

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM COMMUNITY CENTER COUNCIL CHAMBERS IN SALEM SOUTH DAKOTA ON MONDAY, APRIL 11, 2022, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members Doug Mokros, Ron Mayrose, Mary Jo Heiberger, Mitchell Rayman, and Marc Harris present. Foreman Dustin Weber; Trent Bruce & Jacob Morris of DGR Engineering; Vicky Lange; Tanya Rother, Kevin Peterson and Rory Nelson were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Harris, second Mokros, carried, to approve the minutes of March 7, 2022, and March 23, 2022, as written.

Motion Mokros, second Rayman, carried, to approve the following reports: Finance report stating a balance of \$5,229,473.02 for all funds and includes all investments and cash on hand; sewer pumpage of 7,320,000 gallons; water pumpage of 2,540,000 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Harris, carried, to approve the police report filed by the McCook County Sheriff Department.

Rory Nelson was present to discuss his four parking tickets stating the "Community Alert" system was not used for notification and since he does not have local TV or Facebook (notifications used) he feels the ordinance was not followed.

Ordinance reads: Declaration of snow removal alert. When the public works supervisor or his or her designee determines that snow removal from the public streets will commence, the public works supervisor or his or her designee will announce through local news media and whatever other sources are available that there has been declared a snow removal alert and that the provisions of this section will be effective and be enforced, designating a particular date and time when the alert shall commence. The determination to declare a snow removal alert will be based on the then existing weather conditions, and the amount of snow then on the ground or expected according to forecasts from the National Weather Service.

After discussion, Council feels with notifications through mailing at the beginning of year and ability to look up local TV announcements with other means, the city staff made an adequate announcement. Staff taking into consideration the late time of night and choosing not to use the Community Alert System does not excuse the removal of vehicles from the street after 2" of snow.

No one was present for public comment (SDCL 1-12.1)

The Foreman report presented by Foreman Weber. The following items were discussed:

- SW corner of Vermont/Main shut-off fix. The gutter will be repaired but no sidewalk was affected; therefore, city will not bare any cost of the sidewalk replacement.

- ADA cutout at Christ Lutheran Church. Engineers provided the council with information on the idea to remove curb in an area, this would not meet ADA requirements and is not recommended. Project will need to meet ADA requirements for slope.
- Tree on Water Tower Lot. Abutting property owner is concerned about a tree. Pictures were reviewed.
- 2021 Annual Drinking Water Report will be published in The Special, posted on the City's website and is available upon request. The report will not be mailed.

Motion Mayrose, second Rayman, carried, to fix the curb stop and repair the gutter prior to the sidewalk replacement at the SE Corner of Vermont/Main.

Motion Doug, second Rayman, carried, to remove tree on the northside of property leaning to the north.

Motion Mokros, second Rayman, carried, to approve the Foreman Report.

Engineers Trent Bruce and Jacob Morris provided city project updates.

Asphalt/Curb & Gutter 2022 Project: Map of areas with estimated prices were reviewed. Seven areas without curb & gutter and streets needing asphalt repair were discussed.

Motion Rayman, second Harris, carried, to bid out Locations 1 – 6 as described on the project map at an estimated \$418,000. Means of finance from Capital Reserves for Street Repair.

Sanitary Sewer Cleaning & Televising: Project Map reviewed.

Motion Mokros, second Rayman, carried, to approve sewer cleaning & televising of mapped areas up to \$30,000 (budget).

WTP: Pump/Motor NANO Filtration System discussion. The pump motor was replaced, and system is running. DGR's suggestion is to do a full analysis of the system, to include the Courthouse well and treatment system and produce a Capital Improvement Plan for the next five to ten years. Council agreed and DGR will provide a contract for this service at their May 9th meeting.

A Public Hearing scheduled for 6:45 p.m. was held on the application for transfer of Liquor License to operate within the municipality for licensing period January 1, 2022 – December 31, 2022. Application for Retail On-Sale & Off-Sale Liquor License transfer from Fat Kid Filly's Saloon LLC to: The Brewery Inc., (233 N Main St), Lot 2, Greenlee Addition to the City of Salem, McCook County, South Dakota.

Tanya Rother was present to answer questions.

Mayor English raised some concerns that had been brought to him by members of the community regarding the transfer of the liquor license.

Finance Officer Heumiller stated that all parties, Greenlees, Sauers (FatKid Filly’s Saloon) and new owners have been in contact with the City and the necessary paperwork and fees have been provided to the City, which includes an Affidavit of Transfer from FatKid Filly’s Saloon. This transfer was handled no different than any past transfer, and the purchase agreement has never been required.

