

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, MAY 9, 2016 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Robin Westhoff present. Foreman William Selland; Brian Mentele; Leslie Mastroianni of SECOG; PSA President Chuck Mehlbrech; and Ken Carlson were also present.

Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Eichacker, second Johnson, carried, to approve the minutes of April 11, 2016 as written.

Motion Mayrose, second Gessner, carried, to approve the following reports: the Finance report stating a balance of \$2,540,626.37 for all funds and includes all investments and cash on hand; sewer pumpage of 5,320,000 gallons; water pumpage of 2,308,845 gallons; and the bacteriology reports is satisfactory.

Motion Mayrose, second Mokros, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Street closure on Essex & Dakota for school construction.
- Purchase of packer. After discussion was decided to borrow McCook County's to try first.

Motion Westhoff, second Mokros, carried, to allow school to close Essex Street from alley east of Main to Minnesota; and Dakota from Essex to Vermont during the day while construction crews are working and at all times home owners abutting the aforementioned streets would be allowed access.

Leslie Mastroianni of SECOG discussed with the council grant programs for the 2016 Sewer-Water-Street Project. The Community Development Block Grant (CDBG) program allows the state to fund a variety of different projects in small cities and rural areas. All projects must meet one of HUD's national objectives, with the primary objective to benefit people of low-moderate income (LMI). The LMI level in a community needs to be at 51% and Salem's LMI from the American Community Survey (ACS) is 48.71%. Leslie stated the state has instructed SECOG to apply for up to \$750,000 on projects as the CDBG grant limit is predicted to increase. The deadline for the CDBG grant application is October 1st. Since Salem is close to the 51% LMI level, an income survey can be conducted. It is a one page survey and a good response to the survey is needed because those who do not respond are considered above the LMI level. The city conducted an income survey for the CDBG program in 2007 and results qualified them for the CDBG program and received a \$300,000 grant for the Water Treatment Plant Project. Council feels it is in the best interested of the City to conduct the survey.

The Housing Needs Study Program and Community Assessment Surveys were discussed. It was decided to conduct the Income survey separate from the others. The Council will review and make a decision on the other surveys at a future meeting.

At 7:00 P.M. a Public Hearing was held on the Temporary Malt-Beverage application from the Salem Pool Fund Raising Committee to sell malt beverages in the Salem City Park – Blk 10, Drakes Addition and abutting streets on Sunday, July 10, 2016, during the Salem Car Show.

No verbal or written comments were received.

Motion Mayrose, second Johnson, carried, to approve the Temporary Malt-Beverage application from the Salem Pool Fund Raising Committee to sell malt beverages in the Salem City Park – Blk 10, Drakes Addition and abutting streets on Sunday, July 10, 2016, during the Salem Car Show.

Motion Mokros, second Gessner, carried, to finalize the Sewer Televising & Cleaning Project with no further payments due to InfraTrack Inc per agreement signed on 4/28/2016.

Committee reports were given.

Motion Mokros, second Gessner, carried, to approve the following claims:

Payroll: Mayor/Council \$6530.00; Finance Office \$4581.54; City Hall \$196.22; Zoning \$140.00; Streets \$1667.76; Storm-Sewer \$420.34; Restricted-Use Site \$334.01; Parks \$722.88; Armory \$836.81; Snow \$302.51; Water \$3616.40; Sewer \$1278.12; Payroll Taxes \$1527.66; City Share: Health \$1775.04; Dental

\$94.78; Aflac \$95.28; Life 43.80; Retirement \$819.23.

Claims:

