

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM COMMUNITY CENTER KITCHEN IN SALEM SOUTH DAKOTA ON MONDAY, FEBRUARY 7, 2022, AT 6:00 P.M.**

Mayor Shawn English called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mary Jo Heiberger, Mitchell Rayman, and Marc Harris present. Foreman Dustin Weber, Trent Bruce & Jacob Morris of DGR Engineering, and Sheldon Jensen of Sioux Metro Growth Alliance were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Harris, carried, to approve the minutes of January 10, 2022, as written.

Motion Mayrose, second Mokros, carried, to approve the following reports: Finance report stating a balance of \$5,167,264.05 for all funds and includes all investments and cash on hand; sewer pumpage of 6,000,000 gallons; water pumpage of 2,401,000 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Mayrose, carried, to approve the police report filed by the McCook County Sheriff Department.

No one was present for public comment (SDCL 1-12.1)

Motion Mokros, second Rayman, carried, to approve the Foreman report presented by Foreman Weber. The following items were discussed:

Vents in the armory which are no longer working and leaking, and Twedt Construction's quote for gravel - \$10.50 a ton delivered.

Motion Mokros, second Mayrose, carried, to remove the vents in the old locker rooms.

Motion Mokros, second Mayrose, carried, to purchase 2,000 ton of gravel from Twedt Construction at \$10.50 ton.

Trent Bruce and Jacob Morris provided project updates to the Council.

- Cleaning courthouse well and capping of old well specifications will be sent out to approximately ten qualified companies. Proposals reviewed and an award made at the March 7<sup>th</sup> meeting.
- Salem Trail Phase II – funding decisions have been moved to March 2022.
- SD DOT will be adding a center turn lane down Hwy 81 in 2023.
- Slurry Seal bids are under review will be discussed at the March 7<sup>th</sup> meeting.
- SRF funding packages will be awarded on April 12<sup>th</sup> & 13<sup>th</sup>.

Committee reports were given.

Motion Rayman, second Mokros, carried, to approve the following claims:

**Payroll:** Mayor/Council \$1113.32; Finance Office \$6183.25; Streets \$2879.62; Snow \$648.02; Park \$319.50; Armory \$3607.53; Storm Sewer \$424.24; Water \$3035.25; Sewer \$1341.47; Payroll Taxes \$1399.03; City Share: Health \$7073.60; Dental \$116.82; Aflac \$106.64; Life \$54.75; Retirement \$1106.34.

**Claims:**

VENOR	DESCRIPTION	AMOUNT
Central Farmers Co-Op	Diesel & Oil/15w-40	429.90
Century Business Products	Doc Management Contract	91.08
Cintas Corporation No. 2	Rug/Mop Service Armory & City Hall	263.28
Consolidated Water Solutions	Water WTP Filters	1,006.34
Core & Main LP	Water Distribution Supplies	203.40
Department Of Transportation	Street/Snow Sand Mixture	216.00
DGR Engineering	Engineer Services: Slurry Seal	650.00
DGR Engineering	Engineer Service: St/Se Project	9,458.82
DGR Engineering	Engineer Service: WTP Optimization	334.00
DGR Engineering	Engineer Service: Engr Design Standards	467.00
Grainger Inc	Armory Council Room Remodel: Lighting	307.98
Griese Law Firm, P.C.	Attorney Fees	698.76
Hawkins Inc	Chemicals – WTP	2,259.87
Infotech Solutions LLC	Computer It Service Contract	470.00
JP Cooke Company	Animal Licenses	75.50
Maynards Salem	City Hall Cleaning Supplies	20.63
McCook County Auditor	Law Enforcement Agreement	7,323.00
McCormick Motors Inc	Streets Repair Parts- 2013 F150	187.00
Mcleods Printing & Office Sup	Rate And Reg Brochure/	791.50
MidAmerican Energy Co	Utilities	3,581.89
New Century Press Inc	Publications	267.60
Pheasantland Industries	Golf Cart & Rubble Site Permits	100.94
Puthoff Sales & Service, Inc.	West shop Supplies	63.67
Quill Corporation	Armory Council Room & Office Supplies	431.72
RBS Sanitation Inc	Residential Garbage Contract	7,262.04
Salem Lumber Co	Armory/City Hall Remodel & Radius	15,807.32
Salem Water Works	Utilities	503.71
Sioux Metro Growth Alliance	FY 2022 SMGA Member Dues	3,465.00
Southeastern Electric	Utilities	125.55
State Of South Dakota	Water Testing Fees	30.00
Sturdevant's Salem Inc	Air Compressor/ Air Hose & Reel Supplies	3,829.34
T & C Pit Stop Inc	Fuel	205.53
TrioTel Communications Inc	Utilities	320.75
Uline	Table Council Chambers & City Hall	2,949.14
Us Postal Service	Postage UB Bills	720.00
USABluebook	Water Metered Magnetic Locator	904.33
Zapp Hardware	Freezer (Parks)/Supplies	1,182.05

