13,488.90
Zapp Hardware	Street/Pool/Water/Park	1,011.52
Cardmember Services - Credit Card Purchases		
Batting Cages Inc	Storm Repairs - Batting Cages (5/12/2022)	661.05
Crossroads Hotel Huron	Finance Officer School	167.50
American Red Cross	WSI Provider Fee	300.00
USPS	Stamped Envelopes	700.90
Claims Pre-Approved:		
Brianna Hines	Deposit Refund	95.86
Quill Corporation	Office Supplies	87.36
Sam's Club	Pool Merchandise & Supplies	322.51
Tk Feedyards	Fuel Reimbursement May 12th Storm Event	2,500.00
Verizon Wireless	Utilities	126.39
ACH		
SD Unemployment Insurance	2nd QTR Unemployment	126.97
US Bank	DW & CW SRF Bond Payments	32,228.27
State of South Dakota	Sales Tax Collected June	1,374.43

Mayor English wanted to make sure the Radar Feedback sign for Highway 81 be purchased. Heumiller stated she would work with DGR to get the necessary SD DOT paperwork and specifications.

Motion Mayrose, second Rayman, carried, to allow city employees to replace the Main Street banners when needed. Weber stated city equipment doesn't reach banners so a bucket truck would need to be rented.

Motion Mayrose, second Mokros, carried, to approve the following trailer park licenses – Travis Peterson Hill/MN HHP: Wilmer Cooper Mobile Home Park and Rutan Ave Estates.

Motion Harris, second Mokros, carried, to adjourn as old Council and reconvene as new Council.

Shawn English was thanked for his service.

Oaths of Offices were taken for the following Positions:

Alderman: 2- year terms: Doug Mokros & Marc Harris.

Motion Mokros, second Rayman to approve the appointment of Alderman Mary Jo Heiberger for 1-year term.

Motion Mokros, second Rayman to approve the appointment of Mayor Glenda Blindert for 1-year term.

Motion Mokros, second Rayman to approve the appointment of Alderman Janet Karel for 1-year term.

The meeting was turned over to President Ron Mayrose for the election of President and Vice-President for the 2022/2023 period.

Council President Mayrose called for nominations for President of the Council.

Mokros nominated Ron Mayrose as Council President. Being no further nominations -

Motion Mokros, second Rayman, to accept the nomination of Ron Mayrose as Council President for the 2022-2023 year. On roll call four (5) "Aye" (Mokros, Heiberger, Rayman, Harris, Karel). Mayrose abstained. Motion carried.

Council President Mayrose called for nominations for Vice-President of the Council.

Mokros nominated Mary Heiberger as Council Vice-President. Being no further nominations -

Motion Mokros, second Rayman, to accept the nomination of Mary Heiberger as Council Vice-President for the 2022-2023 year. On roll call four (5) "Aye" (Mokros, Mayrose, Rayman, Harris, Karel). Heiberger abstained. Motion carried.

President Mayrose turned the meeting over to Mayor Blindert.

Mayor Blindert announced the following committee (first named is chair), professional and employee appointments.

JULY 2022 – JUNE 2022 COMMITTEE MEMBERS

WATER & SEWER— M. Harris, D. Mokros

ARMORY BLDGS BURNPIT—J. Karel, M. Heiberger.

STREET & EQUIPMENT—D. Mokros, R. Mayrose

PARKS, REC, LIQUOR—M. Heiberger, M. Rayman

POOL—M. Rayman, J. Karel

LAW & FIRE—R. Mayrose, M. Harris
CIVIL DEFENSE—Council President, Mayor

Geoffrey Fillingsness, Code Enforcement Officer; Joni Wagner Health Inspector; Mayor Blindert and Finance Officer Heumiller as Exofacial SEDC Board members.

Motion Mayrose, second Rayman, carried, to accept the mayor's appointments.

Trent Bruce, DGR, continued with project updates:

- 2022 Street Improvement bids were opened on Thursday, July 7, 2022, at 10:00 a.m. Two bids were received. Twedt Construction Inc. Montrose, SD - \$375,275.00 and Hulstein Excavating, Inc. Edgerton, MN - \$737,856.00. Recommendation is to award to low bidder.
- Industrial Area Community Access Grant – recommendation to approve submittal of CAG Application and approve Resolution 2022-13.

Motion Harris, second Rayman, carried, to award the 2022 Street Project bid to Twedt Construction Inc. in the amount of \$375,275.00 contingent on the receipt of all contract documents in proper form.

Motion Mayrose, second Rayman, carried, to approve submittal of a Community Access Grant for the Industrial Area Improvements.

Motion Mokros, second Karel, carried, to approve Resolution 2022-13 – a resolution in support of the Community Access Grant application.

Duane Boice, P.E. owner of Engineering & Technical Services Inc., who was able to inspect the armory the night of the July 5th storm event, was present to discuss his findings report with the Council.

Boice stated the structure is safe and bones of building are in good shape, repairs needed to lower trusses, shingle entire lower section; EPDM membrane is recommended for upper roof and can work with city on specifications if they so choose. Boice answered questions.

