

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, DECEMBER 7, 2015 AT 6:00 P.M.

Council President George Eichacker called the meeting to order with Council Members Ben Johnson, Ron Mayrose, Doug Mokros and Robin Westhoff present. Foreman William Selland and John Barnett were also present.

Mayor Robin Rayman and Council Member Laura Gessner were absent.

Motion Mokros, second Johnson, carried, to approve the minutes of November 9, 2015 as written.

Motion Mayrose, second Johnson, carried, to approve the following reports: the Finance report stating a balance of \$2,410,371.64 for all funds and includes all investments and cash on hand; sewer pumpage of 4,116,000 gallons; water pumpage of 2,445,650 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Westhoff, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Discussion on cleaning and televising the 15” storm sewer on Vermont between Dakota and Hill to determine if the storm sewer replacement needs to be included in the 2016 Water, Sewer, and Street Project.
- No suggestions to change the SD DOT – Non-metropolitan local process review.

Motion Mokros, second Johnson, carried, to clean and televise the 15” storm sewer on Vermont between Dakota and Hill.

Cost estimate and design specifications were reviewed for the playground renovation project – which was added to the Pool Bathhouse Project to be bid out in January 2016. No changes were made to the plans. Cost estimates are:

1. Site Preparation & Earthwork (city demo existing) - \$3,500.00
2. Site Utilities (drain tile and 6” storm sewer) - \$11,720.00
3. Site Hardscape & Concrete (sidewalks/concrete curb) - \$9,480.00
4. Playground (Equipment & Surfacing) - \$105,240.00

Total estimate \$129,940.00 which includes sidewalk access to playground with concrete play curb and access ramp; drain tile and 6” storm sewer running to existing storm sewer on Main street; play area layered with soil, rock & fabric for drainage with engineered wood fiber on top; playground equipment will consist of or be comparable to a play structure with (2) slides and an upper and lower deck; 3 bay swing set; 2 bay tire swing set; free standing play elements – Fly Wheel Spinner; (3) Saddle Spinners; We-Saw; Double Bobble Spring Rider.

Motion Mokros, second Johnson, carried, to approve the Request for Qualifications (RFQ) for the 2016 Water, Sewer & Street Project. The RFQ’s will be sent out to interested engineering firms.

Committee Reports were given.

Motion Mokros, second Westhoff, carried, to approve the following claims:

Payroll: Finance Office \$4697.67; Streets \$2177.87; Storm-Sewer \$22.79; Restricted-Use Site \$304.90; Parks \$807.00; Armory \$691.39; Snow \$0.00; Water \$3735.57; Sewer \$1638.15; Payroll Taxes \$1027.06; City Share: Health \$1775.04; Dental \$94.78; Aflac \$95.28; Life 43.80; Retirement \$829.87.

Claims:

VENDOR	DESCRIPTION	AMOUNT
AMERIPRIDE SERVICES INC	RUG SERVICE - CITY HALL	129.37
AUTOEX LLC	SANDER TRUCK REPAIRS	544.84
CALVIN SANDINE	COMPRESSOR RENT - PARK SPRINKL	51.02
CENTRAL FARMERS CO-OP	DIESEL: STREET/SNOW/PARK/H2O	466.79

