

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON MONDAY, DECEMBER 7, 2020, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members George Eichacker, Ron Mayrose, Doug Mokros, Mary Jo Heiberger, Marc Harris (Zoom), and Mitchell Rayman present. Foreman Dustin Weber; Trent Bruce and Jacob Morris of DGR Engineering; Kristen Benidt of Southeastern Council of Governments; Brad Kranz; Ryan Klinkhammer; Rodney Streff; Jeanette Grady; and Nicole Griese were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Eichacker, carried, to approve the minutes of November 9, 2020 as written.

Motion Mayrose, second Rayman, carried, to approve the following reports: Finance report stating a balance of \$4,806,146.29 for all funds and includes all investments and cash on hand; sewer pumpage of 4,170,00 gallons; water pumpage of 3,054,181 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Mayrose, carried, to approve the police report filed by the McCook County Sheriff Department.

No one was present for public comment (SDCL 1-12.1)

Motion Mayrose, second Rayman, carried, to approve the Foreman report presented by Foreman Weber. The following items were reviewed:

- Snow removal on the new trail. Residents will be required to remove snow from 4' of the trail like any other property owner with sidewalk. The trail around the park will be removed by the City.
- Discussion was held on the cost of speed signs, stop signs, and yield signs approved at a previous meeting. Weber stated the cost to purchase the necessary signs and posts is \$3,252. After review, consensus is to only place 3 additional speed signs on Hill in each direction (originally was eight so reduces speed signs from 16 to 6).

Trent Bruce and Jacob Morris, city engineers updated the Council on city projects.

Trail Project: Projected to do a walk through this week. Brad Kranz was present to request cement in place of grass along the trail abutting Salem Lumber property on Dakota Street, at Kranz's cost.

Motion Rayman, second Mokros, carried, to allow Salem Lumber to place cement between the trail and curb abutting Salem Lumber's property on Dakota Street.

Hollister Project: The City was not awarded a Community Access Grant (CAG) for this project. There were 33 applications and only 3 million grant dollars available. The city was awarded a CAG for the 2018 Street & Utility Improvements which was less than five years ago. Applicants are awarded based on a point system and if an applicant was awarded a grant less than 5 years prior there is an automatic 50-point deduction.

Asphalt does not qualify for SRF funding on the Hollister project because the road is currently gravel. Asphalt for the project is estimated at \$350,000 and is a reason the CAG was an important part of funding the project. Bruce provided the City with a few options to move forward with the project.

After discussion, the Council will move forward with the SRF Funding application as there is a three-year window for use of the funds. The City will re-apply for the CAG funding next year.

Main Street city lot drainage: Discussion held on natural drainage way, no sure way to divert, and very cost prohibitive.

Consensus of the City Council: the city will not be addressing city lot drainage as it is a natural drainage way.

2021 Slurry Seal: Bruce stated they met with City Staff to determine blocks which could be sealed and have met the minimum square yards at an estimated cost of \$71,000.

Motion Mokros, second Mayrose, carried, to bid out 23,650 sq. yards with the Sioux Fall's 2021 Slurry Seal Bid.

Committee reports were given.

Motion Mayrose, second Mokros, carried, to approve the following claims:

Payroll: Finance Office \$5640.17; City Hall \$40.00; Streets \$2562.97; Snow \$541.20; Restricted-Use Site \$113.46; Park \$538.40; Armory \$1347.90; Storm Sewer \$252.83; Water \$4302.60; Sewer \$2246.39; Payroll Taxes \$1258.98; City Share: Health \$5227.16; Dental \$155.76; Aflac \$95.29; Life \$54.75; Retirement \$1055.16.

Claims:

VENOR	DESCRIPTION	AMOUNT
Central Farmers Co-Op	Diesel: Street Sweeping	104.99
Century Business Products	Doc Management Contract	126.08
Cintas	Armory: Rug/Mop Service	112.79
CNA Surety	Finance Officer Bond	525.00
Consolidated Water Solutions	WTP- Filters	919.30
DGR Engineering	2020 Slurry Seal Engineering Services	2,621.90
Environmental Systems Research	FY2021 GIS License Renewal	500.00
Grainger Inc	Water Dept: Saw Blades	30.94
Hawkins Inc	WTP Chemicals	1,240.28
Hillyard - Sioux Falls	COVID 19	705.24
Infotech Solutions LLC	Computer Backup Maintenance Contract	445.00

