

**CITY OF SALEM, SOUTH DAKOTA REGULAR COUNCIL MEETING, DECEMBER 5, 2022 – 6:00 PM AT MCCOOK CENTRAL SCHOOL (DDN ROOM) LOCATED AT 200 E ESSEX AVE, SALEM, SOUTH DAKOTA**

1. Call Meeting to Order
2. Declaration of any potential conflicts of interest.
3. Approve agenda
4. Public comments pursuant to SDCL 1-12.1
  
5. **CONSENT AGENDA ITEMS** – Motion to approve the following consent agenda items.
  - A. Minutes of [November 7, 2022](#) & [November 16, 2022](#), minutes as written.
  - B. [Finance](#) and Public Works reports presented.
  - C. [Police Report](#) from the McCook County Sheriff Dept
  - D. **Claims** list dated December 5, 2022.
  
6. **FOREMAN REPORT:**
  - A. Mariann Oyen sewer backup appeal of insurance’s decision.
  - B. Request from A & C Business for a [streetlight](#) by pole between city lot and Howard lot.
  - C. Roger Duxbury: Request to park on City Lot – main street.
  - D. [Snow Hauling Agreements](#)
  - E. Auction results: Monroe Sander (\$1,700) & Sealed bids on overhead door.
  - F. Discussion on Personnel Manual [Policy #5](#): On-Call daily instead of weekends only.
  - G. Discussion on New Public Works BLDG: Fencing, security, lighting.
  
7. **ENGINEER REPORT – PUBLIC WORKS**
  - A. **DGR: City Projects Update:**
    - [6:15 p.m. Public Hearing](#) SRF Funding Phase II Street & Utility Improvements
      - 1) [Resolution 2022-23](#) Water SRF Application
      - 2) [Resolution 2022-24](#) Clean Water SRF Application
    - **Industrial Area Project:**
      - 1) [Resolution 2022-25](#) DWSRF Issuer;
      - 2) [Resolution 2022-26](#) CWSRF Issuer:
      - 3) Community Access Grant award \$600,000.00.
      - 4) DGR Engineering Proposal Task Order #9– Industrial Area Project.
    - **2021 Storm Sewer Project:** Project Closeout: Substantial 6/23/22; Final 10/20/2022.
      - 1) Change Order 2: Decrease of \$57,035.45
      - 2) Final Pay Request: \$28,741.28
    - [2023 Slurry Seal Project:](#) Authorization for Sq yd qty or specific dollar amount.
  
8. **SEDC Update: Sheldon Jensen**
  
9. **COMMITTEE REPORTS:** **WATER/SEWER:** Harris, Mokros; **ARMORY/BLDGS/BURNPIT:** Karel, Schierholz; **STREET/EQUIPMENT:** Mokros, Mayrose; **PARKS/REC/LIQUOR:** Schierholz, Rayman; **POOL:** Rayman, Karel; **LAW/FIRE:** Mayrose, Harris; **CIVIL DEFENSE:** Mayrose, Mayor Blindert
  
10. **REGULAR BUSINESS**
  - A) **Approve** 2<sup>nd</sup> Reading & Adoption of [Ordinance No. 668](#) – 2022 Budget supplement.
  - B) **Approve:** [Resolution #2022-27](#) – Removing Uncollectible, Delinquent Accounts from the Records – Discussion on small claims & collection agency; Ordinance introduction for collections.
  - C) **Approve:** [Resolution #2022-28](#)– 2023 Fee Schedule
  - D) **Approve:** Renewal of Wellmark Select Primary 2500 and Delta Dental of South Dakota.
  - E) **Public Hearing: 6:50 p.m.** – 2022 On-Sale Liquor License Transfer: Backroads to Quick Stop LLC.
  - F) **Approve:** Liquor License Renewal: Quick Stop LLC – 1/1/2023 – 12/31/2023 On-Sale Liquor.
  - G) **Approve:** Mayor, Finance Officer & Attorney to establish new Liquor License Operating Agreements

- H) **Public Hearing: 7:00 p.m.** Variance – McCook County Ambulance (metal siding).
- I) **APPROVE:** [Animal Control Services Agreement](#) with Sioux Falls Humane Society.
- J) **APPROVE:** [Combined Election Agreement](#) with McCook Central School District: 6/6/2023.
- K) **APPROVE:** Quote 4785, 4786 & 4787 from Infotech Solutions – additional security features. 1/1/2023.
- L) **City Hall/Community Center Project:**
  - 1) [Survey Proposal – ISG](#) - \$10,000.00 (Topographical & Boundary)
  - 2) [Resolution 2022-29](#) – First Bank & Trust – MMDA Account for Community Center
- M) **APPROVE:** SVFD 2023 Officers.
- N) **APPROVE:** 2022 Payments: Kundert Williams Insurance (\$55,063); Work Comp (\$5,960); and Tyler Tech (\$5,143.95) Annual Payments due 1/1/2023.
- O) Executive Session SDCL 1-25-2 (1), personnel.

**Visitor Recognition/Public Comment:**

**Visitors** –Members of the public can discuss or express concerns to the Council on any issue not on the agenda and are welcome to stay for the entire meeting. As a courtesy, they are invited to address the Council early in the agenda and for no longer than 5 minutes. Due to South Dakota Open Meeting Law, it is unlawful for Council to take action at a meeting on any issue not on the agenda.

**Addressing the Council:** Persons addressing the Council; please raise your hand to be recognized, state your name when called upon to address the Council.

**Executive Session:** SDCL 1-25-2 (sections 1-5) allows a majority of the body present to vote to close a meeting when discussion revolves around 1)personnel, 3)legal matters, 4)contract negotiations, 5) meetings may also be closed for certain economic development matters marketing or pricing strategies (SDCL 9-34-19). It is the policy of the governing board to recess into executive session to discuss personnel issues such as employee qualifications, competence, performance, and character or fitness.

**2023 Meeting Dates:** January 10<sup>th</sup>; February 7<sup>th</sup>; March 7<sup>th</sup>; April 11<sup>th</sup>; May 9<sup>th</sup>; June 6<sup>th</sup>; July 11<sup>th</sup>; August 8<sup>th</sup>; September 5<sup>th</sup>; October 10<sup>th</sup>; T, November 7<sup>th</sup>; December 5<sup>th</sup>.