Motion Mokros, second Heiberger, to approve application for the Retail On-Sale & Off-Sale Liquor License transfer from Fat Kid Filly’s Saloon LLC to: The Salem Original Brewery Inc., (233 N Main St), Lot 2, Greenlee Addition to the City of Salem, McCook County, South Dakota. On roll call (4) “Aye” (Mokros, Mayrose, Heiberger, Harris). Rayman abstained.

Committee reports given.

Motion Rayman, second Mokros, carried, to approve the following claims:

Payroll: Mayor/Council \$1028.32; Finance Office \$6643.40; Streets \$2209.77; Snow \$1859.24; Restricted-Use Site \$43.00; Regulation & Inspection \$89.00; Park \$410.44; Armory \$3792.14; Storm Sewer \$49.00; Water \$2810.57; Sewer \$2118.49; Payroll Taxes \$1513.87; City Share: Health \$7073.60; Dental \$116.82; Aflac \$106.64; Life \$54.75; Retirement \$1201.50.

Claims:

VENOR	DESCRIPTION	AMOUNT
Avera Occupational Medicine	Random Drug Testing Fee	69.00
Central Farmers COP	Lagoon - Fencing/diesel/LP lagoons	1,322.61
Century Business Products	Kyocera Taskalfa 4054 Copier/Copier Contract	7,900.20
Cintas Corporation No. 2	Rug/Mop Services	133.60
Dakota Supply Group	NANO Pump GRUND SUBMOTR	4,760.43
Department Of Transportation	Snow- Sand/Salt	432.00
DGR Engineering	Engr Services WTP/Map Updates/Design Stand	3,537.00
Grainger Inc	Water: Supplies-photocontrol-bulbs	777.53
Griese Law Firm, P.C.	Attorney Fees	442.37
Infotech Solutions LLC	Computer backup/ maintenance	940.00
Johnson Controls Inc	Armory HVAC Contract	3,743.40
Kiefer Aquatics	Lifeguard Suits	226.95
Kw Electric Inc	Council Chamber Remodel	311.38
Lori A Heumiller	SEAFOG/SMGA/Dist3 Mileage	178.92
Maynards Salem	City Hall Supplies	38.07
McCook County Auditor	Law Contract	7,323.00
McLeods Printing & Office Sup	Laser Checks	279.00
MidAmerican Energy Co	Utilities	1,491.94
MidAmerican Research Chemical	Ice Melt	335.96
New Century Press Inc	March Publications	1,196.39
Quill Corporation	Office Supplies	396.35
RBS Sanitation Inc	Residential Garbage Contract	7,541.35
Salem Lumber Co	City Hall Remodel/Fencing/Supplies	3,272.99

Salem Water Works	Utilities	504.02
Sd Public Health Laboratory	Water Testing Fees	30.00
Sioux Falls Area Humane Society	Contract: Animal Control CAT- Rabid Suspect	91.98
South Dakota One Call	Locates	3.15
Southeastern Electric	Utilities	125.28
Sturdevant's Salem Inc	Battery / Drill Bits	107.42
T & C Pit Stop Inc	Fuel	339.23
TrioTel Communications Inc	Utilities	312.11
USABluebook	Park Supplies	43.95
Xcel Energy	Utilities	15,656.79
Zapp Hardware	Supplies	105.82
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
Lori Heumiller	SMGA Conference Registration	75.00
Dustin Weber	Northern Tool: Animal Traps	51.34
CLAIMS PRE-APPROVED:		
Jennifer English	Tie Dye Class - Contract	40.00
Uline	8 Conference Chairs	1,183.42
Verizon Wireless	Utilities	126.42
ACH		
SD Unemployment Insurance	4th Qtr Unemployment	243.14
US Bank	DW & CW SRF Bond Payments	32,228.27
State of South Dakota	Sales Tax Collected March 2022	636.31

Public Hearing scheduled for 7:00 p.m. was held. The City Council in and for the City of Salem, South Dakota met as a "Board of Adjustment" to consider the application of Chad & Lori Wittmeier for a Variance to build a 30' x 50' garage 20' from the north property line instead of the required twenty-five (25) foot. Legal description of property is Lot 1 of Wittmeier Addition, Salem, McCook County, South Dakota. Site address is 741 S Hill Street. Wittmeiers were not in attendance.

