

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, SEPTEMBER 9, 2013 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, and Doug Mokros present. Foreman William Selland and Randy Sabers were also present.

Council member Robin Westhoff was absent.

Motion Mokros, second Gessner, carried, to approve the minutes of August 5, 2013 and August 26, 2013 as written.

Motion Eichacker, second Johnson, carried, to approve the following reports: the Finance report stating a balance of \$2,271,375.93 for all funds and includes all investments and cash on hand; sewer pumpage of 4,620,000 gallons; water pumpage of 4,765,203 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Gessner, second Mayrose, carried, to approve the monthly police report from the McCook County Sheriff Dept.

Motion Mokros, second Gessner, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Letter received from WesTech Engineering Inc. stating they have satisfied their terms of the agreement dated July 26, 2013. A letter will be written to WesTech requesting in writing the Nano Filter Warranty information (Ultra Filter Warranty was received).
- Chip Seal & Fog Sealing costs were reviewed.
- 2014 Budget Items: The well behind the American Legion (installed in 1995) pulling and replacing the wire, pump & motor which would eliminate the last transformer in the WTP increasing efficiency and reducing electricity used; replacement of 5 Ultra Filters in the WTP to lesson CIP's on the UF's reducing chemical costs and replacement of small filters on the NANO.
- Letter from Southeastern Electric was reviewed. The request by the Council to place information on relocation costs if necessary was not addressed in the easement. Heumiller will review the request of the Council with Gerlach and have some recommended changes to the easement at a future meeting.

Street Light Project: Pay request received from Pulse Electric Inc. for work completed (directional drilling & conduit installed; hand holes on sight; panel supports and meter socket installed; re-bar cages made and on sight) – in the amount of \$79,591.98.

Motion Mayrose, second Gessner, carried, to approve the pay request from Pulse Electric Inc. in the amount of \$79,591.98,

Discussion on protecting the panel located in the alley between Vermont & Norton was held – Selland will take necessary steps to protect the panel.

Committee reports were given.

Motion Eichacker, second Mokros, carried, to approve the following claims:

| <u>VENDOR NAME</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|-------------------------|----------------------------------|---------------|
| VERIZON WIRELESS | UTILITIES | 85.35 |
| AMERIPRIDE SERVICES INC | RUG/MOP SERVICE ARMORY CITY HALL | 100.75 |
| AVERA MEDICAL GROUP | HEPATITIS B VACCINE | 158.00 |
| C & B OPERATIONS LLC | MOWER PARTS | 45.32 |
| CANDICE FEJFAR | DEPOSIT REFUND | 45.50 |
| CENTRAL FARMERS CO-OP | DIESEL - MAINTAINER/ STREETS | 571.32 |

