

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, MAY 5, 2014 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose and Robin Westhoff present. Foreman William Selland, Harlan Quenzer of Schmucker, Paul, Nohr & Associates; and Keith Wells and Carol Cassidy were also present. Council member Doug Mokros was absent.

Motion Eichacker, second Gessner, carried, to approve the minutes of April 7, 2014 as written.

Motion Mayrose, second Johnson, carried, to approve the following reports: the Finance report stating a balance of \$2,167,983.06 for all funds and includes all investments and cash on hand; sewer pumpage of 5,162,000 gallons; water pumpage of 2,937,130 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mayrose, second Gessner, carried, to approve the monthly police report from the McCook County Sheriff Dept.

Motion Eichacker, second Gessner, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- A letter from Sheriff Norris requesting a stop sign on Colonial Drive at the Hill Street intersection.
- One bid was received for the old surplus street lights. Hubert Koch – 28 poles @ \$36 a pc.
- Two bids were received for appx. 1,000 ton crushed gravel delivered to City lot: Twedt Construction Inc. \$7.15 per ton; and Matthaehi Excavation Inc. \$8.00 per ton.
- Street sweeper is broke down and estimated cost of repairs from Sanitation Products Inc. is \$4,259.05.
- 2001 Sterling Truck for sale from McCook County cost of \$21,000.00.
- Placement of sidewalk in the right-of-way in front of City Hall.
- Skid Broom available – used \$2,500.00.
- UF Filters – budgeted to replace 5 filters or up to \$45,000.00.
- Mosquito Grant Applications are available – WNV Prevention funding. Will look into possible qualifying items to take advantage of the grant.

Motion Johnson, second Westhoff, carried, to place stop signs on Colonial Drive & Brown Ave at the Hill Street intersection.

Motion Mayrose, second Westhoff, carried, to accept Hubert Koch's bid for the 28 surplus street lights for \$36.00 apiece.

Motion Mayrose, second Gessner, carried, to approve the purchase of approximately 1,000 ton of gravel from Twedt Construction Inc. at a cost of \$7.15 per ton.

Motion Mayrose, second Westhoff, carried, to have Sanitation Products, Inc. fix the sweeper at the estimated cost of \$4,259.05.

Motion Mayrose, second Westhoff, carried, to purchase the 2001 Sterling Truck from McCook County for \$21,000.00 upon the approval of the McCook County Commission.

Motion Gessner, second Westhoff, carried, to approve the installation of cement in the right-a-way in front of City Hall.

Motion Gessner, second Mayrose, carried, to order UF Filters for the WTP at a cost up to \$45,000.00.

Motion Johnson, second Westhoff, carried, to approve the final pay request from Pulse Electric for the Main Street Lighting project in the amount of \$10,546.42.

2014 Street Project. Matthaei Excavating Inc. has requested the start date be changed to June 1, 2014, since the weather is favorable and ground is not saturated.

Motion Mayrose, second Gessner, carried, to authorize Matthaei Excavating Inc. to start early contingent on the cement contractor's completion of the radius and curb & gutter installation prior to the earlier start date and must agree to the substantial completion date moving up accordingly.

Sewer lining bids were opened on Thursday, May 1, 2014. One bid was received from Hydro-Klean, LLC in the amount of \$32,450.00.

Engineer Quenzer discussed line item #8 in the bid – "Installation of Service Liner and Cut Out Service Taps". The unit cost for this is \$2,650.00. Quenzer negotiated with Hydro-Klean and they will reduce line item #8 to a unit cost of \$175.00 by removing the "Installation of Service Liner" portion of the line item - through a change order. This reduces the contract by \$9,900.00.

Motion Gessner, second Mayrose, carried, to approve the bid from Hydro-Klean LLC for the Sewer lining of Washington Ave from Hwy 81 to Idaho, contingent on the change order to remove the "Installation of Service Liner" portion of line item #8 changing the unit price to \$175.00; a \$9,900.00 deduct to the \$32,450.00 original bid.

Council reviewed the bids received for the installation of a manhole on the corner of Idaho and Washington. Twedt Construction Inc. - \$825.00; Matthaei Excavating Inc. \$1,052.48; and CMC Excavation Inc. \$2,150.00. Motion Eichacker, second Mayrose, carried, to approve Twedt Construction Inc.'s bid to install a manhole on the intersection of Idaho & Washington for a cost of \$825.00.

