

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM COMMUNITY CENTER COUNCIL CHAMBERS IN SALEM SOUTH DAKOTA ON MONDAY, AUGUST 8, 2022, AT 6:00 P.M.

Mayor Glenda Blindert called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mitchell Rayman, Marc Harris, and Janet Karel present. Foreman Dustin Weber; Trent Bruce & Jacob Morris of DGR Engineering; Dean Koch & Mic Kreutzfeldt of McCook County; Sheldon Jensen of SMGA; Melanie Fiferlick; Ryan Butzke; Peggy Butzke; Mike Karel; Michelle & David Barnhouse and Tim Bottum of Morgan Theeler LLP were also present.

Council member Mary Jo Heiberger was absent.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Mayrose, carried, to approve the minutes of July 11, 2022, as written.

Motion Rayman, second Mokros, carried, to approve the following reports: Finance report stating a balance of \$5,788,295.49 for all funds and includes all investments and cash on hand; sewer pumpage of 11,250,000 gallons; water pumpage of 5,350,000 gallons; and the bacteriology report is satisfactory.

Motion Harris, second Karel, carried, to approve the police report filed by the McCook County Sheriff Department.

Mike Karel was present for public comment (SDCL 1-12.1). Peddler/Vendor & Food Truck permitting, surety bonds and liability Insurance along with high cost of permits were discussed.

Dustin Weber discussed the following with the Council:

- Pool vacuum cost was higher than prior amount approved and deliver time is three to four months. Cost through MC & R Pool - \$4,092.00.
- Softball field forced sewer pump failed right before the 10U State tournament. Replacement Cost/(delivery date): DSG \$2,185 (5/2/2023); or DPC \$3,100 (6-weeks). DPC price includes some re-wiring and, in the future, would have repair parts.

Motion Mokros, second Rayman, carried, to purchase Dolphin Wave 100 robotic pool vacuum from MC & R Pool for \$4,092.00.

Motion Mokros, second Mayrose, carried, to purchase forced main pump from Dakota Supply Group for \$3,100.00.

Trent Bruce and Jacob Morris provided Council with a written update on projects and recommended approval of pay request for the slurry seal project from Asphalt Surfacing in the amount of \$58,480.80. Morris stated a revised pay request with the correct dollar amount will be submitted to Finance Officer Heumiller.

Motion Rayman, second Harris, carried, to approve pay request for the slurry seal project from Asphalt Surfacing in the amount of \$58,480.80 upon receipt of the revised pay request.

Information from FEMA regarding the FIRM Flood risk project was discussed. FEMA is providing a 30-day window to provide additional data. DGR will work with city staff and send data to FEMA prior to the September 3, 2002, deadline.

Ryan Butzke was present to request two 10' approaches with parking pads so vehicles can park off the street at his 211 N Dakota Street property (duplex).
DGR discussed providing a parking space between the two approaches.

Motion Rayman, second Harris, carried, to approve the two approaches in front of 211 N Dakota Street to provide off-street parking, and to work with DGR on the locations.

Dean Koch and Mic Kreutzfeldt representing McCook County were present to discuss the county's project abutting Douglas & Corson. County questioned if city would allow the County access off Corson Ave.

After discussion, Council stated they will work with the County on access and once County has more details on width and location to provide plans to city staff. City engineers will review, and Council will address at a future meeting.

Melanie Fiferlick was present to discuss the Crazy Day Event she is organizing for September 9th & 10th. Friday, September 9th (10 am to 5 pm) participating businesses will offer specials; Saturday, September 10th (10 am to 2 pm) asking permission to close Norton Ave from Hwy 81 to the alley east of Main Street. 30+ vendors have committed to event, looking for approval of bouncy houses and car show on Norton Ave. Vendors will be in parking area between Amish Oak Gallery & Gigi's Doll Boutique. Fiferlick stated property owners abutting Norton have approved of the street closure for the day.

Concern of bouncy houses being on the street without ability to secure to the ground. Council suggested the vendors setup on the street and bouncy houses be placed in the parking lots as they could be staked down easier (with property owner's permission). No bouncy houses are allowed on the city streets.

Motion Rayman, second Mokros, to approve the street closure of Norton Ave from Hwy 81 to the alley east of Main Street on Saturday, September 10th from 8:00 a.m. to 3:00 p.m. for the Crazy Day Event with vendors and car show vehicles occupying the city street.

Michelle Barnhouse owner of the Homestead was present to ask if the parking area in front the of Homestead could be closed on August 20th for a Back-to-School Ice Cream Social from 6:00 p.m. to 8:00 p.m.

Motion Rayman, second Karel, allow the Homestead to block the parking ROW in front of their property at 116 E Vermont Ave on August 20th from 6:00 p.m. to 8:00 p.m.

Discussion was held on the current Vendor/Peddler permit regulations. Importance of liability insurance vs. the current requirement of a surety bond.

Motion Rayman, second Mokros, carried, to waive the surety bond requirement and require a certificate of insurance for \$1,000,000 liability policy with the City of Salem named as second insured.