VENDOR NAME	DESCRIPTION	AMOUNT
BRIAN MENTELE	WATER CERTIFICATION - REIMBURSEMENT	11.00
CENTRAL FARMERS CO-OP	DIESEL - SNOW/STREETS SUPPLIES: SE/SWEEPER	498.82
CENTURY BUSINESS PRODUCTS	COPIER CONTRACT	26.25
DAKOTA PUMP & CONTROL INC	SERVICE CALL LAGOONS	3,071.44
DENR FOSS BUILDING	(2) CERTIFICATION EXAMS MAY 19	20.00
DUSTIN WEBER	WA/SE CERTIFICATION TRAINING REIMBURSEMENT	148.56
DUSTTEX SERVICE INC	RUG SERVICE - CITYHALL	133.03
HAWKINS INC	WTP: CHEMICAL	1,028.11
HD SUPPLY WATERWORKS	SUPPLIES: SEWER DEPT	45.72
INFRASTRUCTURE DESIGN GROUP	BATHHOUSE: ENGR SERVICES	989.42
LORI A HEUMILLER	SDML TRAINING REIMBURSEMENT	215.00
MICHAEL TODD & COMPANY INC	WA/SE: MARKING FLAGS	35.92
MIDAMERICAN ENERGY CO	UTILITIES	511.44
PETTY CASH FINANCE OFFICER	POSTAGE: FINOFF/WATER/SEWER	114.43
PHEASANTLAND INDUSTRIES	CITY LOGO CLOTHING	326.60
RAMKOTA HOTEL - PIERRE	LODGING - SDML CODE ENFORCEMEN	183.98
CONSOLIDATED WATER SOLUTIONS	WTP FILTERS	809.64
HILLARY SIEBELS	DEPOSIT REFUND	98.20
JOE KOCH	DEPOSIT REFUND	25.00
MCCOOK COUNTY AUDITOR	POLICE AGREEMENT MAY 2016	7,323.00
MIDAMERICAN RESEARCH CHEMICAL	WEED CONTROL: PARKS	445.18
RBS SANITATION INC	CITY CLEANUP DAY 8.96T	1,150.00
	RESIDENTIAL CONTRACT	5,562.00
	CITY BLDGS PICKUP	100.30
S.E.F.P.	2016 PARTNERSHIP CONTRIBUTION	5,388.00
SALEM FARMERS MARKET	SUPPLIES: CITY HALL	19.97
SALEM LUMBER CO	FIRE HALL REPR PROJECT	280.48
SALEM SPECIAL	PUBLISHING APRIL 2016	574.66
SALEM WATER DEPARTMENT	UTILITIES	224.62
SCHMUCKER PAUL NOHR & ASSOC	SEWER TELEVISIONING/CLEANING PROJ	2,247.10
SERVALL TOWEL & LINEN	RAG SERVICE: STREET	16.80
SHORT STOP	FUEL	223.18
SIGN DESIGN & LABELING INC	BASEBALL FIELD FENCE SIGNS	750.00
SIOUX FALLS NETWORKS	OFF-SITE BACKUP SERVICE	34.00
SIOUX VALLEY ENVIRONMENTAL INC	WATER TESTING SUPPLIES	34.00
SOUTH DAKOTA DEPT OF LABOR	UNEMPLOYEMENT FIRST QTR	54.67
SOUTH DAKOTA ONE CALL	APRIL LOCATES	39.90
SOUTHEASTERN ELECTRIC COOP	UTILITIES	115.19
STURDEVANT'S SALEM INC	MOWER BLADE EXCHANGE	79.44
SUN GOLD TROPHIES INC	SOFTBALL 10/UNDER UNIFORMS	617.00
THE CROSSROADS HOTE- HURON	WATER/SEWER CERTIFICATION TRAINING	217.56
TRIOTEL COMMUNICATIONS INC	UTILITIES	226.02
TWEDT CONSTRUCTION CO INC	STORM SEWER REPAIRS	2,055.30
US POSTMASTER	PO BOX 249 RENTAL FEE	86.00
VANEMMERIK REPAIR	SALEM BASEBALL: GOLF CART	1,350.00
XCEL ENERGY	UTILITIES	6,757.48

ZAPP HARDWARE	SUPPLIES; PARKS/POOL/ARMORY	79.92
QUILL CORPORATION	SUPPLIES: CITY HALL FINANCE OFFICE	437.53
CLAIMS PRE-APPROVED:		
SCHOOLS IN LLC	84 CHAIRS - ARMORY	1,764.80
VERIZON	UTILITIES	104.51
ACH		
STATE OF SOUTH DAKOTA	SALES TAX COLLECTED APRIL 2016	848.01

At 7:05 P.M. the Council met as a "Board of Adjustment" to hold a Public Hearing to consider the application of Kenneth Carlson for a Variance to build a 6' x 20' addition with a 6' x 10' deck to North side of home; addition 19' and deck 13' from the property line instead of the required 25' from the property line. Legal description: Lot 5; Reif's Addition, Salem, McCook County, South Dakota. Address: 431 E Lightner Ave. No verbal or written comments were received.

Motion Mayrose, second Westhoff, carried, to approve the application of Kenneth Carlson for a Variance to build a 6' x 20' addition with a 6' x 10' deck to North side of home; addition 19' and deck 13' from the property line instead of the required 25' from the property line. Legal description: Lot 5; Reif's Addition, Salem, McCook County, South Dakota.