Finance Officer Heumiller stated the application shows the variance request is being made so when they add a garage to their house (which only requires a twenty-foot setback on the north side), both garages would line up.

Discussion was held on the curb & gutter along Beebe Ave. Heumiller stated Wittmeiers will be required to install curb and gutter so the Council will need to address this in the future.

Motion Mokros, second Harris, carried, to approve the application of Chad & Lori Wittmeier for a Variance to build a 30' x 50' garage 20' from the north property line instead of the required twenty-five (25) foot. Legal description of property is Lot 1 of Wittmeier Addition, Salem, McCook County, South Dakota. Site address is 741 S Hill Street.

Motion Mayrose, second Mokros, carried, to approve Resolution No. 2022-06 – Resolution revising the SRF Funding on the Storm Sewer Project for the receipt of ARPA Grant dollars.

Motion Mayrose, second Harris, carried, to approve Resolution No. 2022-07 – resolution authorizing LWCF application.

Motion Mokros, second Mayrose, carried, to approve Resolution No. 2022-08 – resolution to write-off utility bill due to bankruptcy court order.

Motion Mayrose, second Mokros, carried, to approve Resolution No. 2022-09 – resolution authorizing a Housing Study through SD Housing Development Authority. An update to the current study is required to apply for grants and other funding.

Kevin Peterson was present to request a noise permit for Friday, June 10, 2022, and Saturday, June 11, 2022, from 6:00 p.m. to 9:00 p.m. for a band to perform at his house – 420 N Pierce St. The request includes Pierce Street to be blocked off between Washington & Vermont. Motion Rayman, second Mokros, carried, to approve the noise permit for Kevin Peterson for event to be held on June 10th & 11th for 6:00 p.m. to 9:00 p.m.

A request was made for office rent at the armory on an hourly basis for counseling sessions. Motion Rayman, second Heiberger, carried, to rent the office space at \$5.00 per hour with signed rental contract.

Motion Harris, second Rayman, carried, to approve Resolution No. 2022-10 – Resolution declaring property surplus.

Motion Mayrose, second Rayman, carried, to hire Jeremy Matthies as the 2022 Seasonal 6U Baseball coach at a salary of \$1,000.00.

Motion Mayrose, second Mokros, carried, to approve the 2022 Snow Hauling contract with Gene Sandine at a cost of \$100 per hour.

Motion Mayrose, second Mokros, carried, to approve the Transportation Alternative (TA) Agreement for Phase II of the Salem Trail System and authorize the Mayor or Council President to sign all necessary paperwork for the agreement and project.

Motion Mokros, second Harris, carried, to approve the 2022 Concession Stand Agreement with the Salem Summer Youth and Recreation organization. The agreement is on file at City Hall.

Discussion was held on the curb & gutter requirements at 401 W Vermont (property now sold) and the sidewalk repairs at 300 W Essex. Letters to be resent giving a June 1st install date for the sidewalk and contact 401 W Vermont property owners (old & new) of the curb & gutter requirements on the east side of the property.

Discussion was held on the shed located on property rezoned from General Business to Residential. The shed has corrugated metal siding which does not meet the Residential District code. The new owner is inquiring if an improvement to the building is made will the building need to be brought into compliance?

Motion Rayman, second Mayrose, carried, to require any updates to existing buildings on re-zoned property mandate the building or structures be updated to meet current district's code.

An opportunity to upgrade another scoreboard at the softball field was discussed. TrioTel Communication has provided a \$5,000 grant towards a new 14' scoreboard for the softball field complex. Cost for the new scoreboard with sponsor board, installed (beams, digging ,setting beams) is approximately \$16,000.00 – (this cost includes the beams, digging and setting beams for an existing 14' scoreboard being placed at the East Field). Means of finance would be \$5,000 grant from TrioTel Communication; approved reallocation of grant from Salem Community Foundation \$1,300 and Salem Summer Youth and Recreation \$4,500; remaining \$5,200 from Softball Complex Reserves.

Motion Rayman, second Mokros, carried, to approve the softball field scoreboard project for a new 14' BA-2017 Daktronics scoreboard with sponsor panel and installation of new scoreboard and existing 14' scoreboard for \$16,000.00.

Next meeting is scheduled for Monday, May 9, 2022.

Motion Heiberger, second Mokros, carried, to adjourn at 8:35 PM.

Dated this 11th day of April 2022, at Salem, South Dakota.

(SEAL)

Shawn English
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.