

**MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, AUGUST 10, 2015 AT 6:00 P.M.**

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Robin Westhoff present. Foreman William Selland, Chad Hanisch of Infrastructure Design Group and Jon Jacobson of Confluence were also present.

Motion Mokros, second Gessner, carried, to approve the minutes of July 6, 2015 as written.

Motion Eichacker, second Mayrose, carried, to approve the following reports: the Finance report stating a balance of \$2,317,304.23 for all funds and includes all investments and cash on hand; sewer pumpage of 4,500,000 gallons; water pumpage of 4,425,837 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Gessner, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Hwy 81 Street Sweeping Contract with the SD DOT.
- Request for speed signs on Hollister Ave between Hwy 81 & Douglas Street
- Request to purchase a loader mount pavement cutter - \$2,200.00 (needed to properly patch streets).
- McCook Central's request to park their storage trailers in the fenced area north of the Armory.

Motion Mokros, second Johnson, carried, to approve the Hwy 81 street sweeping contract with the SD Dot for 30 hours at \$60.00 per hour.

Motion Mokros, second Johnson, carried to place two (2) speed signs on Hollister Ave between Hwy 81 & Douglas Street.

Motion Mayrose, second Mokros, carried, to purchase a loader mount pavement cutter for \$2,200.00.

Motion Eichacker, second Westhoff, carried, to allow McCook Central School to park (3) trailers in the fenced area north of the armory, but will not assume liability or responsibility for said trailers or contents.

Chad Hanisch and Jon Jacobson reviewed the following with the Council.

- 1) Pool design and project plans. Infrastructure Design Group will proceed to develop the specifications as discussed making the project ready to bid when Council decides to proceed. The estimated cost of the new 45' x 26' bathhouse, deck, sidewalks and landscaping is \$377,200.00. The balance in the Pool Renovation Fund on July 28, 2015 was \$194,961.92 and the city has approximately \$70,000 in reserves for the pool renovation.
- 2) The park layout and location of the new playground. Infrastructure Design Group will move forward with the preliminary design. The playground will remain in the general area. The City currently has \$50,000 in reserves and a \$40,000 grant for the playground/park renovation project.

Committee reports were given.

Motion Mayrose, second Westhoff, carried, to approve the following claims:

**Payroll:** Finance Office \$7078.25; City Hall \$358.74; Zoning \$20.05; Streets \$2633.79; Storm-Sewer \$342.68; Restricted-Use Site \$1074.64; Summer Rec \$3817.50; Pool 11019.42; Parks \$4971.73; Armory \$394.61; Mosquito Control \$334.14; Water \$3140.05; Sewer \$1990.35; Payroll Taxes \$2794.03; City Share: Health \$1798.78; Dental \$94.78; Aflac \$95.28; Life 43.80; Retirement \$1299.21.

VENDOR	DESCRIPTION	AMOUNT
Ameripride Services Inc	Rug Service - City Hall/Armory	117.60
Andy Lobien	Deposit Refund	44.20
Bobby Sculley	Deposit Refund	38.46
Brandon Lauer	July 2015 Umpiring	65.00
Butch Brasel	Deposit Refund	30.10
Central Farmers Co-Op	Diesel: Street Dept	316.87