**CARDMEMBER SERVICES - CREDIT CARD PURCHASES**

Dustin Weber	SW Public Safety: Whelen Corner Strobe	153.89
Lori Heumiller	Memorial Mark Ault	43.50

**CLAIMS PRE-APPROVED:**

Florence stroud	Deposit Refund	25.00
McCook County Treasurer	FY2022 Beacon Renewal	200.00
Michael Moses	Deposit Refund	54.26
Verizon Wireless	Utilities	126.42

**ACH**

US Bank	DW & CW SRF Bond Payments	32,126.55
State of South Dakota	Sales Tax Collected Jan	554.70

Motion Mokros, second Rayman, carried, to approve 1st Reading of Ordinance No 663 – an ordinance establishing Full-Service Restaurant Liquor Licenses.

Motion Rayman, second Mayrose, carried, to approve 1<sup>st</sup> Reading of Ordinance No. 664 – an ordinance establishing wards and voting precincts.

Motion Rayman, second Mayrose, carried, to approve 1<sup>st</sup> Reading of Ordinance No. 665 – an ordinance establishing “Noise” regulations.

Motion Rayman, second Mayrose, carried, to approve Resolution 2022-04 – a resolution establishing fees for the new Council Chamber and request for a special meeting of the Council.

Discussion was held on seasonal worker job descriptions and wages for 2022.

Discussion was held on Plat of Lot 1 of Peterson Addition to the City of Salem, SD. A plat establishing access to a piece of railroad property formerly land locked.

Motion Rayman, second Mokros, carried, to approve the following resolution:

**CITY COUNCIL CERTIFICATE**

Be it resolved by the City Council of Salem, South Dakota, that the plat known and described at Lot 1 of Peterson Addition to the City of Salem, McCook County, South Dakota, is approved and that the City Finance Officer of the city of Salem, South Dakota is hereby directed to endorse on such plat a copy of the resolution and certify the same hereon.

Adopted this 7<sup>th</sup> day of February 2022.

Shawn English  
City of Salem, South Dakota

I, the undersigned, the duly appointed, qualified and acting Municipal Finance Officer of the City of Salem, South Dakota, hereby certify that the above resolution is a true and correct copy of the resolution adopted by the City Council of Salem, South Dakota, at a meeting held on the 7<sup>th</sup> day of February 2022.

Lori Heumiller  
Municipal Finance Officer  
City of Salem, South Dakota

Motion Mokros, second Mayrose, carried, to approve the purchase of an AED for the Salem Community Center for up to \$1,700.00, but to first look for grants for an AED.

Motion Rayman, second Harris, carried, to declare the following property surplus as it is no longer necessary, useful, or suitable for the purpose for which it was acquired:

- Kyocera TASKalft 3500i surplus and junk.
- 2015 Grasshopper mower – Model #335-72 with bagger & hopper – to be sold on Purple Wave Auction – government sales.

At 7:00 p.m. at public hearing was held on Ordinance #661 – an ordinance establishing Zoning Regulations for Medical Cannabis establishments.

No one was present for the hearing and no verbal or written comments were received.

Motion Rayman, second Mokros, carried, to approve 1<sup>st</sup> Reading of Ordinance No. 661 – an ordinance establishing Zoning Regulations for Medical Cannabis establishments.

Motion Rayman, second Mokros, carried, to approve 1<sup>st</sup> Reading of Ordinance No. 662 – an ordinance establishing cannabis licensing.

Discussion was held on the request from the Salem Community Women for a special meeting for a Public Hearing on the request for a Temporary Alcohol License for their March 5<sup>th</sup> Ladies Night Out event. The application was not received in time to meet the publishing requirements. Council agreed to hold a Special Meeting on Monday, February 28, 2022, at 6:00 p.m.

The following items were discussed:

- Procurement Policy.
- Property owner's responsibility for paving/sidewalk/curb & gutter.
- Stray cat population in the city of Salem. The Sioux Falls Humane Society's solutions were discussed which involved either the city or the human society setting traps.
- Armory remodel – after discussion Heumiller will get a quote for cabinets, flooring, paint, sink in the kitchen area. Further discussion will be held once numbers are received.

Petitions for Council positions can be circulated starting March 1<sup>st</sup>.

Motion Mokros, second Harris, carried, to enter executive session at 8:04 p.m.

Mayor English declared out of executive session at 8:26 p.m.

Next regular meeting is scheduled for Monday, March 7, 2022.

Motion Heiberger, second Rayman, carried, to adjourn at 8:27 PM.

Dated this 7<sup>th</sup> day of February 2022 at Salem, South Dakota.

(SEAL)

Shawn English  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.