

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, FEBRUARY 9, 2016 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Robin Westhoff present. Foreman William Selland, Chad Hanisch of Infrastructure Design Group; Harlan Quenzer & Jeff McCormick of Schmucker, Paul, Nohr & Associates; City Attorney Gerlach and Eric Prunty of Brosz Engineering were also present. Motions made were unanimous of Council members present unless roll call identifies otherwise.

Motion Mokros, second Johnson, carried, to approve the minutes of January 11, 2016 as written.

Motion Mayrose, second Eichacker, carried, to approve the following reports: the Finance report stating a balance of \$2,438,440.62 for all funds and includes all investments and cash on hand; sewer pumpage of 3,765,000 gallons; water pumpage of 2,531,980 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Johnson, carried, to approve the December 2015 and January 2016 police reports provided by the McCook County Sheriff Department.

Motion Eichacker, second Mokros, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Skid Steer Sweeper attachment quotes received from Bierschbach, Attachments Direct, Skid Pro, Quick Attach and Puthoff Repair & Service.
- Nano skid repair quotes will be available for review within the next two weeks.
- Hill Street between Norton & Drake use of millings and necessity to establish a crown on the road for proper drainage. Consensus of the Council is to use millings in this area to establish the proper crown.

Motion Mokros, second Westhoff, carried, to approve the purchase of an Edge Model AB72 sweeper attachment from Puthoff Repair for \$5,450.00.

Motion Mokros, second Westhoff, carried, to approve the following resolution:

RESOLUTION 2016-002

WHEREAS, a Capital Outlay Accumulation Fund has been established for City Equipment;

AND WHEREAS, equipment needs to be purchased;

NOW, THEREFORE, BE IS RESOLVED, that the appropriation of \$5,450 be transferred from the City Equipment Capital Outlay to pay for the Edge Model AB72 Skid Steer sweeper attachment.

Dated this 8th day of February, 2016, in Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Motion Mayrose, second Johnson, carried, to enter into Executive Session at 6:20 p.m. to consult with city attorney and city engineers about proposed litigation on the Sewer Cleaning Televising Project (SDCL 1-25-2: #3).

The Mayor declared out of executive session at 6:50 p.m.

Motion Mokros, second Mayrose, carried, to authorize City Attorney Gerlach to negotiate settlement of the Sewer Cleaning & Televising Project with InfraTrack Inc. No additional dollars will be paid to InfraTrack Inc.

Council member Laura Gessner arrived at this time.

The bid tab for the Salem Pool House & Playground Project was reviewed with project engineer Chad Hanisch of Infrastructure Design Group Inc. Four bids were received - recommendation by engineers is to award to Swift Contractors Inc. The metal roof will eliminate a minimum of one future roof replacement.

BID TAB: Salem Pool House & Playground Improvements

February 2, 2016: Bids Due by 2:00 p.m.

ITEM #	DESCRIPTION	BIDDER:			
		Visions Construction Group Inc	Dakotaland Sod Farm Inc	Swift Contractors Inc	Engbarth Drilling Inc
		27160 470th Ave Ste A	46997 Sunset Blvd	27106 Albers Ave	410 East Ave
		Tea, SD 57064	Sioux Falls SD 57106	Sioux Falls SD 57108	Canistota SD 57012
1	Schedule A (Pool House)	391,800.00	397,450.00	362,649.00	526,000.00
2	Schedule B (Playground)	124,800.00	100,000.00	110,895.00	124,000.00
TOTAL BASE BID		516,600.00	497,450.00	473,544.00	650,000.00
3	Alternate (Metal Roof)	4,800.00	3,500.00	8,400.00	22,000.00
TOTAL BASE BID + ALT 3		521,400.00	500,950.00	481,944.00	672,000.00

The bid specifications are for an August 15, 2016, start date with 90 days to complete (November 15, 2016). The estimated construction costs were \$377,200 on the bathhouse and \$129,500 on the playground. The bathhouse estimate had contingency dollars of \$34,285.00 in the total cost. Low bid with alternate on the bathhouse is \$371,049. The bid didn't include the removal of the existing bathhouse, 2 trees on the west side of pool or the playground equipment - the city will be taking care of these items. The following shows project low bid construction costs, contingencies, engineering costs, estimates on the removals listed above and financing.