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| CENTURY BUSINESS PROD. | MAINTENANCE CONTRACT | 26.39 |
| CLIMATE SYSTEMS INC | FILTERS DEHUMIDIFIERS WTP | 103.72 |
| CNA SURETY | EMPLOYEE BOND RENEWAL | 120.00 |
| COLE LAUCK | 2013 TRAINING REIMBURSEMENT | 110.00 |
| DAKOTA PUMP & CONTROL | LIFT STATION REPAIRS | 2,573.47 |
| DANA KIRBY | 2013 TRAINING REIMBURSEMENT | 85.00 |
| DAVE'S ELECTRIC | LIFT STATION CONTROL REPAIR | 196.33 |
| ERIN EICKMAN | 2013 TRAINING REIMBURSEMENT | 138.34 |
| FAYE KERKVLJET | DEPOSIT REFUND | 36.35 |
| GAIL E ROLING | 2013 SIGN RENT | 350.00 |
| GESSNER WELDING INC | LIGHT POLE REPAIR PARK | 105.00 |
| GILLESPIE SMALL ENGINE | REPAIR PARTS MOWER | 73.52 |
| HAWKINS INC | TESTING KIT - WTP | 2,168.29 |
| HD SUPPLY WATERWORKS | DISTRIBUTION SUPPLIES | 15,749.30 |
| INTERSTATE POWER SYSTEMS | MAINTENANCE CONTRACT – WTP/ARM | 960.00 |
| IRON WHEEL SALES & SERVICE | A/C REPLACEMENT WATER OFFICE | 693.60 |
| J & L SUPPLY | WEED CONTROL CHEMICALS STREET | 71.40 |
| JEAN SKOGLUND | 2013 TRAINING REIMBURSEMENT | 63.34 |
| JEBRO INC | FOG SEAL OIL | 5,195.54 |
| JOHNSON BROTHERS FAMOUS | OPERATING AGREEMENTS | 3,430.22 |
| KW ELECTRIC INC | CITY HALL SUPPLIES | 23.59 |
| MC ATHLETIC BOOSTERS | POOL MERCHANDISE | 106.55 |
| MCCOOK COUNTY AUDITOR | SEPT 2013 LAW ENFORCEMENT | 6,985.34 |
| MCCOOK COUNTY HIGHWAY | FOG SEAL - LABOR/EQUIPMENT | 656.65 |
| MICHAEL TODD & COMPANY | YELLOW CAUTION TAPE – STREETS | 76.63 |
| MICHELLE JIMENEZ | DEPOSIT REFUND | 49.50 |
| MIDAMERICAN ENERGY CO | UTILITIES | 86.74 |
| MIDAMERICAN RESEARCH | LIFT STATION SUPPLIES | 268.93 |
| NOVAK SANITARY SERVICE | GARBAGE CONTRACT | 6,356.49 |
| PETTY CASH FINANCE | POSTAGE FINOFF/WATER/SEWER | 90.95 |
| PULSE ELECTRIC INC | BASEBALL FIELD LIGHTS | 445.50 |
| PULSE ELECTRIC INC | MAIN ST LIGHTING PROJECT | 79,591.98 |
| QUILL CORPORATION | SUPPLIES CITYHALL | 265.57 |
| R & S SANITATION INC | UTILITIES | 138.14 |
| RACEL BARTSCHER | 2013 TRAINING REIMBURSEMENT | 85.00 |
| REPUBLIC BEVERAGE CO | CITY SALEM OP AGREEMENTS | 4,103.20 |
| SALEM SPECIAL | PUBLISHING AUG 2013 | 261.81 |
| SALEM WATER DEPT | UTILITIES | 120.49 |
| SD DEPT OF TRANSPORTATION | I-90 SIGNAGE | 48.00 |
| SERVALL TOWEL & LINEN | TOWEL SERVICE | 16.80 |
| SHORT STOP | FUEL: FIREDEPT/ST/PARK/ARMORY/WA/SE | 704.81 |
| SIOUX FALLS NETWORKS | COMPUTER BACKUP OFF SIGHT | 34.00 |
| SVEN | PHEP4 WATERPROOF PH TESTER | 103.45 |
| SOUTH DAKOTA ONE CALL | AUGUST 2013 LOCATES | 24.15 |
| SOUTHEASTERN ELECTRIC | UTILITIES | 222.45 |
| STATE OF SOUTH DAKOTA | TESTING FEES WATER/POOL | 116.00 |
| STEFANI MATTHIES | 2013 TRAINING REIMBURSEMENT | 110.00 |
| STEPHANIE HEUMILLER | 2013 TRAINING REIMBURSEMENT | 15.00 |
| STURDEVANT'S SALEM INC | SUPPLIES: STREETS/ARMORY | 156.73 |
| TOM KOLBECK | 2013 SIGN RENT | 350.00 |
| TRAVIS PETERSON | PARK TREE REMVOAL/BASEBALL LIGHTS | 1,462.00 |
| TRIOTEL COMMUNICATIONS | UTILITIES | 353.10 |
| USABLUEBOOK | WTP FILTERS | 1,370.55 |
| WEST PLAINS ENGINEERING | SALEM STREET LIGHT PROJ ENGR | 500.00 |
| WILLIAM GOTTLÖB | 2013 TRAINING REIMBURSEMENT | 82.50 |

