

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, DECEMBER 5, 2023, AT 6:00 P.M.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Public Works Supervisor Dustin Weber; Jacob Morris of DGR Engineering; Sheldon Jensen (SEDC); and Aaron Stroud were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: Rayman Item #8C.

Motion Mokros, second Harris, carried, to approve the agenda.

No one was present for public comment (SDCL 1-12.1).

Motion Karel, second Schierholz, carried, to approve following consent agenda items:

- The minutes of November 7, 2023, as written.
- Finance report stating a balance of \$9,769,769.07 for all funds and includes all investments and cash on hand; sewer pumpage of 5,400,000 gallons; water pumpage of 2,548,390 gallons; and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated 12/5/2023.

Payroll: Mayor/Council \$1014.98; Finance Office \$6794.37; City Hall \$22.90; Streets \$4317.33; Restricted-Use Site \$302.97; Park \$1395.55; Storm Sewer \$350.15; Water \$5054.65; Sewer \$2145.14; Payroll Taxes \$1518.61; City Share: Health \$8021.88; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1222.98.

Claims:

VENOR	DESCRIPTION	AMOUNT
Brian Mentele	Regional LAPV Workshop Reimbursement	132.45
Central Farmers Co-Op	Diesel: Streets	791.95
Century Business Products	Doc Management & Copier Maintenance Contracts	152.89
Cintas Corporation No. 2	Rug Service	68.95
CNA Surety	Finance Officer Bond	525.00
Core & Main LP	Marking Flags & FH Valve/Dist. Supplies	1,542.89
DGR Engineering	Engr Services: Industrial Area & Misc Engr Fees	5,767.16
Environmental Systems Research	ArcGIS Online subscription	550.00
Gessner Welding Inc	Water Shut-off Tool	113.00
I & S Group, Inc	Design/ Chall & Comm Center	41,210.00
JP Cooke Company	2024 Dog Tags	93.35
Lori A Heumiller	Travel Voucher Mileage Reimbursement	89.86
McCook County Auditor	Law Agreement	7,323.00

MidAmerican Energy Co	Utilities	170.56
Morgan Theeler LLP	Attorney Fees	2,507.50
New Century Press Inc	November Publications	494.84
Pheasantland Industries	Salem Logo Clothing	353.77
Puthoff Sales & Service, Inc.	72" Flex Hose Mower	102.62
Quill Corporation	Office Supplies	47.98
RBS Sanitation Inc	Garbage Service	7,681.00
Salem Community Library	2023 Donation	600.00
Salem Lumber Co	Water Distribution Supplies	45.17
Salem Water Works	Utilities	258.60
Sanitation Products Inc	Sweeper Dirt-Shoes	280.35
Sd Public Health Laboratory	Water/Sewer Testing Fees	252.00
SDWWA	SDWWA Membership Renewal	20.00
South Dakota One Call	Locates	26.25
Southeastern Electric	Utilities	131.66
Sturdevant's Auto Value Salem	Brake Cleaner: Streets	8.98
Total Stop	Fuel: November 2023	240.98
TrioTel Communications Inc	Utilities	171.40
Us Postmaster	UBBILL Postage	1,548.00
Xcel Energy	Utilities	6,632.90
Zapp Hardware	Supplies- Park & WTP	319.15
CLAIMS PRE-APPROVED:		
Darrell Tuschen	Deposit Refund	5.00
Twedt Construction Co Inc	December 2023 Lease payment	650.00
Verizon Wireless	Utilities	126.33
ACH		
State of South Dakota	Sales Tax Collected November	560.33

PW Supervisor Weber presented the following items:

- 2024 Snow Hauling contracts - \$150.00 per hour.
- 2024 Sidewalk Snow Removal Contract – no contractors submitted costs for approval.
- New rubble site building – Rieckman’s shop class willing to build will just need to know a building size.
- 2024 Annual Inspection Agreement form Dakota Pump & Control for lagoon pumps.
- Aaron Stroud was present to ask permission to dig into Adams Street to replace the sewer service for 321 W Washington as it is between October 15th and April 15th “no digging” in ROW time frame.

Heumiller stated the stipulations laid out at the August 9th meeting are in their paperwork. The easement was filed with the McCook County Register of Deeds office with required stipulations and an Excavation Permit was filled out.

- Banners on Main Street. Discussion: If city employees continue to take down and put-up business' banners. City equipment does not reach top banner post, so equipment would need to be rented.

Motion Mokros, second Mayrose, carried, to approve \$150.00 per hour for the 2024 snow hauling contracts (use of 22' to 24' ft. box).