**POOL BATHHOUSE & PLAYGROUND PROJECT
EXPENSE & FUNDING SUMMARY**

DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT
BATHHOUSE PROJECT		PLAYGROUND RENOVATION	
BATHHOUSE W/ ALTERNATE - SCHEDULE A	371,049.00	PLAYGROUND - SCHEDULE B	110,895.00
ENGINEER FEES	39,000.00	ENGINEER FEES	10,300.00
TOTAL DESIGN/CONSTRUCTION COSTS	410,049.00	TOTAL DESIGN/CONSTRUCTION	121,195.00
BUDGET ESTIMATES		CONTINGENCY ALLOCATION	11,090.00
CONSTRUCTION CONTINGENCIES	37,105.00	REMOVE OLD PLAYGROUND	3,500.00
OLD BATHHOUSE REMOVAL	5,000.00	TOTAL BUDGET	132,285.00
TREE RELOCATION	1,300.00	City Designated Playground Reserves	86,500.00
TOTAL BUDGET	453,454.00	Land Water Conservation Grant	40,000.00
City Designated Bathhouse Reserves	209,500.00	TOTAL FUNDED	126,500.00
Pool Fund Raising Total 2/5/2016	205,390.00	TOTAL FUNDING OVER/(SHORT)	(5,785.00)
TOTAL FUNDED	414,890.00		
TOTAL FUNDING OVER/(SHORT)	(38,564.00)		

The Pool Fund Raising Committee is still actively fund raising realizing there would be additional dollars needed to complete the project (based on estimates). The Fund Raising Committee is working on the 2nd Annual Car Show scheduled for Sunday, July 10, 2016. The East River Pony Club is organizing the event again this year.

Motion Mokros, second Mayrose, carried, to award the bid for the Salem Pool House and Playground Improvement Project to low bidder Swift Contracting Inc, Sioux Falls, SD for the Base Bid plus Alternate totaling \$481,944.00.

Committee Reports were given.

Motion Mokros, second Gessner, carried, to approve the following claims:

Payroll: Finance Office \$7016.56; City Hall \$87.98; Streets \$1566.04; Storm-Sewer \$124.56; Parks \$512.55; Armory \$2305.82; Snow \$1940.81; Water \$5204.73; Sewer \$2178.54; Payroll Taxes \$1551.43; City Share: Health \$1775.04; Dental \$94.78; Aflac \$95.28; Life 43.80; Retirement \$1256.26.

Claims:

VENOR	DESCRIPTION	AMOUNT
ALPHAGRAPHICS 451	2016 RUBBLE SITE STICKERS	293.53
CENTRAL FARMERS CO-OP	DIESEL: SNOW/WATER SUPPLIES: PARKS	151.48
CENTURY BUSINESS PRODUCTS	COPIER MAINTENANCE CONTRACT	26.25
CMC EXCAVATION INC	WATER BREAK REPARIS 1/4&5/2016	1,840.56
CONSOLIDATED WATER SOLUTIONS	WTP: CHEMICALS & FILTERS	3,270.00
DESIGN SOLUTIONS & INTEGRATION	WTP: SCADA SERVICE CALL	222.50
DUSIN WEBER	RECERTIFICATION TRAINING MILEAGE 1/11 & 1/14/2016	59.86
DUSTTEX SERVICE INC	RUG SERVICE: ARMORY/CITY HALL	128.51
HAWKINS INC	WTP: CHEMICALS	1,244.90
HD SUPPLY WATERWORKS	WATER: DISTRIBUTION SUPPLIES & (2) MXU UNITS	1,003.13
LORI A HEUMILLER	MILEAGE REIMBURSE 2/2 & 2/3 MEETINGS PIERRE	158.34
	MOTEL REIMBURSEMENT: MENTELE OCT 20/21 2015	192.68
MCCOOK COUNTY AUDITOR	LAW AGREEMENT 2016	7,323.00
MCLEODS PRINTING & OFFICE SUP	ARMORY BOOKING CALENDARS 2018/2019	36.58
MIDAMERICAN ENERGY CO	UTILITIES	1,657.00
MIDAMERICAN RESEARCH CHEMICAL	SUPPLIES: ARMORY/WTP	298.49
PUTHOFF REPAIR SALES & SERVICE	SUPPLIES: SNOW DEPT	5.10
QUILL CORPORATION	OFFICE SUPPLIES & UB CASH RECEIPT BOOKS	194.93
RAMKOTA HOTEL - PIERRE	SDML GOVMT DAY_ROOM	131.99
RBS SANITATION INC	RESIDENTIAL CONTRACT/CITY BLDG MTHLY SERVICE	5,677.55
ROGER GERLACH ATTORNEY AT LAW	REIMBURSEMENT FILING FEES	72.45
SALEM LUMBER CO	SUPPLIES: ARMORY	4.05
SALEM SPECIAL	JAN 2016 PUBLICATIONS	189.15
SALEM WATER DEPARTMENT	UTILITIES	167.65
SD ASSOCIATION OF CODE ENFORCE	MAY 4/5, 2016 CONFERENCE	50.00
SD DEPT OF TRANSPORTATION	SNOW: SAND MIXTURE	174.00
SD FEDERAL PROPERTY AGENCY	SUPPLIES: ARMORY/HWATER/STREET	130.75
SERVALL TOWEL & LINEN	RAG SERVICE: WEST SHOP	16.80
SIOUX FALLS NETWORKS	MONTHLY BACKUP SERVICE	34.00
SOUTH DAKOTA ONE CALL	JAN 2016 LOCATES	6.30
SOUTHEASTERN ELECTRIC COOPERAT	UTILITIES	119.26
STATE OF SOUTH DAKOTA	WTP: TESTING FEES	43.00
STURDEVANT'S SALEM INC	SUPPLIES: STREETS/ARMORY/WTP	234.38
T & C PIT STOP INC	FUEL JAN 2016: WATER/ST/SNOW	134.11
TRIOTEL COMMUNICATIONS INC	UTILITIES	222.35
XCEL ENERGY	UTILITIES	7,769.00
ZAPP HARDWARE	SUPPLIES: ARMORY/WTP/ST/CHALL	185.31
CLAIMS PRE-APPROVED:		
SDML	MUNI DAY AT THE LEGISLATURE	20.00
PROGRESSIVE SALEM ASSN	2016 DONATION	2,000.00
SALEM COMMUNITY LIBRARY	2016 DONATION	500.00
VERIZON	UTILITIES	104.77
ACH		
STATE OF SOUTH DAKOTA	SALES TAX COLLECTED 2016/JANUARY	495.80
FIRST NATIONAL BANK SIOUX FALLS	SRF LOAN PAYMENTS	-

