

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, NOVEMBER 4, 2013 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Doug Mokros and Robin Westhoff present. Foreman William Selland, Kenneth Fenton and Bob Anderson were also present.

Council member Ron Mayrose was absent.

Motion Eichacker, second Mokros, carried, to approve the minutes of October 7, 2013 as written.

Motion Mokros, second Gessner, carried, to approve the following reports: the Finance report stating a balance of \$2,101,203.08 for all funds and includes all investments and cash on hand; sewer pumpage of 3,895,650 gallons; water pumpage of 3,140,759 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Johnson, carried, to approve the monthly police report from the McCook County Sheriff Dept.

Motion Mokros, second Johnson, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- Deep cleaning of the Nano filters was completed by Consolidated Water Solutions. CWS provided a change in the cleaning procedures and it will be a few weeks before knowledge of the new procedures effectiveness can be determined.
- Discussion was held on the request of Bob Hansen to purchase an old street light - intended use is a yard light. The Council would like more information on the placement and to review the Zoning Regulations on the permitted height of a yard light (if to be placed in the City Limits). Council will review this request after the first of the year.
- The Southeastern Electric easement paragraph change, prepared by City Attorney Gerlach, was reviewed.
- One of the lagoon pumps quit working – pump is 25 years old – Costs are being quoted.

Motion Gessner, second Mokros, carried, to approve the new paragraph for the Southeastern Electric easement and present it to Southeastern.

At 6:15 p.m. the bid opening was held on the 1972 CAT Maintainer, the following bids were received:

Darin Schmit, Alexandria - \$8,504.00

Bob Anderson, Bridgewater - \$17,050.00

Fenton Construction, Canova - \$10,500.00

Motion Eichacker, second Mokros, carried, to accept the high bid from Bob Anderson in the amount of \$17,050.00 for the 1972 CAT Maintainer.

The Main Street Lighting progress report was reviewed.

Motion Mokros, second Gessner, carried, to approve the pay request from Pulse Electric in the amount of \$17,857.18.

Committee reports were given.

Motion Mokros, second Johnson, carried, to approve the following claims:

PAYROLL: MAYOR/COUNCIL \$6043.36; FINANCE OFFICE \$3755.66; CITY HALL \$61.14; STREETS \$2843.85; RESTRICTED-USE SITE \$443.44; PARKS \$434.13; ARMORY \$1092.10; STORM/SEWER \$149.13; SNOW \$42.96;

WATER \$3076.05; SEWER \$1470.90; PAYROLL TAXES \$1439.31; CITY SHARE: HEALTH \$1839.48; DENTAL \$94.78; AFLAC \$95.28; LIFE 43.80; RETIREMENT \$776.41.

CLAIMS:

