

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE SALEM ARMORY KITCHEN IN SALEM SOUTH DAKOTA ON TUESDAY, APRIL 6, 2021, AT 6:00 P.M.

Mayor Shawn English called the meeting to order with Council Members George Eichacker, Ron Mayrose, Doug Mokros, Mary Jo Heiberger, Marc Harris, and Mitchell Rayman present. Foreman Dustin Weber, and Trent Bruce & Jacob Morris of DGR Engineering were also present. Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Harris, second Rayman, carried, to approve the minutes of March 8, 2021; March 15, 2021 and March 17, 2021 as written.

Motion Mokros, second Mayrose, carried, to approve the following reports: Finance report stating a balance of \$4,801,774.51 for all funds and includes all investments and cash on hand; sewer pumpage of 7,200,000 gallons; water pumpage of 2,314,500 gallons; and the bacteriology report is satisfactory.

Motion Mokros, second Rayman, carried, to approve the police report filed by the McCook County Sheriff Department.

No one was present for public comment (SDCL 1-12.1)

Motion Harris, second Rayman, carried, to approve the Foreman report presented by Foreman Weber. The following items were discussed:

- Safety Platform for Loader: Forks/platform costs provided.
- Safety Benefits Loss Control Recommendations: Hydrant (flow testing). Rural Water \$100 per day plus \$5.00 a hydrant. Flow Meter purchase \$550.00.
- DENR Capacity self-assessment: Require a Conduct a Vulnerability Assessment and document an Emergency Response Plan (Midwest Assistance Program no charge).
- Mulch for playground – Dakota Hardscape Supply Sioux Falls Delivered - \$4500 (100 sq yd).

Motion Rayman, second Mokros, carried, to approve the purchase of a 4' x 8' Telehandler work platform and 48" forks (JBL 416 quick attach) for the loader for a cost not to exceed \$8,500.00.

Motion Mokros, second Rayman, carried, to approve the purchase of a 2-1/2" Flow Testing Kit with 160 psi/2120 GPM Gauge for a cost of \$544.95 (plus shipping).

Motion Harris, second Rayman, carried, to Conduct a vulnerability assessment and document an Emergency Response Plan with the help of Midwest Assistance Program – at no cost to the City.

Motion Mokros, second Harris, carried, to purchase 100 sq. yds. of playground mulch from Dakota Hardscape Supply (Sioux Falls) for a cost of \$4,500.00 (delivered).

Trent Bruce and Jacob Morris were present to update the Council on the city projects.

Discussion was held on the Industrial Area – Hollister/Douglas Project.

Project History: City of Salem identified need for improvements on both Hollister Ave and Douglas St; DGR and City of Salem worked together to identify project scope which resulted in a two-part project.

July 2020 – applied for Community Access Grant funding for Hollister Avenue for up to \$600,000 dollars, but project was not selected for funding by SDDOT. Likely due to recent award for the 2018 Utility Improvement Project, there was a 50-point deduction as Salem was awarded a Community Access Grant within the last 5 years; and deduction will remain in effect until 2022 application.

January 2021 – applied for SRF funding through the SDDENR and was awarded the following package:

- \$1,567,000 awarded as SRF loans (no grants or principal forgiveness included) (DW \$439,000 at 1.875%/30 years - \$2.65 surcharge (could possibly be absorbed into current rate structure); and CW \$1,218,000 at 2.125%/30 years \$7.15 surcharge.
- \$473,000 of project cost not eligible for funding and not included as cost of surfacing on Hollister Ave does not qualify for SRF funding as it is currently not surfaced.

Moving Forward: (City to decide on plan of action going forward.)