Marty Gessner	Rent Excavator: Lagoon Valve repairs	300.00
Mary Scheier	Deposit Refund	4.57
Maynards Salem	City Hall: Supplies	18.85
MC&R Pools Inc	Wader Pool Closing	1,069.95
McCook County Auditor	Law Contract	7,323.00
McCook County Register of Deed	Nuisance Supplies	12.00
MidAmerican Energy Co	Utilities	664.26
MidAmerican Research Chemical	Pool Supplies	523.16
New Century Press Inc	November Publications	265.38
Puthoff Sales & Service, Inc.	2021 Gehl R190 Skid Loader	22,740.00
RBS Sanitation Inc	Residential Garbage Contract	6,122.55
Salem Lumber Co	Supplies Snow Truck Repairs	380.78
Salem Water Works	Utilities	636.28
SDWWA	Membership Renewal	30.00
South Dakota One Call	Locates	24.15
Southeastern Electric COOP	Utilities	126.45
State Of South Dakota	Testing Fees Water/ Sewer	100.00
Sturdevant's Salem Inc	Water: Antifreeze Streets: Supplies	278.64
T & C Pit Stop Inc	Fuel	172.01
TrioTel Communications Inc	Utilities	318.78
Twedt Construction Co Inc	Street Repairs	55,475.00
Us Postmaster	Postage UB Bills	420.00
Xcel Energy	Utilities	6,782.71
Zapp Hardware	Snow & Water: Supplies	126.91
Cardmember Services - Credit Card Purchases		
Lori Heumiller	Zoom Subscription	64.36
Lori Heumiller	Nathan Schillinger Memorial	85.00
Claims Pre-Approved:		
Salem Rural Fire Association	Donation - Fire Truck Purchase	34,615.40
Verizon Wireless	Utilities	126.72
ACH		
State Of South Dakota	Sales Tax Collected November	517.79

At 6:45 p.m. a Public Hearing was held regarding drinking water and clean water improvements in the City of Salem. The purpose of the public hearing is to discuss the proposed project, the proposed financing, and the source of repayment for any loans. The public was invited to attend and comment on the project.

Kristen Benidt of Southeastern Council of Governments was present to conduct the meeting. City Engineers were present to answer questions.

Benidt stated the following:

The City of Salem is submitting two applications to the Department of Environment and Natural Resources to assist in financing water and sewer improvements in the designated area.

The City of Salem is requesting \$1,128,000 for the clean water (sanitary and storm sewer) portion of the project. Funds may be awarded as a loan, grant, principal forgiveness, or any combination of the aforementioned. A loan will be provided at 2.125 percent interest for a 30-year term. Assuming the project does not receive grant or principal forgiveness, the loan will be backed with a project surcharge at approximately \$7.13 per account per month for 30 years.

The City of Salem is requesting \$439,000 for the drinking water portion of the project. Funds may be awarded as a loan, grant, principal forgiveness, or any combination of the aforementioned. A loan will be provided at 2.125 percent interest for a 30-year term. Assuming the project does not receive grant or principal forgiveness, the loan will be backed with a project surcharge at approximately \$2.72 per account per month for 30 years.

Funding packages will be announced at the meeting of the Board of Water and Natural Resources in March 2021.

Being no questions on the project, the public hearing was closed.

Motion Mokros, second Mayrose, carried, to approve the Second Reading and Adoption of Ordinance No. 651 and ordinance supplementing the 2020 Budget.

Motion Mokros, second Rayman, carried, to approve Resolution No. 2020-017 a Resolution authorizing a SRF Drinking Water application for financial assistance, authorizing the execution and submittal of the application, and designating the Mayor and Council President to certify and sign payment requests.

Motion Mokros, second Mayrose, carried, to approve Resolution No. 2020-018 a Resolution authorizing a SRF Clean Water application for financial assistance, authorizing the execution and submittal of the application, and designating the Mayor and Council President to certify and sign payment requests.

Motion Rayman, second Mayrose, carried, to approve Resolution No. 2020-019 a Resolution removing uncollectible, delinquent accounts from the records

Discussion was held on the use of COVID CARES Act dollars to purchase a LUCAS 3 CPR Device for the Salem Volunteer Fire Department – cost is \$14,753.00.

Motion Mokros, second Rayman, carried, to purchase the LUCAS 3 CPR device at a cost of \$14,753.00.

Motion Rayman, second Mayrose, carried, to supplement the 2020 Fire Department Equipment Budget \$15,000.00 using CARES Act grant dollars according to SDCL #9-21-9.2.

Motion Rayman, second Mokros, carried, to approve the following resolution:

Be it resolved by the City Council of the City of Salem, South Dakota, that the plat known and described as "Tract 1 of Howard's Addition to the City of Salem, McCook County, South Dakota" is hereby approved and the City Finance Officer of the City of Salem, South Dakota, is hereby directed to endorse on such plat a copy of this Resolution and Certify the same thereon.
Approved this 7th day of December 2020.