Motion Gessner, second Westhoff, carried, to publish bids for the televising and cleaning of the sewer mains. Bid opening will be on Monday, June 9, 2014 at 4:00 P.M.

Pool Renovation Fundraisers: The family of Robert Rayman will be holding the "Crowbar Classic" on Saturday, August 23, 2014 at the McCook Country Club with all the proceeds going to the Pool Renovation Fund. A community dinner will be held along with a silent auction and 50/50 raffle. Thank you to the family for organizing this event.

Committee reports were given.

Motion Eichacker, second Gessner, carried, to approve the following claims:

PAYROLL: MAYOR/COUNCIL \$6160.00; FINANCE OFFICE \$4694.05; CITY HALL \$114.18; STREETS \$1818.10; STORM-SEWER \$58.41; RESTRICTED-USE SITE \$329.76; PARKS \$613.30; ARMORY \$1322.38; SNOW \$270.12; MOSQUITO CONTROL \$0.00; WATER \$2902.45; SEWER \$1535.80; PAYROLL TAXES \$1465.74; CITY SHARE: HEALTH \$1916.42; DENTAL \$94.78; AFLAC \$95.28; LIFE 43.80; RETIREMENT \$802.39.

| VENDOR NAME | INVOICE DESCRIPTION | AMOUNT |
|--------------------------|-----------------------------------|---------------|
| SD AMATEUR SOFTBALL | 2014 LEAGUE FEES | 71.00 |
| VERIZON | UTILITIES | 92.73 |
| VFW BASEBALL | 13/14 TEENER REGISTRATION | 125.00 |
| AMERIPRIDE SERVICES INC | RUG SERVICE: CHALL/ARMORY | 104.37 |
| AVERA MEDICAL GROUP | HEP B VACCINE | 184.00 |
| BATTING CAGE INC | (2) BATTING CAGES - BASEBALL PARK | 3,410.00 |
| BEST WESTERN RAMKOTA INN | STREET MAINTENACE WORKSHOP | 94.99 |
| BIERSCHBACK EQUIPMEN | SUPPLIES: WTP COMPRESSOR | 860.41 |
| BRIAN MENTELE | REIMBURSEMENT ST MAINTENANCE CONF | 167.38 |
| CARROTTOP INDUSTRIES INC | ARMORY: FLAG | 45.00 |

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| CENTRAL FARMERS CO-OP | DIESEL FUEL - STREETS | 279.51 |
| CENTURY BUSINESS PRODUCTS | COPIER MAINTENANCE CONTRACT | 22.50 |
| CLUBHOUSE HOTEL & SUITES - PIE | WASTEWATER CONFERNECE | 236.54 |
| CMC EXCAVATION INC | WATER BREAK REPAIRS | 1,698.98 |
| CONSOLIDATED WATER SOLUTIONS | WTP FILTERS | 981.76 |
| HAWKINS INC | WTP - CHEMICALS | 2,962.60 |
| HD SUPPLY WATERWORKS | WATER DISTRIBUTION SUPPLIES | 997.39 |
| HILLYARD | SUPPLIES: PARKS | 317.61 |
| INTERNATIONAL CODE COUNCIL | ANNUAL DUES | 125.00 |
| IRON WHEEL SALES & SERVICE INC | SUPPLIES: ARMORY | 325.00 |
| LORI A HEUMILLER | REIMBURSEMENT- MEETINGS/SUPPLIES | 283.46 |
| LYLE SIGNS INC | SIGN: PARKS | 50.07 |
| MATTHEW KROGER | DEPOSIT REFUND | 26.23 |
| MCCOOK COUNTY AUDITOR | MAY 2014 LAW ENFORCEMENT | 6,985.34 |
| MCCORMICK MOTORS INC | FIRE TRUCK #1 - SERVICE | 45.66 |
| MIDAMERICAN ENERGY CO | UTILITIES | 1,352.60 |
| NOVAK SANITARY SERVICE | CONTRACT - SOLID WASTE | 6,378.62 |
| PETTY CASH FINANCE OFFICER | POSTAGE: FINOFF/STREETS/WATER | 64.41 |
| PHEASANTLAND INDUSTRIES | PARK SIGNS | 46.62 |
| PULSE ELECTRIC INC | REPAIR SCHOOL SIGN HWY 81 | 40.82 |
| R & S SANITATION INC | GARBAGE SERVICE APRIL 2014 | 138.14 |
| SALEM FARMERS MARKET | SUPPLIES: CITY HALL | 10.99 |
| SALEM LUMBER CO | SUPPLIES - ARMORY | 13.51 |
| SALEM SPECIAL | APRIL 2014 PUBLISHING | 192.00 |
| SALEM WATER DEPARTMENT | UTILITIES | 123.24 |
| SCHMUCKER PAUL NOHR & ASSOC | SEWER LINING - ENGR SERVICES | 6,653.75 |
| | STREET PROJECT ENGR SERVICES | 1,975.00 |
| SD GOVERNMENT FINANCE OFFICE | FINANCE OFFICERS SCHOOL REGIST. | 75.00 |
| SERVALL TOWEL & LINEN | RAG SERVICE: STREETS | 16.80 |
| SIOUX FALLS NETWORKS | COMPUTER BACKUP SERVICE | 34.00 |
| SHORT STOP | FUEL PURCHASES | 396.00 |
| SOUTH DAKOTA ONE CALL | APRIL 2014 LOCATE TICKETS | 18.90 |
| SOUTHEASTERN ELECTRIC | UTILITIES | 84.22 |
| STATE OF SOUTH DAKOTA | WTP - TESTING FEES | 39.00 |
| STATE TREASURER | SALES TAX COLLECTED APRIL 2014 | 937.21 |
| STURDEVANT'S SALEM INC | SUPPLIES:PARK/ST/POOL/WATER | 103.25 |
| SWIFT AIR INC | SEMI-ANNUAL MAINTENANCE - ARMORY | 1,417.01 |
| TRIOTEL COMMUNICATIONS INC | UTILITIES | 254.29 |
| US POSTMASTER | ANNUAL BOX RENT | 86.00 |
| WILLIAM SELLAND | SDWWA CONFERENCE REIMBURSE | 49.21 |
| XCEL ENERGY | UTILITIES | 7,330.34 |
| ZAPP HARDWARE | SUPPLIES:ARMORY/PARKS/WA/ST | 171.44 |