Finance Officer Heumiller will start a formal rewrite of the Peddler/Vendor licensing ordinance reflecting the surety bonds, liability insurance and additional regulations for Food Trucks and other mobile businesses.

Sheldon Jensen provided the Council an overview on the Salem Economic Development Corporation activities.

Motion Mayrose, second Rayman, carried, to enter executive session at 7:17 p.m. according to SDCL 1-25-2 (3) – consulting with legal counsel.

Mayor Blindert declared out of executive session at 7:45 p.m.

Motion Mokros, second Mayrose, carried, to appoint Tim Bottum as the City Attorney and contract with Morgan Theeler LLP for these services at a cost of \$285 per hour.

Committee reports.

Motion Mayrose, second Mokros, carried, to approve the following claims:

Payroll: Mayor/Council \$1726.65; Finance Office \$8729.44; Streets \$4363.30; Restricted-Use Site \$933.24; Regulation & Inspection \$390.00; Mosquito \$96.75; Summer Rec \$5365.26; Pool \$13124.78; Park \$4308.55; Armory \$2507.68; Storm Sewer \$456.61; Water \$3979.04; Sewer \$1241.35; Payroll Taxes \$3509.07; City Share: Health \$14147.20; Dental \$233.64; Aflac \$205.48; Life \$109.50; Retirement \$1557.23.

Claims:

| VENOR | DESCRIPTION | AMOUNT |
|---------------------------|---|----------|
| AutoEx, Inc. | Street/ Armory- Storm Tires | 133.00 |
| Barbara Huiten | Parks- Refund Swimming Lessons | 40.00 |
| Brandon Lauer | Umpiring for Summer Rec | 75.00 |
| Central Farmers Co-Op | Streets: Diesel & Gloves | 665.76 |
| Century Business Products | Copier Maintenance & Doc Mgmt Contracts | 160.97 |
| Chad M Kremppes | Batting Cage Replacement Paint May 12th Storm | 4,603.18 |
| Cintas Corporation No. 2 | Rug/ Mop Service Armory/City Hall | 135.28 |
| Civicplus LLC | MuniCode Update | 645.00 |
| Core & Main Lp | Water Distrubution Supplies | 631.67 |
| Corissa Kaufmann | Refund- Swimming Lessons | 40.00 |
| Dakota Data Shred | Shredding Fee | 70.49 |
| Daktronics Inc | Scoreboard - SB Complex | 8,957.00 |
| Desiree Schock | Refund- 10U Tourney Fee | 40.00 |
| Dgr Engineering | Curb/ Gutter/ Sidewalk: Engr | 2,822.40 |
| DGR Engineering | 2022 Slurry Seal Engr Fees | 959.93 |

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| DGR Engineering | 2021 St/SE Project | 4,876.17 |
| DGR Engineering | Snake Creek H & H Study | 3,250.00 |
| DGR Engineering | 2022 Street Improvement Project | 17,801.74 |
| Engineering & Technical Service | Armory- Safety Inspection July 5 Storm | 2,000.00 |
| Gessner Welding Inc | Storm Sewer Frame & Baseball pole box repairs | 136.05 |
| Griese Law Firm, P.C. | Nuisance- Attorney Fees | 523.85 |
| H & R Roofing | City Hall Roof Repairs May 12th Storm | 500.00 |
| Hawkins Inc | Water- WTP Chemicals | 7,780.19 |
| Infotech Solutions LLC | Computer Backup/ Maintenance | 527.00 |
| International Code Council | Membership Dues ICC | 145.00 |
| Interstate Power Systems Inc | Annual Service Contract Armory Generator | 555.00 |
| Jerke Construction Co. | Armory- Storm Cleanup July 5 Storm | 8,000.00 |
| Johnson Controls Inc | Armory- HVAC Repairs | 2,780.16 |
| Kaylyn Klockman | Armory- Rent Refund | 200.00 |
| Kw Electric Inc | Sewer Pump Service Call SBPark | 145.49 |
| Lori A Heumiller | MAPS- LTD Class/AFLAC Premium Refund | 280.41 |
| Maynards Salem | Pool Merchandise Armory- Storm Cleanup | 46.12 |
| McCook County Auditor | Law Agreement | 7,323.00 |
| Michael Todd & Company Inc | Sweeper- Dirt Shoe | 128.12 |
| MidAmerican Energy Co | Utilities | 72.61 |
| New Century Press Inc | Publishing | 310.83 |
| Pulse Electric Inc | Baseball Scoreboard: May 12th storm | 1,361.74 |
| Pulse Electric Inc | Main Street Lighting Repair May 12th storm | 382.65 |
| Puthoff Sales & Service, Inc. | Armory Cleanup 7/5 Storm Skid tire; Park Supply | 200.37 |
| Quill Corporation | Office Supplies | 168.70 |
| Raygen Randall | Umpiring for Summer Rec | 75.00 |
| RBS Sanitation Inc | Residential Garbage Contract | 7,681.00 |
| RBS Sanitation Inc | Dumpster: Armory Insulation Cleanup 7/5 Storm | 856.38 |
| Salem Agronomy | Park: Trimec 2.5 gal | 238.50 |
| Salem Lumber Co | Armory- Roof Patching Supplies: St Sewer/Parks | 939.24 |
| Salem Lumber Co | Supplies Storm Sewer/Parks | 130.10 |
| Salem Water Works | Utilities | 2,056.39 |
| Sd Public Health Laboratory | Water/ Water Testing Fee | 30.00 |
| Servpro Of Sioux Falls | Armory- Clean Up July 5 Storm | 4,265.61 |
| Sioux Falls Area Humane Society | City Contract | 91.98 |
| South Dakota One Call | Locates | 26.25 |
| Southeastern Electric | Utilities | 251.68 |
| Stan Houston Equip Co Inc | Armory- July 5th Storm Cleanup (tarp insulation) | 14.95 |
| Stan Houston Equip Co Inc | Supplies & Battery | 216.95 |
| Sturdevant's Salem Inc | Streets: Skid Steer part | 5.79 |
| T & C Pit Stop Inc | Fuel | 63.83 |
| TRIOTEL COMMUNICATIONS INC | Utilities & Refund- Annual Meeting | 828.19 |
| TWEDT CONSTRUCTION CO INC | May 12th Storm: West Shop cleanup | 792.65 |
| Twedt Construction Co Inc | May 12th Storm: ROW Cleanup | 2,034.90 |