Potential options may include or be a combination of:

1. Accept SRF loan funding as is and construct Part 1 in 2022.
 - Reapply for Community Access in 2021; unlikely to receive Community Access funding a result of 50-point deduction; so, \$473,000 would need to be funded from local cash or other sources. Part 1 project can be delayed until Community Access funding is received: however, cost estimates will become outdated.
 - Using current SRF loans takes advantage of very good interest rates (likely to increase).
2. Consider combining entire project into one construction contract.
 - Amend SRF loan funding to include Part 2 project scope.
 - Hollister and Douglas resurfacing would be included in project.
 - Resubmit Community Access Grant application.
 - Not likely to be funded until 2022 (2023 construction).
 - Consider both Hollister and Douglas as part of same application.
 1. Would be a maximum of \$600,000.
 2. Would not likely get future CAG funding until 2028.
3. Consider implications to current Capital Improvement Program.
 - Delays other projects.
 - Moving forward without CAG would require significant unfunded investment.
 - Could move other CIP projects up in priority.
 - Will always have other projects pop up.
 - American Rescue Act funding considerations.

Consensus of the Council at this time, is to combine the projects, amend SRF application and wait until the CAG is received. The Salem Trail System on Hollister and as a whole was also discussed. Both will be revisited at the May 10th meeting.

Valley gutter is needed at the Dakota/Center intersection. Water flows to the west and the valley gutter is needed to accomplish this. Consensus of the Council is to have Cal Sandine install the valley gutter in conjunction with the private curb/gutter and sidewalk he is installing in the area.

Dakota Street (Lincoln/Jefferson) private sewer to be replaced to meet current engineering design standards (by owners of the private sewer).

Motion Rayman, second Mokros, carried, to supply the manhole for the intersection of Dakota & Lincoln; and city will accept sewer line if it meets current engineering design standards and passes a televised inspection.

Committee reports were given.

Motion Rayman, second Mokros, carried, to approve the following claims:

Payroll: Mayor/Council \$1726.65; Finance Office \$6079.48; City Hall \$50.00; Streets \$2829.44; Snow \$252.00; Regulation & Inspection \$437.50; Park \$90.00; Armory \$2246.63; Storm Sewer \$387.00; Water \$4885.48; Sewer \$2051.38; Payroll Taxes \$1514.51; City Share: Health \$6208.36; Dental \$155.76; Aflac \$95.29; Life \$54.75; Retirement \$1132.30.

Claims:

VENOR	DESCRIPTION	AMOUNT
Brittany Schuman	Deposit Refund	56.12
Central Farmers Co-Op	Diesel Purchases	307.84
Century Business Products	Document/Copier Management Contracts	126.08
Core & Main LP	Pool & Water Distribution Supplies	730.99
Daktronics Inc	Park Baseball Scoreboard	19,166.00
Department of Transportation	Trail Project	5,106.45
DGR Engineering	WTP Optimization: Engr Fee	1,169.00
DGR Engineering	Engineering Design Standards	1,649.00
DGR Engineering	2021 Storm Sewer Improvements	23,000.00
Griese Law Firm, P.C.	Nuisance Attorney Fees	753.49
Infotech Solutions LLC	Computer Backup/Maintenance	445.00
Innotion Enterprises Inc	UB Bill: Overpayment refund	111.01
Johnson Controls Inc	Armory HVAC Contract	3,598.56
Kundert Williams Ins Agency	Insurance Polaris & 2016 Ford	1,255.00
Kw Electric Inc	Sewer/Lagoon Bucket Truck Rent	76.53
McCook County Auditor	Law Enforcement Agreement	7,323.00
MidAmerican Energy Co	Utilities	1,148.03
MidAmerican Research Chemical	Amory & Park Cleaning Supplies	564.83
New Century Press Inc	March Publications	1,360.24
Pheasantland Industries	City Decals Vehicle and Equipment	44.01
Quill Corporation	Office Supplies	175.92
RBS Sanitation Inc	Garbage Contract	6,982.73
Salem Lumber Co	Baseball Fence Project	13,845.09
Salem Water Works	Utilities Salem City-Armory	417.25
Sd Association of Code Enforce	Annual Training Conference Registration	90.00
South Dakota One Call	Locates	8.40
Southeastern Electric COOP	Utilities	128.24
State Of South Dakota	Water Testing Fees	30.00