| VENDOR NAME | INVOICE DESCRIPTION | AMOUNT |
|--------------------------------|------------------------------------|-----------|
| ALICIA REIF | DEPOSIT REFUND | 73.75 |
| AMERIPRIDE SERVICES INC | RUG SERVICE - CITY HALL | 104.37 |
| BARCO MUNICIPAL PRODUCTS INC | LOCATE - MARKING PAINT WA/SE | 159.54 |
| CENTRAL FARMERS CO-OP | DIESEL-ST/WA PROPANE: ARM/LAGOONS | 1,691.37 |
| CENTURY BUSINESS PRODUCTS | COPIER MAINTENANCE AGREEMENT | 22.50 |
| CMC EXCAVATION INC | FIRE HYDRANT REP; WATER BREAK | 2,854.60 |
| CONSOLIDATED WATER SOLUTIONS | CLEANING WTP NANO FILTERS | 5,200.00 |
| DAKOTA PUMP & CONTROL | LIFT STATION S PUMP REPAIR | 1,155.61 |
| DAKOTA SUPPLY GROUP | WATER DISTRIBUTION SUPPLIES | 239.25 |
| FRANK HEUMILLER | DEPOSIT REFUND | 5.00 |
| HAWKINS INC | CHEMICALS WTP | 3,245.40 |
| HD SUPPLY WATERWORKS | SUPPLY: SEWER | 530.66 |
| JOHNSON BROTHERS FAMOUS BANDS | OP AGREEMENT PURCHASES | 2,845.77 |
| KEVIN BLAGG | DEPOSIT REFUND | 38.80 |
| KW ELECTRIC INC | BUCKET TRUCK RENTAL 1HR | 51.00 |
| LORI A HEUMILLER | SUPPLY/SOFTWARE - REIMBURSMNT | 135.77 |
| MCCOOK COUNTY AUDITOR | NOV 2013 LAW AGEEMENT | 6,985.30 |
| MCLEODS PRINTING & OFFICE SUP | SUPPLIES - CITY HALL | 24.59 |
| MICHAEL TODD & COMPANY INC | SWEEPER BROOMS | 1,168.96 |
| MIDAMERICAN ENERGY CO | UTILITIES | 91.82 |
| MIDAMERICAN RESEARCH CHEMICAL | DEGREASER - SEWER | 1,200.00 |
| NOVAK SANITARY SERVICE | GARBAGE CONTRACT | 6,356.49 |
| PETTY CASH FINANCE OFFICER | POSTAGE: FINOFFICER | 132.30 |
| PHEASANTLAND INDUSTRIS GARMEN | SWEATSHIRT - STREETS | 55.93 |
| PULSE ELECTRIC INC | PARK LIGHT REPLACEMENT/STREET PROJ | 19,149.05 |
| R & S SANITATION INC | OCTOBER 2013 SERVICE | 138.14 |
| REPUBLIC BEVERAGE COMPANY | PURCHASES OP AGREE OCT2013 | 3,941.29 |
| ROGER GERLACH ATTORNEY AT LAW | CERTIFIED LETTER FEES | 27.62 |
| SALEM CONCRETE | WATER MAIN INSTALL DAKOTA ST | 305.75 |
| SALEM SPECIAL | PUBLISHING OCT 2013 | 682.30 |
| SALEM WATER DEPARTMENT | UTILITIES | 120.40 |
| SCHMUCKER PAUL NOHR & ASSOCIAT | RADIUS STAKING/2014 ST PROJ DESIGN | 3,390.00 |
| SERVALL TOWEL & LINEN | TOWEL SERVICE - STREET DEPT | 16.80 |
| SHORT STOP | FUEL: STREET/PARK/WA/SE | 361.68 |
| SIOUX FALLS NETWORKS | MOTHLY BACKUP SERVICE | 34.00 |
| SOUTH DAKOTA ONE CALL | OCTOBER LOCATES TICKETS | 12.60 |
| SOUTHEASTERN ELECTRIC COOP | UTILITIES | 133.32 |
| STATE OF SOUTH DAKOTA | WATER TESTING FEES | 547.00 |
| STATE TREASURER | SALES TAX COLLECTED OCT 2013 | 482.09 |
| STURDEVANT'S SALEM INC | SUPPLIES: STREETS/PARKS/SNOW | 68.01 |
| T & C PIT STOP INC | DIESEL - LOADER | 95.60 |
| TRIOTEL COMMUNICATIONS INC | UTILITIES | 297.43 |
| TWEDT CONSTRUCTION CO INC | WATER REPL/STREET REPAIR/GRAVEL | 13,825.24 |
| USABLUBOOK | WTP - FILTERS | 686.96 |
| VERIZON WIRELESS | UTILITIES | 87.58 |
| WEST PLAINS ENGINEERING INC | MAIN STREET LIGHTING CONTRACT | 495.00 |
| XCEL ENERGY | UTILITIES | 8,232.65 |
| ZAPP HARDWARE | SUPPLIES: ST/ARMORY/SEWER | 71.69 |

Discussion was held on the request from Teri Eich to give a "Notice to Vacate" the judgment against her so she can re-finance her home. Gerlach's comment on the request is if the Council approves the request a document should be drawn up to protect the City stating the Council is releasing the recorded judgment but not her obligation to repay the debt owed to the City.

Motion Eichacker, second, Johnson, carried, to approve the request of Teri Eich for a "Notice to Vacate" the judgment against her with the following conditions:

- she sign a document drawn up by City Attorney Gerlach stating she is not released from her obligation to pay the debt owed to the City, and
- provide proof from the mortgage company requiring a "Notice to Vacate" as a condition to re-finance. Proof is to be sent to City Attorney Gerlach and Finance Officer Heumiller.

The Council reviewed the updated Operating Agreement format for the 2014 Liquor Licenses. The proposed operating agreement's biggest change is the City will not be paying for the establishment's liquor costs. The proprietors will be responsible for paying the cost as the liquor is delivered to the establishment, which is the current procedure for the malt-beverage purchases.

Motion Eichacker, second Gessner, carried, to approve the new operating agreement as presented.

The Council extends a thank you to the Salem Community Foundation for the \$1,000 grant for the Salem Baseball Field Improvements; Legends for the \$2,000 grant for a new batting cage at the baseball field; and Xcel Energy for the \$3,000 grant for the Main Street Lighting project.

Motion Eichacker, second Johnson, carried, to adjourn at 7:30 p.m.

Dated this day 4th day of November, 2013, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

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