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| XCEL ENERGY | UTILITIES | 10,062.88 |
| ZAPP HARDWARE | WATER HEATER/ SUPPLIES WATER/PARKS | 520.16 |
| MC & R POOLS | LINER INSTALL PER CONTRACT | 42,000.00 |
| STATE OF SOUTH DAKOTA | SALES TAX - COLLECTED AUG 2013 | 542.66 |

Motion Mayrose, second Mokros, carried, to approve the contract with Schmucker, Pau, Nohr & Associates for the engineering services for the 2014 Street Project (rebuild of Dakota Street from Norton to Drake). Design Phase \$20,000.00; Bidding \$5,000.00; and Construction \$40,000 (based on an estimated construction period of 20 days of construction observation, construction and post construction phase services.).

Motion Mokros, second Johnson, carried, to approve the Second Reading and Adoption of Ordinance No. 598 – an ordinance supplementing the 2014 Budget.

Discussion was held on Continental Western Group’s recommendations for improvements made after a site visit on 7/25/2013. The following recommendations were reviewed – replacement of shingles at the City Park Restroom, City Park Chlorine Building, and Lagoon Transfer Building; documenting snow/ice removal and ice melt applications at each building; 3 years cycle of jetting sewer lines; armory rental agreement alcohol policy change. Replacement of the shingles on the recommended buildings will be budgeted in 2014; documentation of snow/ice removal will be started; cost to jet and video the entire sewer main system are being determined so that a 3 year cycle of cleaning can be started; the existing Armory Contract was established and reviewed by the City Attorney specifically to ensure the alcohol issue was covered; therefore, at this time no changes will be made to the contract.

Motion Gessner, second Mayrose, carried, to approve the following resolution:

RESOLUTION #2013-004

WHEREAS, the City of Salem and McCook County approved the proposal for the McCook County Multi-Hazard Pre-Disaster Mitigation Plan,

WHEREAS, the plan has been developed in the interest of providing all hazard mitigation protection to populations living in McCook County and the incorporated Cities within its boundary,

THEREFORE, BE IT RESOLVED that the governing body of the City of Salem hereby endorses and agrees to participate in the implementation of the McCook County Multi-Hazard Pre-Disaster Mitigation Plan as it applies to the City of Salem.

This resolution is effective immediately upon passage.

Adopted this 9th day of, September, 2013.

Robin Rayman
Mayor
City of Salem

ATTEST:

Lori Heumiller
Finance Officer

Motion Mayrose, second Gessner, carried, to approve the athletic complex electricity agreement with the McCook Central School District for 2013-2014.

Motion Eichacker, second Gessner, carried, to approve the addition of Jeff Bormann to the Salem Volunteer Fire Department roster on August 15, 2013.

At 7:00 P.M. the Council held a Public Hearing as a "Board of Adjustment" to consider the application of Jerry Gottlob for a Variance to build a garage in line with the existing garage not meeting the required (5) five foot setback. Legal description of property is S55' of Lots 1 & 2; Blk 16; First Addition, site address is 221 N Idaho Street.

No written or verbal comments were received.

Motion Eichacker, second Gessner, carried, to approve the application of Jerry Gottlob for a Variance to build a garage in line with the existing garage not meeting the required (5) five foot setback. Legal description of property is S55' of Lots 1 & 2; Blk 16; First Addition, site address is 221 N Idaho Street.

Randy Sabers, Randy Sabers & Associates, met with the Council to review the changes effective January 1, 2014, to the health insurance due to the Affordable Care Act. The effect to the City is the fee per covered member per month starting January 1, 2014; approximately \$90 per month.

Motion Mokros, second Johnson, carried, to adjourn.

Dated this 9th day of September 2013, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.