CENTURY BUSINESS PRODUCTS	COPIER MAINTENANCE AGREEMENT	26.25
CONSOLIDATED WATER SOLUTIONS	WTP FILTERS	783.62
DESIGN SOLUTIONS & INTEGRATION	WTP SOFTWARE SERVICE CALL	178.00
DUSIN WEBER	MILEAGE/MEAL REIMBURSEMENT	131.88
FRIEBERG, NELSON & ASK LLP	MUNI NUISANCE FEES	359.58
GENE SANDINE	3.5 HOURS CONTRACT SNOW REMOVAL	280.00
HAWKINS INC	CHEMICALS: WTP	5,313.59
HD SUPPLY WATERWORKS	HYDRANT - 6": WATER DISTRIBUTION SUPPLIES	1,462.33
IRON WHEEL SALES & SERVICE INC	CITY HALL BOILER REPAIR	166.80
KW ELECTRIC INC	WEST SHOP: REPAIRS	76.50
LORI A HEUMILLER	MILEAGE REIMBURSEMENT	70.11
MC&R POOLS INC	POOL/WADER WINTERIZING	981.75
MCCOOK COUNTY AUDITOR	LAW ENFORCEMENT AGREEMENT	6,985.00
MCCOOK COUNTY REGISTER OF DEED	DOCUMENT COPIES: ZONING	18.00
MCCORMICK MOTORS INC	FIRE TRUCK #1 - OIL CHANGE & SERVICE	47.45
MIDAMERICAN ENERGY CO	UTILITIES	295.05
MIDAMERICAN RESEARCH CHEMICAL	SUPPLIES: WATER/SEWER	358.41
MIKE PAGE	WATER DEPOSIT REFUND	60.00
ON DECK SPORTS	ARTIFICIAL TURF (2400 SQFT) - LEGENDS GRANT	3,834.00
PAIGE GAU	WATER DEPOSIT REFUND	106.37
QUILL CORPORATION	OFFICE SUPPLIES: CITY HALL	273.71
RBS SANITATION INC	MONTHLY GARBAGE SERVICE	5,662.30
ROGER GERLACH ATTORNEY AT LAW	SEMI-ANNUAL RETAINER	1,500.00
SALEM CONCRETE	3/4" ROCK - FIRE HYDRANT REPL	46.75
SALEM FARMERS MARKET	CITY HALL: SUPPLIES	26.49
SALEM LUMBER CO	ARMORY DOOR PAINTING & WEST SHOP REPAIRS	26,930.75
SALEM SPECIAL	NOV 2015 PUBLICATIONS	212.48
SALEM WATER DEPARTMENT	UTILITIES	136.11
SDWWA	MEMBER #693 & #1270 RENEWAL	20.00
SERVALL TOWEL & LINEN	RAG SERVICE: STREETS	16.80
SIOUX FALLS NETWORKS	OFFSITE BACKUP SERVICE	34.00
SOUTH DAKOTA ONE CALL	NOVEMBER 2015 LOCATES	17.85
SOUTHEASTERN ELECTRIC COOP	UTILITIES	108.27
STATE OF SOUTH DAKOTA	WATER TESTING FEES NOV 2015	43.00
STURDEVANT'S SALEM INC	SUPPLIES: STREETS & PARKS BATTERY: LOADER	268.25
T & C PIT STOP INC	FUEL: STREETS/SNOW/PARKS/SEW	176.65
THERESA MICKELSON	WATER DEPOSIT REFUND	65.00
TRIOTEL COMMUNICATIONS INC	UTILITIES	223.99
TWEDT CONSTRUCTION CO INC	SEWER MAIN REPAIR, WATER BREAK, HYDRANT REPL	3,860.70
US POSTMASTER	18 ROLLS .35 CENT STAMPS UB BILLS	630.00
XCEL ENERGY	UTILITIES	6,657.89
ZAPP HARDWARE	SUPPLIES: ARMORY/STREET/WTP	69.71
CLAIMS PRE-APPROVED:		
VERIZON	UTILITIES	104.18
ACH DECEMBER 2015		
STATE OF SOUTH DAKOTA	SALES TAX COLLECTED NOV 2015	472.90

Motion Mayrose, second Westhoff, carried, to approve the Second Reading and Adoption of Ordinance No. 622 an ordinance amending Title 3, Chapter 3.01, Section 3.0102, Addition of Item J – Nuisances.

Motion Mayrose, second Mokros, carried, to approve the following Resolution:

RESOLUTION 2015-008

A RESOLUTION TO TRANSFER CONTINGENCY FUNDS

BE IT RESOLVED AS FOLLOWS:

WHEREAS, the City of Salem prepares and approves a budget each September for the following calendar year; and

WHEREAS, the budget for 2015 contains a contingency fund of \$16,000.00 that can be transferred to any general fund account by resolution of the City Council (SDCL 9-21-6.2); and

NOW, THEREFORE, BE IS RESOLVED, that the following amounts be transferred from 101-4115-429 – Contingency to:

General Fund:

- 1) Mayor/Council: Wages\$250.00
- 2) Solid Waste Disposal: Wages\$350.00
- 3) Park: Repairs.....\$2,500.00
- 4) Park: Supplies\$500.00
- 5) Park: Utilities.....\$3,000.00
- 6) Park: Improvements OT Buildings.....\$3,800.00

Dated this 7th day of December, 2015 in Salem, South Dakota.