Mayor
Salem, South Dakota

Attest:

City Finance Officer
Salem, South Dakota

I, the undersigned, duly appointed, qualified and acting City Finance Officer of the City of Salem, South Dakota, hereby certify the above resolution is a true and correct copy of the resolution adopted by the City Council of the City of Salem, South Dakota at a meeting held on the 7th day of December 2020.

City Finance Officer
Salem, South Dakota

Motion Mayrose, second Rayman, carried, to approve the 2021 Animal Control Services Agreement with the Sioux Falls Humane Society.

Motion Mayrose, second Eichacker, carried, to approve the 2021 Salem Volunteer Fire Department officers as follows: Nathan Olinger, Fire Chief; Bill Eichacker, 1st Assistant Chief; John Oyen, 2nd Assistant Chief; Michael Heumiller, Secretary/Treasurer.

Motion Mokros, second Rayman, carried, to allow the Mayor and Finance Officer to pay the 2021 Insurance premium, Workman Comp premium and software maintenance fees all due January 1, 2021.

A Public Hearing was held at 7:00 p.m. regarding adoption of the proposed Salem Comprehensive Plan.

Kristen Benidt of Southeastern Council of Governments was present to conduct the meeting. Benidt briefly reviewed the document and the process taken to get to this point.

Some of the issues addressed in this plan include transportation, population projections and future land use development. Housing needs were brought up in discussion and how and what can be done to solve the issue. This is a living document and should be reviewed when making ordinance decisions.

The floor was opened for questions.

- Future Land Maps: discussion on how this is used. Benidt stated it is to provide general information to developers.
- Rodney Streff question who pays and wanted to know if the property owners on the east side will be responsible for any development costs.
Current subdivision regulations put this onto the developer; but it is an unknown if/when this area will ever develop and is not the purpose of the Comprehensive Plan. It is a guideline if a developer is looking to develop showing where the City’s vision for development is.
- Ryan Klinkhammer discussed the need for lots to be reasonable but understands someone needs to be responsible for the costs. Question if the Council has discussed a tax break to a developer or an incentive.

Being no further questions, the Public Hearing was closed.

Motion Mokros, second Rayman, carried, to approve Resolution 2020-016 adopting the Salem Comprehensive Plan.

Discussion was held on 2021 Armory rental contract categories and associated rates.

Jeanette Grady representing the Salem Community Women was present to ask for free use of the Armory Kitchen to conduct their monthly meetings (due to social distancing they are looking to move it from members’ homes); and a reduced rate for the 2022 Ladies Night Out event.

Land auctions were also discussed and reviewed by the Council – consensus if using any part of the gym the gym use fee would be required.

Various options to add a meeting category to the armory contract were discussed. There will be a category added for meetings in the kitchen area: 2 hours or less, max 25 people, no food, renter setup & cleanup for rate of \$25.00. A deposit will be required for the kitchen “Renter Setup & Cleanup” options.

Motion Rayman, second Mokros, carried, to approve the 2021 Armory Contract pricing and categories as follows:

KITCHEN/DINING AREA ONLY		GYM USE (Wellness, Basketball, VB, Aerobics, Etc.)	
\$150.00	Renter Setup & Cleanup	\$ 15.00	Per Day - Wellness Program (8-week min.)
\$250.00	City Setup & Cleanup	\$ 10.00	Per Hour
\$ 25.00	Gym use recreation ONLY	\$100.00	All Day Events (per day)
\$ 25.00	Meetings 2 hours or less; 25 people max, No Food, Renter Setup & Clean up		
\$ 25.00	Deposit required on Kitchen Setup & Cleanup		

AUDITORIUM (INCLUDES KITCHEN/DINING) CITY SETUP & TAKE DOWN - Drawing 5 days prior to event			
\$800.00	Dance (with or without reception) - includes day prior and day after event		\$100.00 Funeral
\$500.00	Social Function, Meetings, Auctions, Etc.		\$100.00 Each Extra Day

Motion Rayman, second Mokros, carried, to approve Resolution 2020-020 a resolution setting 2021 Fee schedule.

Motion Mayrose, second Mokros, carried, to enter executive session at 8:05 p.m. for legal counsel according to SDCL 1-25-2 (3).

Mayor English declared out of executive session at 8:20 p.m.

Motion Mayrose, second Mokros, carried, to appoint Nicole Griese as the City's Nuisance Attorney effective January 1, 2021.

Next meeting is scheduled for Monday, January 11, 2021.

Motion Heiberger, second Rayman, carried, to adjourn at 8:25 PM.

Dated this 7th day of December 2020 at Salem, South Dakota.

(SEAL)

Shawn English
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.