

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, JANUARY 5, 2015 AT 6:00 P.M.**

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Robin Westhoff present.

Motion Mokros, second Mayrose, carried, to approve the minutes of December 8, 2014 as written.

Motion Mayrose, second Johnson, carried, to approve the following reports: the Finance report stating a balance of \$2,222,916.81 for all funds and includes all investments and cash on hand; sewer pumpage of 3,710,000 gallons; water pumpage of 2,675,300 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, Mayrose, carried, to approve the monthly police report from the McCook County Sheriff Dept.

Motion Gessner, second Johnson, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Annual inspection agreement with Dakota Pump & Control – Main Lagoon, Lagoon #2 & South Lift Station \$960.00.
- Vehicles parked on street after 2” of snow fall.
- Alley garbage/recycling pickup.
- Sterling 2002 front leaf springs broken – repairs \$2,490.79

Motion Mokros, second Mayrose, carried, to approve the lagoons and lift station inspection agreement with Dakota Pump & Control in the amount of \$960.00.

The “No Parking” after 2” of snow fall will be adhered to; the sheriff’s office will be notified of the time to start ticketing, and Salem Sales will be contacted on towing – city will be responsible for paying towing fees and collecting them from the owners. Ordinance reads,

**7.0502 Prohibited Parking After Snowfall.** In the event of two (2) or more inches of snows thus creating the necessity for the blading and/or removal thereof from City streets, it shall be unlawful for any person to park a vehicle or allow a vehicle to remain parked on any public street within the City beyond six (6) hours following the initial two (2) inch accumulation of snow.

**7.0503 Ticketing and Towing Vehicles.** Any authorized law enforcement official shall be authorized to ticket and tow away, or have removed and towed away by any commercial towing service, any vehicle illegally parked in any place where such parked vehicle creates or constitutes a traffic hazard, blocks the use of a fire hydrant, or obstructs or may obstruct the movement of any emergency or snow removal vehicle, or in any way is in violation with the provisions of the TITLE. Vehicles towed away for illegal parking shall be stored in a place designated by the City Council and shall be returned to the owner or operator of such vehicle upon payment of a penalty of twenty-five (25) dollars plus towing charges, within twenty-four (24) hours after the time such vehicle was removed, plus ten (10) dollars for each additional 24 hours or fraction thereof.

Discussion was held on residential garbage/recycling pickup, the garbage trucks will no longer pickup residential garbage/recycling in the alleys all garbage/recycling carts should be placed curb side. This decision was made due to the wear and tear the trucks cause on the alleys – especially during wet conditions.

Motion Mokros, second Mayrose, carried, to hire Inland Truck Parts & Service out of Sioux Falls to replace the steer axel springs on the 2002 Sterling Truck for a cost of \$2,490.79.

Committee reports were given.

Motion Eichacker, second Mokros, carried, to approve the 2015 annual donations of \$1,000.00 to the Senior Citizens; \$500.00 to the Salem Community Library; and \$2,000.00 to the Progressive Salem Association

Motion Mokros, second Mayrose, carried, to pay the following claims:

**PAYROLL:** FINANCE OFFICE \$4739.94; CITY HALL \$97.63; STREETS \$1412.60; RESTRICTED-USE SITE \$596.06; PARKS \$456.08; ARMORY \$661.37; SNOW \$886.89; WATER \$4084.43; SEWER \$1129.15; PAYROLL TAXES \$1025.97; CITY SHARE: HEALTH \$1721.84; DENTAL \$94.78; AFLAC \$95.28; LIFE 43.80; RETIREMENT \$818.70.