Century Business Products	Copier Maintenance Agreement	25.55
Consolidated Water Solutions	Filters – WTP	808.68
Cory Selleck	Deposit Refund	32.72
Garrett Gassman	Umpire Fee	55.00
Harve's Sport Shop	Summer Rec Supplies & Equipment	729.60
Hauff Mid-America Sports	Summer Rec - Supplies	70.68
Hawkins Inc	Chemicals – WTP	3,067.93
HD Supply Waterworks	Water Distribution & Pool Supplies	861.58
Hillyard	Park & Armory Supplies	470.88
Infrastructure Design Group In	Pool Reno - Engr Fees	7,400.00
J & L Supply	Weed Control: Parks/Streets	507.50
J & M Repair	Sterling Truck Repairs - Streets	1,703.78
Jacqueline Schmidt	Refund Swimming Lesson Fees	60.00
Kundert Williams Ins Agency	Fireworks Premium	151.00
Kw Electric Inc	Pool Light Photoeye	23.45
Lacey Rentals Inc	Restroom Rental	300.00
McCook County Auditor	Law Agreement Aug 2015	6,985.00
McLeods Printing & Office Sup	Receipt Books & Ub Billing Forms	1,074.58
Michael Todd & Company Inc	Sweeper Parts	895.90
MidAmerican Energy Co	Utilities	69.56
MidAmerican Research Chemical	Pool Chemicals	4,090.36
Mike Gassman	2015 15/16 Teener 50% Costs	1,428.38
Nate Russell	Umpire 13/14 Teener	55.00
Progressive Salem Assn	Carnival Proceeds	674.56
Puthoff Repair Sales & Service	Supplies: Mower	26.50
Queen City Wholesale Inc	Pool: Merchandise	723.73
RBS Sanitation Inc	Residential Contract/City Service	5,767.30
Salem Concrete	3/4" Rock Ball Field	221.00
Salem Farmers Market	Pool Merchandise/Water Supplies	151.19
Salem Lumber Co	Supplies: Parks	166.42
	Garbage Service Park Bldg	385.95
	Softball Field Dugout Shingles/supplies	1,163.98
	(2) Armory Walk-in Doors	4,193.61
Salem Special	July 2015 Publishing	326.79
Salem Water Department	Utilities	1,990.88
Schmucker Paul Nohr & Assoc	Sewer Clean/Televise Engr	7,235.15
Servall Towel & Linen	Towel Service	16.80
Short Stop	Fuel: Water Dept	24.16
Sioux Falls Networks	Offsite Backup Service	34.00
South Dakota One Call	Locates: July 2015	34.65
Southeastern Electric Coop	Utilities	229.11
Spencer Quarries Inc	Water Break Hwy 81 Road Repair	2,423.85
Splitrock Landscaping & Nursery	Baseball Sprinkler Repairs	620.00
State Of South Dakota	Testing Fees/Water & Pool	88.00
Sturdevant's Salem Inc	Supplies: Pool	116.29
T & C Pit Stop Inc	Fuel July 2015	400.63
Thomson West	SDCL Subscription	188.50
TrioTel Communications Inc	Utilities	309.99

Univar USA Inc	Mosquito Control Chemicals	474.00
Xcel Energy	Utilities	7,294.84
Zapp Hardware	Supplies: Pool/Parks/Water	158.96
<b>Claims Pre-Approved:</b>		
Verizon Wireless	Utilities	104.17
City Of Spencer	2015 Mosquito Grant Share	615.00
<b>Ach August 2015</b>		
State Of South Dakota	Sales Tax Collected July 2015	755.67

Motion Mokros, second Gessner, carried, to adjourn as old Council and reconvene as new Council.

Oaths of office were taken by: Council members Ronald Mayrose – Ward I; Robin Westhoff – Ward II and George Eichacker Ward III.

Mayor Rayman turned the meeting over to Council President Gessner for the nomination and election of President and Vice-President for the 2015/2016 period.

Gessner called for nominations for President of the Council.

Mayrose nominated George Eichacker as Council President. Being no further nominations - Motion Mayrose, second Gessner, to accept the nomination of George Eichacker as Council President for the 2015-2016 year. Roll Call (5) five “Aye” (Johnson, Mayrose, Gessner, Mokros, Westhoff) Eichacker abstained.

Gessner called for nominations for Vice-President of the Council.

Gessner nominated Ben Johnson as Council Vice-President. Being no further nominations - Motion Gessner, second Mayrose, to accept the nomination of Ben Johnson as Council Vice-President for the 2015-2016 year. Roll Call (5) five “Aye” (Eichacker, Mayrose, Gessner, Mokros, Westhoff) Johnson abstained.

Gessner turned the meeting back over to Mayor Rayman.

Mayor Rayman announced the following committee (first named is chair), professional and employee appointments.

**JULY 2015 – JUNE 2016 COMMITTEE MEMBERS**

**WATER & SEWER**— **B. Johnson**, D. Mokros  
**ARMORY BLDGS BURNPIT**—**D. Mokros**, L. Gessner  
**STREET & EQUIPMENT**—**G. Eichacker**, R. Westhoff  
**PARKS, REC, LIQUOR**—**L. Gessner**, R. Mayrose  
**POOL**—**R. Westhoff**, B. Johnson  
**LAW & FIRE**—**R. Mayrose**, G. Eichacker  
**CIVIL DEFENSE**—**Council President**, Mayor

Roger Gerlach, City Attorney; Lori Heumiller & Alycia Eich , Zoning Administrators; Geoffrey Fillingsness, Code Enforcement Officer; John Barnett, Health Inspector; George Eichacker, Planning Commission; Doug Mokros & Ben Johnson, Housing & Redevelopment Commission; Lori Heumiller, Finance Officer; William Selland, Foreman and Water & Sewer Superintendent.