Sturdevant's Salem Inc	Supplies: Street, Water, Sewer	373.41
T & C Pit Stop Inc	Fuel Purchases	255.80
TrioTel Communications Inc	Utilities	323.63
USA Bluebook	Water WTP Supplies	155.53
Zapp Hardware	Supplies: Street/Armory/WA/SE	405.89
Cintas	Rug Mop Services: City Hall/Armory	116.19
Maynards of Salem	Supplies: City Hall/Water	63.63
Xcel Energy	Utilities	7037.22
CARDMEMBER SERVICES - CREDIT CARD PURCHASES		
Lori Heumiller	ZOOM SUBSCRIPTION (Monthly)	65.31
CLAIMS PRE-APPROVED:		
Courtney Stambeck	Deposit Refund	106.73
Puthoff Sales & Service Inc	24" Cold Planer	17,500.00
Verizon Wireless	Utilities	126.84
SD Unemployment Insurance	4th Qtr Unemployment	11.79
US Bank	DW & CW SRF Bond Payments	32,228.27
State Of South Dakota	Sales Tax Collected March 2021	748.64

Council was provided Zoning Ordinance Revisions on Amateur Radio Antennas, Signs and Street Widths. Planning Commission will hold a Public Hearing on the Ordinance Revisions on April 21, 2021, and City Council on May 10, 2021.

Discussion was held on upcoming Zoning Regulations/Licensing for Medical Cannabis Facilities.

Motion Heiberger, second Rayman, carried, to approve the contract with McCook Therapy & Wellness for the Power Play Program contingent on McCook Therapy signing contract.

Motion Harris, second Rayman, carried, to hire Nathan Olinger at \$18.00 per hour for the Public Works Laborer position with a 4/7/2021 start date.

Motion Mayrose, second Morkos, carried, to hire the following slate of 2021 seasonal personnel:

Pool Manager: Pulse, Sara - \$14.50
Lifeguards: Lunders, Lexie - \$9.70
Klinkhammer, Shea - \$9.70
Stroud, Layla - \$9.70
Heumiller, Jace - \$9.70
Krutsinger, Oliva - \$9.70
Krutsinger, Elana - \$10.45

Water Safety Instructors:

Erikson, Morgan - \$11.70 (WSI Certified)
Gordon, Maleah - \$11.95 (WSI Certified or \$11.70 w/o certification)

Softball Coaches:

Englebrecht, Victoria - \$1,000 per team – 8U team
Klinkhammer, Jessica - \$1,000 per team - 10U team

Baseball Coaches:

Doug Durfee	\$1,000 per team 6U, 10U & 12U teams
Alley, Matt	\$1,000 per team 8U team
Jeremy Grady	\$1,000 per team 14U & 16U teams
Klinkhammer, Shea	Asst Coach - \$9.45

Rubble Site Operators: \$11.25 per hour.

Deters, Paul (substitute)
Helm, Duane (Saturdays only)
Mark, Ault (Mon, Wed only)

Motion Mayrose, second Mokros, carried, to approve the First Dakota National Bank Safety Box Authorized Users to be the current Mayor, President of the Council, Finance Officer and Assistant Finance Officer; Shawn English, Ron Mayrose, Lori Heumiller & Charlotte Roesler, respectively.

No word from the McDermott Family Show regarding the Carnival. Heumiller will continue to try to make contact.

Motion Rayman, second Harris, carried, to allow McCook Central School to use the Armory stage for graduation at no charge.

Next meeting is scheduled for Monday, May 10, 2021.

Motion Heiberger, second Rayman, carried, to adjourn at 7:50 PM.

Dated this 6th day of April 2021 at Salem, South Dakota.

(SEAL)

Shawn English
Mayor

ATTEST:

Lori Heumiller
Finance Officer

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