

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE MCCOOK CENTRAL SCHOOL DDN ROOM IN SALEM SOUTH DAKOTA ON TUESDAY, AUGUST 8, 2023, AT 6:00 P.M.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, Janet Karel and Dnyee Schierholz present. Foreman Dustin Weber; Jacob Morris and Trent Bruce of DGR Engineering; Heather Broehm of SEFP; Bryce Smart and Sheldon Jensen (SEDC) were also present. Motions made were unanimous of Council members present unless roll call identifies otherwise.

Declaration of conflicts: Mitch Rayman Items #13A & #14B.

Motion Karel, second Mokros, carried, to approve the agenda.

Oath of Office was taken by Mitchell Rayman – Alderman: 2-year term.

Public comment (SDCL 1-12.1):

- Heather Broehm of SEFP discussed upcoming Business Succession Workshops. September 19th in Parker and September 26th in Salem: 5:30-7:30 p.m. Venues are TBD. To learn more or pre-register for the event, go to: SEFPBusinessSuccession.eventbrite.com.

Motion Mokros, second, Harris, carried, to approve following consent agenda items:

- Minutes of July 11, 2023, as written.
- The finance report stating a balance of \$9,136,323.17 for all funds and includes all investments and cash on hand and the bacteriology report is satisfactory.
- The police report filed by the McCook County Sheriff Department.
- Claims list dated 08/08/2023.

Payroll: Mayor/Council \$929.98; Finance Office \$6887.44; City Hall \$22.90; Streets \$3428.67; Restricted-Use Site \$1097.90; Regulation & Inspection \$22.90; Mosquito \$169.87; Summer Rec \$6870.20; Pool \$13014.85; Park \$5450.62; Storm Sewer \$431.55; Water \$2621.58; Sewer \$2679.16; Payroll Taxes \$3219.24; City Share: Health \$8021.88; Dental \$155.76; Aflac \$98.84; Life \$54.75; Retirement \$1267.98.

Claims:

VENOR	DESCRIPTION	AMOUNT
Bankwest Insurance	SVFD Insurance Premium (City Share)	1,569.38
Central Farmers Co-Op	Diesel Fuel	163.96
Century Business Products	Copier & Doc Management Contracts	141.32
Christina Busch	Deposit Refund	56.18
Cintas Corporation No. 2	Rug Service City Hall	68.95
Core & Main LP	4 Couplings: WA Distribution	1,370.36
Fremar LLC	Weed Control Chemicals	133.02

Hawkins Inc	WTP & Pool Chemicals	10,842.07
Henry Deters	Deposit Refund	19.43
I & S Group, Inc	Design: CHall/Community CTR Contract	46,635.00
Indelco Plastics Corporation	WTP: Piping & Couplers	565.56
Infotech Solutions LLC	Computer/Security Contract (2 months)	1,190.00
International Code Council	FY2023 Membership BLDG Codes	160.00
J & L Supply	Weed Control Chemicals	208.00
Kelli Emmett	Lesson Refund	20.00
Maynards Salem	Pool Merchandise & WTP Supply	77.17
MC&R Pools Inc	Pool Parts & Chemicals	3,596.49
McCook County Auditor	Law Enforcement Agreement	7,323.00
Meierhenry Sargent LLP	DWSRF 07 & CWSRF 07 Bond Counsel	25,304.50
MidAmerican Energy Co	Utilities	17.35
MidAmerican Research Chemical	Sewer Chemicals	446.87
New Century Press Inc	Publications July 2023	1,122.88
RBS Sanitation Inc	Garbage Contract	7,401.69
Salem Baseball	2023 Umpire Stipend Reimbursement	2,400.00
Salem Water Department	Utilities	495.05
Sd Public Health Laboratory	Water & Sewer Testing Fees	411.00
South Dakota One Call	July 2023 Locate Tickets	12.60
Southeastern Electric	Utilities	278.25
Sturdevant's Auto Value Salem	WA/SE: Pickup parts	10.47
Total Stop	Fuel: July 2023	765.36
TrioTel Communications Inc	Utilities	198.69
US Postmaster	Post card stamps: UB Bills	918.00
USABluebook	WTP: 3/4" Corp Stop Quill	208.83
Xcel Energy	Utilities	2,772.76
Zapp Hardware	Pool, Water & Park Supplies	97.07
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
Cardmember Services	SMGA Growth Summit 2 Registration	300.00
CLAIMS PRE-APPROVED:		
SD Dept of Labor	2nd QTR Unemployment	7.28
Cunningham Recreation	Volleyball Net & Playground "Bubbles"	1,630.58
Twedt Construction Co Inc	Hollister BLDG Rent	650.00
Verizon Wireless	Utilities	126.00
ACH		
US Bank	DW & CW SRF Bond Payments	32,126.55
State Of South Dakota	Sales Tax Collected July	850.12

