

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, NOVEMBER 9, 2015 AT 6:00 P.M.**

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Robin Westhoff present. Foreman William Selland, Chad Hanisch, P.E. of Infrastructure Design Group and Jon Jacobson of Confluence were also present.

Motion Mokros, second Gessner, carried, to approve the minutes of October 5, 2015 as written.

Motion Mayrose, second Johnson, carried, to approve the following reports: the Finance report stating a balance of \$2,351,647.54 for all funds and includes all investments and cash on hand; sewer pumpage of 4,261,000 gallons; water pumpage of 2,724,318 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Gessner, carried, to approve the police report provided by the McCook County Sheriff Department.

Motion Mokros, second Johnson, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Speed limit posting. A public notice will be placed in the newspaper stating the speed limits in the city limits (in lieu of posting additional speed limit signs) and correct parking practices.
- SD DOT request for comments on the Non-metropolitan Local Process Review. Information was handed out and will be discussed at the December 7<sup>th</sup> meeting.
- Environmental Dust Control was discussed and Council will revisit use of this process in the spring.

Jon Jacobson of Confluence reviewed the playground project. Equipment, surfacing, assessable paths and drainage were topics of discussion. Possible Improvement costs - \$85T for play structure; \$15T concrete play surface edge; \$5T accessible concrete path with ramp into play area; \$2.5T concrete pads under existing benches (3-4 total); \$20T engineered wood surface (accessible surface); \$12.5T gravel drainage bed with Geotextile separator were discussed. City has \$86,500 in city funds & a \$40T LWCF grant for this project.

Chad Hanisch, Infrastructure Design Group, was present to answer any questions on the pool bathhouse project. Bid opening dates and brick color selection were reviewed. Sandstone color was selected for the brick. Discussion was held on bidding both the playground and bathhouse projects together.

Motion Mokros, second Mayrose, carried, to bid both the bathhouse and playground projects together with a bid opening date of February 2, 2016.

Finance Officer Heumiller reported InfraTrack hasn't responded to the deficiencies check list sent by Gerlach on 9/22/2015 for the Sewer Cleaning and Televising Project. City Attorney Gerlach will be issuing another letter this week.

Committee reports were given.

Motion Mokros, second Westhoff, carried, to approve the following bills:

**Payroll:** Mayor/Council \$6695.00; Finance Office \$4667.58; City Hall \$63.81; Streets \$3489.26; Storm-Sewer \$30.38; Restricted-Use Site \$549.04; Parks \$575.03; Armory \$679.56; Mosquito Control \$231.65; Water \$2775.65; Sewer \$1390.38; Payroll Taxes \$1567.86; City Share: Health \$1798.78; Dental \$94.78; Aflac \$95.28; Life 43.80; Retirement \$837.84.

**Claims:**

VENDOR	DESCRIPTION	AMOUNT
Ameripride Services Inc	Rug/Mop Service: Armory & City Hall	130.77
Brian Mentele	Expense Reimbursement Road Conf 10/20-10/22/15	177.40
C & B Operations LLC	Repair Parts: JD Tractor	319.39

Carol Markel	Deposit Refund	3.38
Central Farmers Co-Op	Fuel: Streets & Lagoon	319.15
Century Business Products	Copier Maintenance Contract	26.25
CNA Surety	SD Fin Officer Bond	525.00
Consolidated Water Solutions	WTP - Filters	535.68
Country Inn & Suites Watertown	SDML Conference _ Oct 2015	298.92
Dakota Pump & Control Inc	Lagoon 3 New Floats HOA Switch Replaced	1,280.61
Dakota Supply Group	WTP - Nano VFD Drive Replaced	4,501.90
Friberg, Nelson & Ask LLP	Lawyer Fees Nuisances	137.80
Gessner Welding Inc	Supplies: Streets	60.00
Hawkins Inc	Chemicals: WTP	2,426.23
HD Supply Waterworks	Meter Repair & Distribution Supplies	2,518.94
Infrastructure Design Group Inc	Engr Contract - Pool Project	8,432.25
Lori A Heumiller	Expense Reimburse: SDML Conf & SEAFOG Meeting	211.33
Malloy	CIP Pump: 308-2 Seal	106.76
Mary Eickman	Deposit Refund	7.16
McCook County Auditor	Law Enforcement Agreement	6,985.00
Michael Todd & Company Inc	Grader Blades: Streets	827.12
MidAmerican Energy Co	Utilities	87.88
Mike Page	Deposit Refund	60.00
Petty Cash Finance Officer	Postage/Supplies: FinOffice/WA	136.56
	Postage: Water Samples 11/9/2015	50.15
Pulse Electric Inc	WTP Repairs	81.63
RBS Sanitation Inc	Garbage Contract & Dept Oct Garbage Service	5,662.30
Salem Community Drug	Batteries: WTP	15.16
Salem Farmers Market	Supplies: City Hall	51.28
Salem Lumber Co	Material/Labor: Westshop Repr	6,500.00
	SUPPLIES: WTP	4.95
Salem Special	Oct 2015 Publications	514.30
Salem Water Department	Utilities	279.23
Servall Towel & Linen	Towel Service Sept/Oct	33.60
Short Stop	Fuel	226.17
Sioux Falls Networks	Offsite Backup	34.00
South Dakota One Call	Oct 2015 Locates	30.45
Southeastern Electric Coop	Utilities	137.41
State Of South Dakota	Water Testing Fees	595.00
Sturdevant's Salem Inc	Supplies: Streets/Parks/WTP	97.17
Swift Air Inc	Semi-Annual Maintenance Agree	1,417.01
T & C Pit Stop Inc	Fuel Purchases October 2015	59.74
TrioTel Communications Inc	Utilities And New Router City Hall	404.03
Twedt Construction Co Inc	Street Overlay	47,850.00
US Postmaster	600 - .71 Cent Stamps UB Mailing	426.00
	(2) ROLLS .49 CENT STAMPS OFFICE SUPPLIES	98.00
Van Diest Supply Company	Tempo & Altosid XR: Mosquito Control	951.80
Xcel Energy	Utilities	7,454.73
Zapp Hardware	Supplies: WTP/Street/Arm/Parks/Pool	711.13
<b>Claims Pre-Approved:</b>		
Verizon Wireless	Utilities	104.18