**CLAIMS:**

<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
VERIZON WIRELESS	UTILITIES	104.00
AMERIPRIDE SERVICES INC	RUG SERVICE: CITY HALL/ARMORY	110.64
BATTERIES PLUS	WTP: BATTERY BACKUP REPL	105.40
CENTRAL FARMERS CO-OP	DIESEL/OIL: SNOW DEPT	586.90
CENTURY BUSINESS PRODUCTS	COPIER MAINTENANCE CONTRACT	25.55
DAKOTA SUPPLY GROUP	WTP: NANO PUMP MOTOR REPLACED CLEANING OF PUMP	4,007.20
DENR FOSS BUILDING	SALEM OPERATOR CERTIFICATION RENEWAL	48.00
GENE SANDINE	2.5 HRS SNOW HAULING CONTRACT	200.00
HAWKINS INC	CHEMICALS: WTP	3,740.08
JASON GULLIFORD	DEPOSIT REFUND	39.20
LORI A HEUMILLER	MILEAGE: ELECTION & GRANT WORKSHOPS	57.02
MALLOY	WTP: NANO PUMP BREAKDOWN SERVICE CALL	487.46
MCCOOK COUNTY AUDITOR	LAW AGREEMENT 2015	6,989.00
MICHAEL TODD & COMPANY INC	SNOW DEPT: SUPPLIES	1,448.64
MIDAMERICAN ENERGY CO	UTILITIES	1,452.49
MIDAMERICAN RESEARCH CHEMICAL	POOL CHEM: PARK CHALL ARM ST- SUPPLIES	13,726.45
NOVAK SANITARY SERVICE	GARBAGE CONTRACT	6,378.61
PETTY CASH FINANCE OFFICER	POSTAGE: FINOFF/WATER/SEWER	30.27
PROGRESSIVE SALEM ASSN	2015 DONATION - PUBLISHING	2,000.00
PULSE ELECTRIC INC	WTP: NANO PUMP BREAKDOWN	160.71
QUILL CORPORATION	BATTERY BACKUP: CITY HALL	179.99
ROSS TSCHETTER	DEPOSIT REFUND	34.80
SALEM COMMUNITY LIBRARY	2015 DONATION	500.00
SALEM FARMERS MARKET	CITYHALL: SUPPLIES	39.91
SALEM SENIOR CITIZENS	2015 DONATION	1,000.00
SALEM SPECIAL	PUBLISHING DECEMBER 2014	214.69
SALEM WATER DEPARTMENT	UTILITIES	125.28
SCHMUCKER PAUL NOHR & ASSOC	ENGR-SEWER CLEAN/TELEVISION PROJECT	405.00
SD ASSN OF RURAL WATER SYSTEMS	FY2015 DUES	475.00
SD ASSOCIATION OF CODE ENFORCE	FY2015 DUES	40.00
SD DENR	FY2015 DUES	1,500.00
SD GOVERNMENT FINANCE OFFICERS	FY2015 DUES	70.00
SD HUMAN RESOURCE ASSOCIATION	FY2015 DUES	25.00
SD MUNICIPAL LEAGUE	FY2015 DUES	1,182.32
SD STREET MAINTENANCE ASSOC	FY2015 DUES	35.00
SDAK MUNI ATTORNEY ASSOC	FY2015 DUES	20.00
SECOG	FY2015 DUES	2,125.00
SERVALL TOWEL & LINEN	TOWEL SERVICE: SHOP	16.80
SHORT STOP	FUEL: STREETS/ARMORY/SEWER	202.14
SIoux FALLS NETWORKS	MONTHLY BACKUP SERVICE	34.00
SOUTH DAKOTA DEPT OF LABOR	UNEMPLOYMENT 2014 4TH QTR	0.90

SOUTH DAKOTA ONE CALL	DEC 2014 LOCATE TICKETS	2.10
SOUTHEASTERN ELECTRIC COOP	UTILITIES	119.26
STURDEVANT'S SALEM INC	STREET & PARK DEPT: SUPPLIES	55.83
T & C PIT STOP INC	COOKIES_CHRISTMAS OPEN HOUSE	41.93
TRIOTEL COMMUNICATIONS INC	UTILITIES	300.09
TWEDT CONSTRUCTION CO INC	5 HRS SNOW HAULING CONTRACT	500.00
XCEL ENERGY	UTILITIES	7,209.61
ZAPP HARDWARE	SUPPLIES: STREETS/ARMORY	81.18
<b>JANUARY 1ST CLAIMS PRE-APPROVED:</b>		
KUNDERT WILLIAMS INS AGENCY	2015 INSURANCE PREMIUM	45,172.00
SDML WORKERS COMP FUND	2015 PREMIUM	5,282.00
TYLER TECHNOLOGIES INC	2015 SOFTWARE MAINTENANCE	3,577.79
<b>ACH JANUARY 2015</b>		
STATE OF SOUTH DAKOTA	SALES TAX COLLECTED DECEMBER 2014	473.28
FIRST NATIONAL BANK SFALLS	SRF LOAN PAYMENTS - SEWER/WATER	38,842.41

Motion Johnson, second Mokros, carried, to approve the following Salem City Council declaration:  
***“The City of Salem does not discriminate on basis of handicapped status in the admission, or access to, or treatment, or employment in its programs or activities.”***

Motion Mayrose, second Gessner, carried, to designate the Salem Special as the city’s legal publication.