George Eichacker
Council President

ATTEST:

Lori Heumiller
Finance Officer

Motion Mokros, second Johnson, carried, to approve the following Resolution:

RESOLUTION 2015-009

A RESOLUTION REMOVING UNCOLLECTIBLE, DELINQUENT ACCOUNTS FROM THE RECORDS

WHEREAS, the City has attempted by reasonable means to collect the outstanding accounts receivable on the below-listed accounts; and

AND WHEREAS, the City considers the accounts outstanding for more than one year or occupant(s) have moved without notice and efforts to find them have been exhausted, to be uncollectible for purposes of disclosing on the financial statements of the City; and

WHEREAS, the City will continue efforts to collect such uncollectible debt;

NOW, THEREFORE, BE IS RESOLVED, that the following amounts be removed from the Accounts Receivable as uncollectible and authorized the disclosure of the same on the annual financial reports:

Water Department Water Usage:	\$ 269.34
Water Department Penalties:	\$ 65.00
Water Department Water Surcharge:	\$ 455.40
Total Water Fund	\$ 789.74

Sewer Department Fees:	\$ 42.30
Total Sewer Fund	\$ 42.30

Dated this 7th day of December 2015 in Salem, South Dakota.

George Eichacker
Council President

ATTEST:

Lori Heumiller
Finance Officer

Motion Mayrose, second Mokros, carried, to approve the Joint Election Agreement with McCook County for the June 7, 2016 election.

Motion Mokros, second Westhoff, carried, to approve the Letter of Engagement for the FY2014 & FY2015 Bi-Annual Audit from Schoenfish & Company.

Motion Mayrose, second Johnson, carried, to approve the 2016 Salem Volunteer Fire Department officers as follows: Nathan Olinger, Fire Chief; Bill Eichacker, 1st Assistant Chief; Marvin Johnson, 2nd Assistant Chief; Paul Eich, Secretary/Treasurer.

Motion Mokros, second Westhoff, carried to allow the Mayor and Finance Officer to pay the 2016 Insurance and Workman Comp premiums and software maintenance fees all due January 1, 2016.

The City of Salem and Salem Baseball were awarded a \$2,000 Legends Grant for the purchase of artificial turf in the batting cage at the baseball field. Salem Baseball will be covering the difference between the actual cost and grant dollars received.

At 6:45 p.m. the bids were opened for the Saddle Mate Playground Equipment. The following bids were received:

BIDDER	Denton Combs Montrose, SD	Heather Fite-VanZee Humboldt, SD	Megan Koepsell-Miles Salem, SD	Claudia Ernst Humboldt, IA
SWINGS:				
DUCK	255.00	69.00	50.00	-
BEE	255.00	69.00	75.00	-
COW	255.00	69.00	75.00	-
HORSE	305.00	69.00	75.00	-
PIG	255.00	69.00	75.00	-
DOLPHIN	255.00	69.00	50.00	100.00
CHICKEN	255.00	69.00	50.00	-
RABBIT	255.00	69.00	50.00	-
TEETER TOTTER	-	101.00	50.00	-

Motion Mokros, second Johnson, carried, to approve the high bidders of Denton Combs for all animal swings for bids totaling \$2,090.00 and Heather Fite-VanZee for the Teeter Tooter for the bid of \$101.00.

At 7:00 p.m. a Public Hearing was held to consider the application of John Barnett for a Variance to build two Mini-Warehouses: a 30' x 180', 5,400 sq. ft. and a 30' x 142'; 4,260 sq. foot instead of the required size of 2,500 sq. ft. Legal description of property is N127' of Tract #1 Wegener's Tr, EX W170' thereof, Salem, South Dakota; site address is 600 E. Rutan Street, Lots 4 & 5.

John Barnett was present to answer any questions. The dimensions of the two buildings have been scaled back to 30' x 132' (3,960 sq. ft.) and 28' x 132' (3,696 sq. ft.).

No verbal or written comments were received and the Planning Commission approved the Conditional Use Permit.

Motion Mokros, second Mayrose, carried, to approve the application of John Barnett for a Variance to build two Mini-Warehouses: a 30' x 132', (3,960 sq. ft.) and a 28' x 132'; (3,696 sq. ft.) instead of the required size of 2,500 sq. ft. Legal description of property is N127' of Tract #1 Wegener's Tr, EX W170' thereof, Salem, South Dakota; site address is 600 E. Rutan Street, Lots 4 & 5.

Next meeting is scheduled for Monday, January 11, 2016.

Motion Westhoff, second Mokros, carried, to adjourn at 7:05 PM.

Dated this 7th day of December, 2015, at Salem, South Dakota.

George Eichacker
President

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.