Motion Mokros, second Rayman, carried, to have the McCook Central Shop class build an 8' x 10' building for the rubble site, working with Salem Lumber and staff on design and placement of the building.

Motion Rayman, second Mokros, carried, to approve the 2024 Annual Inspection Agreement with Dakota Pump & Control for the lagoon and lift station pumps.

Motion Rayman, second Mokros, carried, to allow Aaron Stroud to dig into Adams Street to replace a sewer service to 321 W Washington Ave with condition the project is completed the week of December 5th as weather is favorable (street asphalt repairs in spring of 2024).

Motion Rayman, second Mayrose, carried, to have the city employees put up business banners on the city's light poles. Each business would be responsible for purchasing the banner and city will bill each business a share of the equipment rental cost.

Engineer Report: Jacob Morris presented the following items:

- 2024 Slurry Seal Project: met with city staff and selected roads for slurry seal. Map highlighting streets presented.
- 2023 Sewer Cleaning: Recommending approval of project completion and final pay request of \$30,618.20 to Empire Pipe Services.
- Peck Street Water Main relocation: Project is complete. Recommending approval of project completion and final pay request of \$33,007.76 to Twedt Construction.

Motion Mokros, second Schierholz, carried, to join Sioux Falls' bid letting for slurry seal street maintenance for the 2024 construction season for areas presented.

Motion Mokros, second Karel, carried, to approve the 2023 Sewer Cleaning & Televising project completion and final pay request of \$30,618.20 to Empire Pipe Services.

Motion Mayrose, second Schierholz, carried, to approve the Peck Street Water Main Relocation project completion and final pay request of \$33,007.76 to Twedt Construction.

Proposed route maps were reviewed for Xcel's transmission relocation project. A couple of questions were raised on the jog on Douglas Street and location of poles (in or outside of ROW). Xcel will be invited to the January 9th meeting.

City Hall/Community Center Project: Bid opening will now be at 2:00 p.m. on January 16th at McGough's office in Sioux Falls; pricing will be reviewed with staff on Friday, January 19th with presentation to Council at a special meeting on Monday, January 22, 2024. Start date was not affected.

Motion Mokros, second Harris, to authorize the Mayor and Finance Officer to sign a purchase agreement with Salem Economic Development Corporation for the spec building at 135 S. Douglas Street (within city budget) with a down payment of \$250,000.00 prior to the end of year. Building is expected to be finished mid-December. On roll call, "5" five "ayes" (Mokros, Mayrose, Harris, Karel, Schierholz); Rayman abstained. Motion carried.

SEDC update: Sheldon Jensen informed the Council that the SEDC was awarded a \$26,000.00 Childcare Planning Grant, and a \$755,000.00 housing infrastructure grant. Jensen also stated his last day with Sioux Metro Growth Alliance is December 22nd. The Council thanked Jensen for all the work he has done for SEDC and the city over the course of the last two years.

Committee Reports. Rayman extended a thank you from the coaches to the Public Works staff for removing the nets at the rec fields. Discussion was held on the old armory parking lot, and lighting throughout town.

Motion Mokros, second Rayman, carried, to approve Resolution 2023-25. Resolution removing uncollectible, delinquent accounts from the records.

Nuisance properties were discussed.

Motion Rayman, second Mokros, carried, to offer Kylie Fuerst \$5,000.00 for her building located at 200 N. Main Street contingent on a clear title.

Motion Rayman, second Morkos, carried, to approve the 2024 Animal Control Service Agreement with Sioux Falls Humane Society.

Motion Schierholz, second Karel, carried, to approve the Combined Election Agreement with McCook County - Primary Election 6/4/2024.

Motion Rayman, second Mayrose, carried, to approve the Engagement Letter from Schoenfish & Co for the FY2022 & FY2023 Audit.

Motion Mokros, second Mayrose, carried, to approve the 2023 Newsletter content.

Motion Mokros, second Schierholz, carried, to approve the delinquent account list to turn over to AAA Collections. The list is on file at city hall.

Motion Rayman, second Karel, carried, to approve the 2024 Salem Volunteer Fire Department officers as follows: Nathan Olinger, Fire Chief; John Oyen, 1st Assistant Chief; Darin Koch, 2nd Assistant Chief; Michael Heumiller, Secretary/Treasurer.

Motion Mayrose, second Rayman, carried to allow the Mayor and Finance Officer to pay the Kundert Williams Insurance (\$61,558); Work Comp (\$7,028); and Tyler Tech (\$5,531.68) Annual Payments due 1/1/2024.

Next meeting is scheduled for Tuesday, January 9, 2024.

Motion Karel, second Harris, carried, to adjourn at 7:10 PM.

Dated this 5th day of January 2023 at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.