Motion Gessner, second Mayrose, carried, to designate First Dakota National Bank, Service First Credit Union and South Dakota Public Funds Investment Trust as the legal depositories for the City of Salem.

Motion Mayrose, second Mokros, carried, to enter into executive session at 6:30 p.m. to discuss personnel performance - SDCL 1-25-2 (1).

Mayor Rayman declared out of executive session at 6:40 p.m.

Motion Mayrose, second Mokros, carried, to approve the following resolution:

#### **RESOLUTION 2015-001**

**WHEREAS**, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

**NOW THEREFORE BE IS RESOLVED**, that the following is a list of all said salaries:

#### **FISCAL YEAR 2015**

##### **GROSS ANNUAL WAGE:**

NAME	POSITION	SALARY	PER MEETING
Rayman, Robin	Mayor	2000.00	60.00
Eichacker, George	Council President	1000.00	50.00
Mayrose, Ron	Council Vice-President	1000.00	45.00
Gessner, Laura	Councilman	1000.00	45.00
Johnson, Ben	Councilman	1000.00	45.00
Mokros, Doug	Councilman	1000.00	45.00
Westhoff, Robin	Councilman	1000.00	45.00

**GROSS BI-WEEKLY  
SALARY:**

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<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>
Heumiller, Lori	Finance Officer	1732.14

**HOURLY WAGE:**

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<b>NAME</b>	<b>POSITION</b>	<b>PER HOUR</b>
Selland, William	Water-Sewer Supt./Forman	20.05
Mentele, Brian	Street Facility Maintenance	15.19
Weber, Dustin	Facility Maintenance	13.49
Eich, Alycia	Asst. Finance Officer	13.37
Schillinger, Nate	"Burn site" Custodian	9.39
Scholten, Kenneth	Asst. "Burn site" Custodian	9.39

Dated this 5<sup>th</sup> day of January 2015 in Salem, South Dakota.

Robin Rayman  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Motion Gessner, second Westhoff, carried, to approve the following snow hauling contracts for 2015: Twedt Construction, \$100.00 per hour for a 24' box; Matthaei Excavating and Gene Sandine \$80.00 per hour for a Tandem truck.

The Mayor announced the receipt of the SDSU Active Transportation grant. SDSU students will be conducting an assessment meeting in Salem on Friday, January 23, 2015 at 10AM. This assessment will provide the community with assessment results, analysis, reports, maps, diagrams, sketches, detailed drawings, and other materials for community to use toward planning and improving the built environment. Completion of assessment also aligns the community in a better position to seek out other available funds to implement recommended plans.

Motion Gessner, second Mokros, carried, to approve the following 2015 Salem Volunteer Fire Department Roster; John Staebell; Paul Deters; Tom Peterson; Nathan Olinger; Ken Scott; Tracy Morehead; Bill Eichacker; Paul Eich; Marvin E. Johnson; Tony Kerkhove; Curtis Gessner; John Oyen; Todd Matthies; Michael Hanisch; Josh Blindert, Jeremy Matthies, Todd Bies, Michael Heumiller, Steve Mehlbrech; Andrea Barth; Megan Jansma; Darin Koch.

Finance Officer Heumiller reviewed the end of year financial status of all funds with the Council.

Motion Westhoff, second Mayrose, carried, to designated \$250,000.00 for the 2016 Budget in the General Fund.

Mayor Rayman stated the next Regular Council meeting is set for Monday, February 9, 2015 at 6:00 PM; Special meetings on Monday, January 12<sup>th</sup>, 19<sup>th</sup> & 26<sup>th</sup> at 6:30 p.m. to interview architects for the Pool & Park Renovation Project.

Motion Mokros, second Gessner, carried, to adjourn at 7:00 PM.

Dated this day 5<sup>th</sup> day of January, 2015, at Salem, South Dakota.

Robin Rayman  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.