Motion Mokros, second Westhoff, carried, to approve the First Reading of Ordinance No. 622 – an Ordinance amending Ordinance No 533, Title 3, Chapter 3.01 Section 3.0102 – adding a segment on building or premises determined to be dangerous or dilapidated into the Nuisance Ordinance.

Discussion was held on the established costs of ticketing and towing vehicles in section 7.0503 of Ordinance No 533. The costs are \$25 plus towing charges, within 24 hours after such time vehicle was removed, plus \$10 for each additional 24 hours or fraction thereof. These costs are applied to illegally parked vehicles, snow removal and abandoned vehicles on public or private property. After review, consensus of the Council is to not change the ordinance at this time.

Motion Mayrose, second Mokros, carried, to approve the following liquor license renewals for January 1, 2016 through December 31, 2016:

**Retail On-Sale Liquor:**

McCook Country Club -501 S. Douglas Street.

Main & Vermont Inc. DBA The End Zone Bar & Grill, Randy Sabers, 257 N Main Street.

Brewery Inc., Ben & Sheri Greenlee, 233 N Main Street.

**Retail Off Sale:**

Brewery Inc., Ben & Sheri Greenlee, 233 N. Main Street.

T & C's Pit Stop, Todd & Christi Matthies, 25315 US 81

Discussion was held on Nuisances (buildings and abandoned & inoperable vehicles). Ordinance No. 533 section 7.0503 – Ticketing & Towing Vehicles – states the Council is required to designate a place to store vehicles towed away for illegal parking. Consensus of the Council is to park towed vehicles in the City's Lot North of the Armory. The parking lot will be secured and the insurance company shall be notified of the use of this lot.

Discussion was held on the surplus of the old playground equipment removed in October – (4) animal swings and teeter totter.

Motion Mayrose, second Mokros, carried, to approve the following resolution:

**RESOLUTION 2015-007**

**A RESOLUTION TO DECLARE CITY PROPERTY AS SURPLUS AND FOR SALE**

**BE IT RESOLVED AS FOLLOWS:**

**WHEREAS**, the City Council has decided that certain items are no longer necessary, useful or suitable for the purpose for which they were acquired;

**AND WHEREAS**, the items have been appraised by the council acting as a "Board of Appraisers";

**NOW, THEREFORE, BE IS RESOLVED**, the following item will be advertised for sale as required by SDCL 6-13-4:

<u>Property Description</u>	<u>Appraised Value</u>
1) GameTime Saddle Mate Animal Swing (Pig) -	\$150.00
2) GameTime Saddle Mate Animal Swing (Dolphin) -	\$150.00
3) GameTime Saddle Mate Animal Swing (Chicken) -	\$150.00
4) GameTime Saddle Mate Animal Swing (Rabbit) -	\$150.00
5) GameTime Saddle Mate Teeter Totter -	\$150.00

Dated this 9<sup>th</sup> day of November, 2015 in Salem, South Dakota.

Robin Rayman,  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Sealed bids will be taken on the above items with bid opening at the December 7<sup>th</sup> meeting. Bids should include which item(s) are being bid on.

Discussion was held on the obtaining RFP's from engineer firms on the Street, Water & Sewer project. Consensus of the Council is to move forward in this direction. The RFP will be discussed at the December 7<sup>th</sup> meeting.

Next meeting is scheduled for Monday, December 7, 2015.

Motion Mokros, second Westhoff, carried, to adjourn at 8:00 PM.

Dated this 9<sup>th</sup> day of November, 2015, at Salem, South Dakota.

Robin Rayman  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.