Gary Carlson, President of Maynard's Food Center, was present to discuss the possibility of an entrance at the south end of their lot on Main Street. An effort to work with their fellow neighbor lot owners and to keep their DSD delivery trucks and AWG warehouse semis off their property is the reason for the request. Currently they are not sure semis would be able to make the corner so still working on the best solution. Carlson is just starting to look at possible solutions and asking Council if the Main Street entrance would be an option.

After discussion, the Council stated they appreciate the dollars spend on making improvements to the store and will work with Maynard's Food Center once they figure out the best solution.

At 7:00 p.m. the Council met as a "Board of Adjustment" and held a Public Hearing to consider the application of Bill & Teresa Rotert for a Variance to place a storage shed one (1) foot from the west property line instead of the required five (5) foot. Legal description of property is E67.5' of S57' of

Lot 5 and E 67.5' of Lot 6; Blk 27 First Addition, Salem, McCook County, South Dakota. Site address is 310 E Essex Ave.

Bill and Teresa Rotert were present to answer questions.

Council inquired if McCook Central had been notified. Rotert stated they had and are okay with the fence placement.

No verbal or written comments were received.

Motion Rayman, second Mokros, carried, to approve the application of Bill & Teresa Rotert for a Variance to place a storage shed one (1) foot from the west property line instead of the required five (5) foot. Legal description of property is E67.5' of S57' of Lot 5 and E 67.5' of Lot 6; Blk 27 First Addition, Salem, McCook County, South Dakota. Site address is 310 E Essex Ave.

The Council reviewed the two proposals received for the demolition and removal of building at 201 S Main Street.

Two proposals were received: Twedt Construction Inc - \$4,800.00; and Matthaei Excavating Inc. - \$6,500.00.

Motion Rayman, second Mokros, carried, to approve the proposal from Twedt Construction Inc. \$4,800.00 for the demolition and removal of building at 201 S Main Street.

Motion Mokros, second Mayrose, carried, to accept the salary donation of \$2,000 from Jeremy Grady.

Motion Mayrose, second Rayman, carried, to approve the FY2023 contract with SD Dot for sweeping Hwy 81 setting cost of \$300.00 per hour.

Trent Sabers was present for a Noise Permit for First Dakota National Bank's 150th Anniversary event at the McCook Country Club on 8/6/2022. Johnny Holm Band will be performing from 8:00 p.m. to 1:00 a.m. in the parking lot.

Motion Rayman, second Harris, carried, to approve the Noise Permit for First Dakota National Bank's 150th Anniversary event at the McCook County Country Club on 8/6/2022. Johnny Holm Band will be performing from 8:00 p.m. to 1:00 a.m. in the parking lot.

Motion Rayman, second Mokros, carried, to approve the following Plat Resolution:

City Council Resolution

Be it resolved by the City Council of the City of Salem, McCook County, South Dakota, that the Plat of Lots 20A and 27A Block 74, Pettigrew's 2nd Addition, to the City of Salem, McCook County, South Dakota, lying within platting jurisdiction of the City of Salem is approved and the Municipal Finance Officer of the City of Salem, South Dakota, is hereby directed to endorse on such plat copy of this resolution and the same thereon.

Adopted this 11th day of July 2022.

(SEAL)

Glenda Blindert
Mayor, City of Salem

ATTEST:

Lori Heumiller
City Finance Officer

State of South Dakota

County of McCook

I, Lori Heumiller, the duly appointed, qualified and acting Municipal Finance Officer of the City of Salem, South Dakota, hereby certify that the above resolution is a true and correct copy of the City Council of the City of Salem, South Dakota.

Municipal Finance Officer, Salem, South Dakota

Motion Mayrose, second Harris, carried, to approve a journal entry adjustment of ARPA dollars from Special Revenue Fund to Storm Sewer Fund for the 2021 Storm Sewer Project - \$116,437.94.

Discussion and review of the May 12th and July 5th storm damage by property location.

Motion Mayrose, second Karel, carried, to approve a rental agreement between the City of Salem and Twedt Construction for the use of their building at 421 W Hollister Ave for \$650.00 a month. Property from the west shop was moved to this location on May 18, 2022.

Motion Mokros, second Mayrose, carried, to declare the armory storm damage as an emergency; debris removal and water proofing to be completed upon securing qualified contractors.

Insurance is paying for the temporary repairs and require the temporary repairs to protect the property. After receipt of the full adjuster and engineer reports the council will determine what to do with the armory. Depending on the timing of the reports, the Council will have a special meeting or will be addressed at the August 8th council meeting.

Mayor Blindert wishes to publically thank the city employees for their work during the past two storms and entertains a bonus for the five full-time employees for the extra work and time away from family.

Motion Mokros, second Rayman, carried, to approve bonus pay for the five full-time employees at a rate of \$1,000.00 each – Dustin Weber, Brian Mentele, Nathan Olinger, Charlotte Roesler and Lori Heumiller.

Next meeting is scheduled for Monday, August 8, 2022.

Motion Heiberger, second Rayman, carried, to adjourn at 7:41 PM.

Dated this 11th day of July 2022 at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.