Motion Gessner, second Westhoff, carried, to accept Mayor Rayman’s committee, professional and employee appointments.

Motion Gessner, second Westhoff, carried, to approve the following resolution:

**Resolution No. 2015-005**

**WHEREAS**, the City of Salem in accordance with SDCL 35-4-11 determines the number of On-Sale liquor licenses and Off-Sale liquor licenses that it will approve for the ensuing calendar year and the renewal fees to be charged for the various classifications of licenses; and

**WHEREAS**, the City of Salem in accordance with SDCL 35-4-103 may charge a fee not to exceed \$50 per year per video lottery machine to those holding alcoholic beverage licenses in the City of Salem; and

**WHEREAS**, the City of Salem currently has four (4) on-sale liquor licenses and two (2) Off-Sale liquor license.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the City of Salem shall and hereby will approve four (4) On-Sale liquor licenses and two (2) Off-Sale liquor licenses for calendar year 2016.

**BE IT FURTHER RESOLVED** that the City of Salem will charge an annual renewal fee of \$900.00 for each On-Sale liquor license, a renewal fee of \$300.00 for the Off-Sale liquor license, and a fee of \$50.00 per lottery machine.

Dated this 10<sup>th</sup> day of August, 2015.

(SEAL)

Robin Rayman  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Motion Mayrose, second Mokros, carried, to approve the following resolution:

**RESOLUTION NO. 2015-006**

**A RESOLUTION PROVIDING FOR ANNUAL STREET ASSESSMENT**

WHEREAS, the City of Salem pursuant to SDCL 9-43-138 may levy annually for the purpose of maintaining or repairing public improvements, a special maintenance fee; and

WHEREAS, the City of Salem believes it necessary and appropriate to maintain its streets,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salem, as follows:

1. Designation of lots to be assessed. Pursuant to SDCL 9-43-138, all lots in the City of Salem fronting and abutting a street shall be assessed on the front foot basis.
2. Amount of Assessment. There shall be levied upon all lots fronting and abutting a city street fifty cents (\$.50) per front foot. Front foot means the actual front of the premises as established by the buildings thereon recorded title and use of the property regardless of the original plat.
3. Assessment. The City Finance Officer is directed to add such assessment to the general assessment against the property and certify the assessment together with the regular assessment to the county auditor to be collected as municipal taxes for general purposes.
4. Assessment subject to review. The assessment is subject to review and equalization the same as assessments or taxes for general purposes.

Dated this 10<sup>th</sup> day of August, 2015.

Robin Rayman  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

After discussion, the consensus of the Council is they are in agreement with the proposed \$1.50 per hour increase to the McCook County Law Enforcement Agreement effective with the January 1, 2016 budget. Last increase was in 2009.

Motion Mayrose, second Mokros, carried, to hire Jean Skoglund, lifeguard, effective 7/23/2015 at \$9.35 per hour.

A petition to vacate Wyne Street from Brown to Beebe was presented.

Motion Mokros, second Gessner, carried, to set a public hearing for Tuesday, September 8, 2015, at 7:00 p.m. for the vacation of Wyne Street from Brown to Beebe.

Motion Mayrose, second Westhoff, carried, to approve the electrical agreement with McCook Central School for electricity used during the football season.

Discussion was held on the proposal of a new fire hall. A joint meeting with the Salem Volunteer Fire Department Officers, the Rural Fire Association Officers and City Council would be the next step to discuss the project.

Motion Mokros, second Mayrose, carried, to move the financial side of the Salem Housing and Redevelopment Commission to A & C Business LLC billable to the City of Salem at the approximate cost of \$80 per month plus setup fees.

First budget meeting is Monday, August 24, 2015.

Motion Gessner, second Mokros, carried, to adjourn at 8:15 PM.

Dated this 10<sup>th</sup> day of August, 2015, at Salem, South Dakota.

Robin Rayman  
Mayor

ATTEST:

Lori Heumiller  
Finance Officer

Published once at the approximate cost of \_\_\_\_\_.