Foreman Weber presented the following items:

- Rubble Site Culvert replacement: Culvert is in poor condition and request to replace and widen approach. Costs were presented for a 40' plastic pipe from Core & Main:

Heavy weight material (recommended) \$42.05 LF and lighter weight material \$31.25 LF. Request and approval have been received by Salem township.

- SD DOT: Letter of Support requested for I-90 Flood resiliency & Drainage Improvement Project.
- Xcel Energy: Transmission Line rebuild information was reviewed. A “Teams” meeting will be established with an Xcel representative for a future meeting. Engineer Bruce provided some recommendations (secondary feed, old line vacated/removed; Industrial Area Project maybe happening at the same time).

Motion Rayman, second Mokros, carried, approving the replacement, and widening of the rubble site approach and to purchase 40’ of heavy weight plastic pipe for the approach at the rubble site, from Core & Main @ 42.05 LF.

Motion Mayrose, second Mokros, carried, to provide the SD DOT a letter of support from the City of Salem for the I-90 Flood resiliency & drainage improvement project.

Engineer Report: Trent Bruce & Jacob Morris of DGR.

- 2022 Street Project: Recommend approval of Twedt Construction Pay Request #6: \$102,081.78.
- Industrial Area Project: Project bid came in underestimate and to maximize the funding package the project scope will be amended to include Douglas north to the SEDC Industrial Park.
- SEDC Plat of the Housing Development was presented.
- WaterMain/Hydrant relocation on Peck Street: Still waiting for information from ISG on building location. The current plan is to locate the new main behind the curb-line as to not disturb the road surface this fall.
- Aaron Stroud: 321 W Washington Sewer discussion. Stroud is requesting approval from the City Council to allow his sewer service for 321 W Washington to run across private property (with easement) and connect into Adams Street. The existing sewer connects to Adams but is sitting under the neighbor’s garage and is failing. There is not currently a sewer main running in Washington abutting this property. DGR provided three options, but they are expensive solutions. Normally not recommended by engineers, but feel with the following stipulations could be allowed:

Stipulations:

1. An easement shall be established between property owners for the private sewer service.
 - a. The easement shall run with the property’s legal description, not just the property owner’s name.
 - b. The easement shall be a minimum of 20’ wide with pipe placed in the center.
 - c. Easement location shall be dimensioned from a property line (easiest would be south 20’ of property)

- d. Easement shall include who is responsible for maintenance and/or replacement of private sewer line.
 - e. The easement shall be filed with the McCook County Register of Deeds.
 2. The service shall be constructed such that a future connection to Washington Ave is possible if and when a public sanitary sewer main is constructed which makes this connection feasible.
 - a. Language shall be included in the easement that the property owner has 12 months to connect to Washington Ave sewer service when available.

Construction considerations that will need to be taken into account:

1. Pipe slope shall be 2% with an absolute minimum of 1%.
2. Horizontal bends shall be at a maximum angle of 45 degrees – cleanouts to be placed at each bend location.
3. Cleanouts shall be installed every 100' on straight segments.

Motion Mayrose, second Mokros, carried, to approve Pay Request #6 from Twedt Construction for the Street Improvement Project in the amount of \$\$102,081.78.

Motion Rayman, second Schierholz, carried, to allow Stroud to place sewer service line for 321 W Washington Ave on private property meeting the aforementioned stipulations and construction considerations. An easement with the stipulations must be filed at the McCook County Register of Deeds and copy provided to City Hall prior to work being performed (permit required).