Motion Mayrose, second Mokros, carried, to approve the following Malt Beverage Renewals for July 1, 2016 through June 30, 2017.

Application for Retail (ON-OFF SALE) Malt Beverage for:

T & C's Pit Stop Inc., Todd & Christi Matthies (25315 US 81) N 500' of E 338' (3.88A) Including Siever's Tr 1 & ex that portion of Lot H1 (.12A) & H3 (.22A) & H4 (.10A) lying therein & Ex land deeded for Highway purposes (.75A) lying therein, all in the N ½ NE ¼ Section 23, Salem Township; and,

Application for Retail (ON-OFF SALE) Malt Beverage for:

Salem Sales, Inc. Donald Sabers (241 N. Nebraska) Lots 1 & 2 Ex 60' thereof, & all of Lots 3; Blk 15; OT.

Application for Retail On/Off -Sale Malt Beverage and SD Farm Wine License for:

Brickhouse Flowers, Carla R. Snyders, (200 N Main St) Lot A of Lot 6 and Lot 7; Blk OT, Salem, McCook County, South Dakota.

Application for Off-Sale Malt-Beverage License for:

Dollar General, 131 N. Nebraska St, Salem, SD; Legal: Lots 1, 2, 3 & 4; Blk 2 of First Addition to Salem, McCook County, South Dakota

Discussion was held on the building permit fees and the need to require building permits for re-roofing. Re-roofing permits should be required as the 2012 Building Codes adopted require an Ice Barrier and Recovering Versus Replacement guidelines. Other City's rates were reviewed. The current minimum rate of \$5.00 doesn't cover the cost of the supplies and time used to fill out the permit.

Motion Mokros, second Mayrose, carried, to approve the following resolution:

RESOLUTION 2016-005

A RESOLUTION ADOPTING THE CITY OF SALEM'S BUILDING PERMIT FEES

WHEREAS, the City of Salem has determined a need to adjust fees charged for building permits; and

WHEREAS, the City Council has the authority to establish fees for building permits as prescribed by Section 15.02 of the Salem Zoning Ordinance;

THEREFORE BE IT RESOLVED by the City Council that the attached schedule of nonrefundable building permit fees is hereby adopted, with payment to the Authorized Official of the appropriate fee required prior to approval of any building permit.

Adopted this 9th day of May, 2016.

Mayor

ATTEST:

Finance Officer

SEAL

Building Permits

The value to be used in computing the building permit fees for all construction, remodeling, renovation, and repairs shall be the total value of all construction work for which the permit is issued exclusive of site improvements and parking lot costs.

Salem Fees:

Accessory Structure (other than garage)	\$25.00
Fences	\$25.00
Deck	\$25.00
Re-roofing	\$25.00
Re-siding (upgrade)	\$25.00
Moving	\$25.00
Demolition	\$25.00

All other building permit fees are determined by an estimated work value and are set on the following schedule:

<u>Total Valuation</u>	<u>Fee</u>
\$1 to \$1,000.....	\$35.00
\$1,001 to \$5,000.....	\$45.00
\$5,001 to \$20,000.....	\$55.00
\$20,001 to \$50,000.....	\$65.00
\$50,001 and up.....	\$80.00

In the event work is commenced prior to obtaining a building permit, all fees shall be doubled.

Conditional Use & Variance Permits

Conditional Use	\$25.00
Variance.....	\$25.00

The Assistant Finance Officer position was discussed. An offer will be made to an applicant with official hiring after offer is accepted.

Summer coach hiring: Brian Havard declined his coaching offer as he obtained other employment and won't be available to coach.

Motion Gessner, second Mokros, carried, to hire Jessica Klinkhammer as an 8/Under softball coach and change Cole Cheeseman's wage to a \$2,500 salary adding field duties to his job description.

Motion Mayrose, second Eichacker, carried, to approve the following changes to the SVFD Officers and roster: Change Secretary/Treasurer to Mike Heumiller; Roster Additions: Adam Eichacker (3/21/16), Zach Heumiller & Samantha Pulse (4/18/16), David Oyen (5/2/16); Removal: Paul Eich (4/18/16).

Next meeting is scheduled for Monday, June 6, 2016.

Motion Mokros, second Eichacker, carried, to adjourn at 8:10 P.M.

Dated this 9th day of May, 2016, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.