Motion Eichacker, second Johnson, carried, to approve the following resolution:

RESOLUTION 2014-005

A RESOLUTION ADOPTING THE CITY OF SALEM SOUTH DAKOTA ESTABLISHING POLICIES AND REQUIRMENTS FOR THEE SALE OF TRANSFER OF WASTE PRODUCTS, RECYCLABLE MATERIALS OR SCRAP FROM PUBLIC WORKS DEPARTMENT USE.

WHEREAS, the City of Salem regularly collects waste products, recyclable materials, and scrap materials; (hereinafter "such materials"); and

WHEREAS, at times such materials have value, although often only slight value; and

WHEREAS, it would be in the best interest of the City of Salem to sell or transfer such materials without the formality required of SDCL Chapter 6-13, for the disposal of surplus property; and

WHEREAS, SDCL 34A-6-63.1 allows such disposal.

THEREFORE BE IT RESOLVED by the City Council that the Foreman shall be authorized to sell or transfer all such excess materials to any interested party. The Salem City Council may attempt to identify additional prospective buyers and may negotiate the conditions of such transactions with prospective buyers, including price, deliver, transport, quantity, and length of contract, to obtain the price or conditions most advantageous to the governing body, all as allowed by SDCL 34A-6-63.1. No City Council member or other officer of the city may purchase or acquire the materials described in this resolution unless such materials are available for sale to or acquisition by the general public.

Dated this 5th day of May, 2014.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Motion Mayrose, second Johnson, carried, to approve the first reading of Ordinance No. 603 – an ordinance revising the Street Surfacing section of 6.02 – Streets, Sidewalks, Curb and Gutter, replacing section 6.0201 with guidelines for petitioning street and alley improvements.

Keith Wells and Carol Cassidy met with the council asking permission to place three approaches on Beebe Ave abutting their property. Total length of property is 297'; a storage building is located on the East side of the property. Access and future platting of the property were discussed.

Motion Johnson, second Westhoff, carried, to approve the request to place three approaches on the property legally described as the N2 Blk 20 Pettigrew's Addition to South Salem including vacated Wyne Street adjacent thereto, provided all Engineering Design Standards are adhered to.

Motion Gessner, second Mayrose, carried, to approve the first reading of Ordinance No. 604 an ordinance revising the animal ordinance to comply with a new SD Codified Law taking away the authority from cities to ban specific breeds.

Discussion was held on haying property in the City limits.