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| Twedt Construction Co Inc | May 12th Storm: West Shop Storage | 2,275.00 |
| Twedt Construction Co Inc | 302.86T gravel | 3,180.03 |
| Tyler Technologies Inc | Server Conversion | 280.00 |
| Xcel Energy | Utilities | 11,533.67 |
| Zapp Hardware | Supplies: St/Pool/Water/ Park/ Armory Roof Repair | 191.60 |
| CARDMEMBER SERVICES - CREDIT CARD PURCHASES | | |
| ABC Rental | Insulation Vacuum 7/5 storm armory | 562.00 |
| Northern Tool | Sprinkler - parks | 104.74 |
| Amazon | Cell phone Clip replacement | 13.83 |
| CLAIMS PRE-APPROVED: | | |
| Adara Nelson | Water Deposit Refund | 7.30 |
| Christopher or Amanda Samonek | Water Deposit Refund | 100.58 |
| Justin McCorkell | Armory Rent Refund | 175.00 |
| H&W Contracting LLC | ST/SE Project | 7,406.29 |
| Verizon Wireless | Utilities | 126.69 |
| ACH | | |
| US BANK | DW & CW SRF Bond Payments | 32,126.55 |
| STATE OF SOUTH DAKOTA | Sales Tax Collected July | 840.56 |

Motion Harris, second Mokros, carried, to adopted Resolution 2022-14 – 2023 liquor license quantities and fees.

Motion Rayman, second Harris, carried, to adopt Resolution 2022-15 – 2023 Special Maintenance Assessment Fee.

Motion Rayman, second Mayrose, carried, to adopt Resolution 2022-16 – Proposed Resolution of Necessity for driveway approaches and carriage walks for the Street Improvement Project.

Motion Mokros, second Mayrose, carried, to approve the automatic supplement of the 2022 budget using insurance proceeds as follows:

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|----------------------|--|----------------------|
| APPROPRIATION | | |
| GENERAL FUND: | | |
| 101-419.1-425.06 | City Hall - Storm Repairs May 12th | \$ 9,365.89 |
| 101-431.1-425.06 | Street - Storm Repairs May 12th | \$ 73,933.17 |
| 101-431.6-425.06 | Street Lighting - Storm Repairs May 12th | \$ 9,861.79 |
| 101-451.2-425.06 | Pool - Storm Repairs - May 12 | \$ 3,688.30 |
| 101-452.1-425.06 | Parks - Storm Repairs - May 12th | \$ 14,247.40 |
| 101-456.1-425.06 | Armory - Storm Repairs May 12th | \$ 2,858.16 |
| | Total Appropriation | \$ 113,954.71 |

SOURCE OF FUNDING

General Fund

| | | | |
|------------------|---|-----------|-------------------|
| 101-000.0-391.04 | Compensation Loss/Damage Capital Assets | \$ | 113,954.71 |
| | Total Revenue/Cash | \$ | 113,954.71 |

Mayor Blindert informed the Council that the Economic Development land maybe used by Central Farmers for temporary grain storage. Mayor Blindert and Finance Officer Heumiller have a meeting scheduled with Central Farmers on Wednesday.

Motion Karel, second Rayman, to approve the donation of Mayor Blindert’s salary and designation to the armory remodel reserve fund.

Finance Officer Heumiller provided an update on the city property repairs from the storm events.

Mayor Blindert stated a special meeting will be held to discuss the armory and west shop loss once the report is received from the insurance company.

Next regular meeting is scheduled for Monday, September 12, 2022; Budget meeting will be held on Monday, August 29, 2022.

Motion Mayrose, second Rayman, carried, to adjourn at 8:25 PM.

Dated this 8th day of August 2022 at Salem, South Dakota.

(SEAL)

Glenda Blindert
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.