Trent Bruce discussed the concrete scaling issue with Council. Currently there are no industry resolutions.

SEDC update by Sheldon Jensen. SD Housing grant application was submitted for infrastructure costs. Five lots are for sale in the housing development abutting Center Ave.

Public Hearing was held at 7:00 p.m. to consider the application for new Malt Beverage & SD Farm Wine License to operate within the municipality for licensing period August 9, 2023 – June 30, 2024.

Application for Retail (ON-OFF SALE) Malt Beverage & South Dakota Farm Wine for:
Thunder Alley LLC, Bryce Smart, (320 N Main St) Lots 11, 12, 13, S2' of Lot 14; Blk 20, OT Salem, McCook County, South Dakota.

Bryce Smart was present to answer questions.

Finance Officer Heumiller stated Proof of Insurance and signed Operating Agreement hasn't been provided.

Motion Harris, second Schierholz, carried to approve the following license provided proof of insurance and signed operating agreement are received:

Application for Retail (ON-OFF SALE) Malt Beverage & South Dakota Farm Wine for:

Thunder Alley LLC, Bryce Smart, (320 N Main St) Lots 11, 12, 13, S2' of Lot 14; Blk 20, OT Salem, McCook County, South Dakota.

Motin Mokros, second Harris, to approve the Brewery's Special One-Day Malt Beverage License and Noise permit for Friday, September 22, 2023, from 2:00 p.m. to 10:00 (noise) and 2:00 p.m. to close for the Malt Beverage License. Noise permit: Parking area closed for seating from 2:00 p.m. to close. On roll call, five "Aye": (Mokros, Mayrose, Harris, Karel, Schierholtz). Rayman Abstained. Motion carried.

Committee Reports were given.

Discussion on towing in City limits (use of local businesses & sales tax revenue discussed).

Motion Mokros, second Harris, to approve Resolution 2023-15 – Resolution setting 2024 liquor licenses and fees. On roll call, five "Aye: (Mokros, Mayrose, Harris, Karel, Schierholtz). Rayman Abstained. Motion carried.

Motion Rayman, second Karel, carried, to approve Resolution 2023-16 – Resolution setting Special Maintenance Fee – fee remains at \$2.00 LF.

Motion Mokros, second Rayman, carried, to approve the resolution accepting the Plat of Tract 2 of Eichmann's Addition on recommendation of the planning commission.

"Be it resolved by the City Council of Salem, South Dakota, that the plat known and described as "Tract 2 of Eichmann's Addition in the West Half of the Northwest Quarter of the Southwest Quarter of Section 24, Township 103 north, Range 55 West of the 5th p.m. McCook County, South Dakota" is approved and that the City Finance Officer of the City of Salem, South Dakotais herby directed to endorse on such plat a copy of the resolution and certify the same hereon.

Dated this 8th day of August 2023.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Municipal Finance Officer

I, the undersigned, the duly appointed qualified and acting Municipal Finance Officer of the City of Salem, South Dakota hereby certify that the above Resolution is a true and correct copy of the resolution adopted by the City Council of Salem, South Dakota at a meeting held on the 8th day of August 2023.

Lori Heumiller
Municipal Finance Officer
Salem, South Dakota

Motion Karel, second Mayrose, carried, to accept Mayor Blindert's donation of her 2023 salary of \$2,000 plus \$100 per meeting.

Motion Mokros, second Rayman, carried, to approve the Vermillion Basin Water Development's \$10,000 Grant to the City of Salem for the Water Study and authorize the Mayor and Finance officer to sign the grant agreement.

Southeastern Council of Governments provided some information on a Regional Safety Action Plan, which will require matching funds. More information is needed and a representative from SECOG will be invited to attend an upcoming meeting.

City Hall/Community Center Project: waiting on an updated design; inclusions/exclusions discussed; McGough Contract is still under negotiation. Some alternatives will be provided in the next cost estimate.

Budget Meetings are scheduled from Tuesday, August 29th, and September 19th.
Next Regular meeting is scheduled for Tuesday, September 5, 2023.

Motion Mokros, second Rayman, carried, to adjourn at 8:20 PM.

Dated this 8th day of August, 2023 at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

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