Motion Gessner, second Westhoff, carried, to approve the change to the pool policy handbook's safety section as presented.

Motion Mayrose, second Gessner, carried, to change the personnel handbook cell phone policy as presented.

Discussion was held on the "Agreement for the Use of "SAM" Speed Detection Trailer" from McCook County. The "SAMS" agreement was not approved by the Council. The Council will pursue the purchase of permanent digital signs. The City of Salem will not be using the portable SAM unit if the agreement is a necessity.

Motion Mayrose, second Gessner, carried, to hire the following 2014 Seasonal Coaches:

Softball Coaches:

Laetsch, Rachel – 8/Under Team- \$1,000.00

Kreutzfeldt, Michael – 10/Under Team – \$1,000.00.

Eich, Bob – 12/Under Team - \$1,000.00

Baseball Coaches:

Randall, Tom – Rugrats (5/6 yr. olds) - \$1,000.00

Grady, Jeremy – Pee wee (7/8 yr. olds) - \$1,000.00

Remmers, Casey – Pee wee (8/9 yr. olds) - \$1,000.00

Forster, Jonathon - Asst. Rugrats; Midgets (10/11 yr. olds); Teeners (13/14 yr. olds) & baseball little league field maintenance & prep - \$3,000.00.

Cheeseman, Craig – Midgets (11/12 yr. olds) - \$1,000.00

Gassman, Mike – 15/16 Teeners - \$500.00 Canova/Montrose/Salem combined (cost sharing).

Anderson, Isaac; Cheeseman, Cole; Tuschen, Anthony; Assistant Coaches Rugrat/Pee wee/Midget for a wage of \$8.50 per hour.

Motion Eichacker, second Johnson, carried, to approve the following Malt Beverage and SD Wine renewals for July 1, 2014 through June 30, 2015:

Application for Retail (ON-OFF SALE) Malt Beverage for:

T & C's Pit Stop, Todd & Christi Matthies (25315 US 81) N 500' of E 338' (3.88A) Including Siever's Tr 1 & ex that portion of Lot H1 (.12A) & H3 (.22A) & H4 (.10A) lying therein & Ex land deeded for Highway purposes (.75A) lying therein, all in the N ½ NE ¼ Section 23, Salem Township; and,

Application for Retail (ON-OFF SALE) Malt Beverage for:

Salem Sales, Inc. Donald Sabers (241 N. Nebraska) Lots 1 & 2 Ex 60' thereof, & all of Lots 3; Blk 15; OT.

Application for Retail (OFF SALE) Malt Beverage and SD Farm Wine for:

Brickhouse Gardens, Carla Snyders & Lori Hansen, E2 of N98'7' of Blk 32, SO Salem Add & All of Vac Beebe Ave Lying Adj thereto.

Discussion was held on the street light "Welcome" banners.

2014 Fireworks Show. Due to the inability to hire a company to shoot off a commercial show on July 4th - the consensus of the Council is to not host the fireworks show this year.

Steve Gessner is cleaning up his property legally described as Blk 89, Misc NE 14 Ex E33'. Gessner is asking permission from the council to burn the pile of dead trees on the property. Burning wouldn't take place until winter when there is snow on the ground. The fire department would be notified and available.

Motion Eichacker, second Johnson, to allow Steve Gessner to burn the tree debris on his property legally described as Blk 89, Misc NE 14 Ex E33' in the winter when there is ample snow cover and the fire department is available to assist if needed. On roll call, (4) four "Aye" (Eichacker, Johnson, Mayrose, Westhoff); (0) Zero "Nay". (1) One abstained (Gessner).

Motion Mayrose, second Gessner, carried, to approve the addition of Darin Koch to the Salem Volunteer Fire Department effective 3/23/2014.

Thank you to the following businesses for their donations to the Salem Baseball Renovation Fund – Central Farmers Coop \$500.00 and Land O'Lakes Inc. \$500.00.

Mayor Rayman read Governor Daugaard's invitation to plan events to commemorate SD 125th Anniversary of Statehood.

The Salem Housing and Redevelopment Commissions 2013 Financial Report was reviewed by the Council. The HRC commission has agreed to pursue the selling of the property. The Council feels auditing the books would be in order if it can be done in a timely manner.

Next regular meeting will be Monday, June 9, 2014.

Motion Johnson, second Mayrose, carried, to adjourn at 8:20 PM.

Dated this 5th day of May 2014, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.