Motion Mokros, second Westhoff, carried, to approve the First Reading of Ordinance No. 623 – an ordinance supplementing the 2016 Appropriation Budget for the Salem Pool House and Playground Improvement Project.

At 7:00 p.m. a public hearing was held to consider the following application for an On/Off Sale Wine License to operate within the municipality for licensing period of February 8, 2016 – December 31, 2016 and an Off-Sale Malt Beverage license to operate within the municipality for licensing period of February 8, 2016 – June 30, 2016.

Application for Retail On-Off Sale Wine License & Off-Sale Malt-Beverage License for:

Dollar General, 131 N. Nebraska St, Salem, SD; Legal: Lots 1, 2, 3 & 4; Blk 2 of First Addition to Salem, McCook County, South Dakota.

Finance Officer Heumiller stated there were no written or verbal comments received. The checks accompanying the applications need to be re-issued due to an incorrect payment to the State and the background check form hasn't been received.

Motion Gessner, second Mokros, carried, to approve the following licenses contingent on the receipt of the re-issued checks and passing of the background checks. The licenses won't be signed by the Mayor until the items are resolved.

Application for Retail On-Off Sale Wine License & Off-Sale Malt-Beverage License for:

Dollar General, 131 N. Nebraska St, Salem, SD; Legal: Lots 1, 2, 3 & 4; Blk 2 of First Addition to Salem, McCook County, South Dakota.

Motion Johnson, second Westhoff, carried, to remove parking ticket #277 from the books due to a transposed plate number making the ticket uncollectible.

Motion Mokros, second Westhoff, to approve the following:

RESOLUTION

Be it resolved by the City Council of Salem, South Dakota, that the plat known and described as "Lots 1 and 2, Central Farmers Second Addition to the City of Salem, McCook County, South Dakota" is hereby approved and that the City Finance Officer is hereby directed to endorse on such plat a copy of the resolution and certify the same hereon,
Adopted this 8th day of February, 2016.

Mayor, City of Salem, South Dakota

CITY FINANCE OFFICER CERTIFICATE

I, the undersigned, the duly appointed, qualified and acting Municipal Finance Officer of the City of Salem, South Dakota, hereby certify that the above resolution is a true and correct copy of the resolution adopted by the City Council of Salem, South Dakota at a meeting held on the 8th day of February, 2016.

Municipal Finance Officer, City of Salem, South Dakota

RFQ's for the Sewer/Water/Street Project due at 4:00 p.m. on 2/8/2016 were reviewed by the Council. Seven engineering firms submitted proposals. After reviewing the proposals, the Council decided to interview three firms on February 22, 2016 starting at 5:00 p.m. allotting one hour for each firm to discuss their proposal with the Council. The three firms are Brosz Engineering, Infrastructure Design Group Inc. and DGR Engineering.

Council consensus is to leave the 2016 Summer Recreation and Pool fees the same as 2015. The pool will open June 1, 2016 through July 31, 2016. Early closing date is due to the construction schedule – city will need to remove the existing bathhouse and playground equipment prior to 8/15/2016.

The Council extends a thank you to the Salem Senior Citizens for the donation of \$400.00 to the Pool Renovation Fund from the sale of their van.

Discussion on the armory lot use for storing towed vehicles was held. Sample contracts, garage keeper's coverage and premiums were reviewed.

The meeting with the McCook County Commissioners and other cities in McCook County was discussed along with the progress of the nuisance properties.

Petitions for Council positions can be circulated starting March 1st. Incumbents: Mayor Robin Rayman; Council members Ben Johnson (Ward 1), Doug Mokros (Ward 2); Laura Gessner (Ward 3) all 2-year terms.

Next regular meeting is scheduled for Monday, March 7, 2016.

Motion Gessner, second Johnson, carried, to adjourn at 8:25 PM.

Dated this 8th day of February, 2016, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.