

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, JULY 8, 2013 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Terry Forster present. Foreman William Selland; McCook County Sheriff Mark Norris; Robin Westhoff; Paul Eich & Nathan Olinger representing the Salem Fire Dept.; Paul Deters; Lorre Colburn of MC & R Pools; and Todd Weidner of West Plains Engineering were also present.

Motion Mokros, second Gessner, carried, to approve the minutes of June 10, 2013 as written.

Motion Eichacker, second Mokros, carried, to approve the following reports: the Finance report stating a balance of \$2,340,049.05 for all funds and includes all investments and cash on hand; sewer pumpage of 5,654,000 gallons; water pumpage of 3,728,732 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Johnson, carried, to approve the monthly police report from the McCook County Sheriff Dept. Items discussed with Sheriff Norris were the speed radar sign; and the speed of trucks on Hwy 81. Norris stated the speed radar sign will not be available until sometime this fall and the officers have been patrolling Hwy 81 through Salem more due to the number of complaints received.

Motion Mayrose, second Forster, carried, to enter into executive session at 6:10 p.m. to discuss personnel performance - SDCL 1-25-2 (1).

Mayor Rayman declared out of executive session at 6:17 p.m.

Motion Johnson, second Mokros, carried, to approve a .60 cent raise for Dustin Weber effective 7/10/2013.

Motion Mayrose, second Forster, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- WesTech performed their final maintenance on the Water Treatment Plant at "No Charge".
- Water Tower communication equipment has been installed.
- Southeastern Electric easement was discussed. Council requested a letter be issued to the Southeastern Electric Board questioning their easement policies and procedures in regards to allowing a project to move forward without the proper easement paperwork in place.
- Request form Southeastern Electric's contractor, Dave's Construction, to remove the cost of water loss from the bill issued when they hit a water line during construction. No allowance will be given.
- Sprinkler control box at the baseball field has been replaced.
- Hill Center management is requesting permission to place parallel parking spaces in the ROW on Hill Street. Consensus of the Council is to not allow as they have enough property to add an additional parking area if needed.
- Governmental purchase of State Vehicles before the private auction was discussed. No vehicles fit the needs of the City at this time.

Committee reports were given.

Motion Eichacker, second Mokros, carried, to pay the following claims:

PAYROLL: FINANCE OFFICE \$3704.74; CITY HALL \$47.25; STREETS \$1175.74; CONTROLLED BURNSITE \$526.63; SUMMER REC \$2250.00; POOL \$2749.24; PARKS \$4087.14; ARMORY \$317.98; STORM SEWER \$164.68; WATER \$2573.94; SEWER \$907.23; PAYROLL TAXES \$1369.85; CITY SHARE: HEALTH \$1839.48; DENTAL \$94.78; AFLAC \$95.28; LIFE 43.80; RETIREMENT \$782.16.

ACCTS PAYABLE:

<u>VENDOR NAME</u>	<u>INVOICE DESCRIPTION</u>	<u>TOTAL</u>
AMERICAN FENCE CO	BASEBALL BACKSTOP/PERIMETER FENCING PER	20,521.00
AMERIPRIDE SERVICES INC	RUG SERVICE	100.75
BEST WESTERN RAMKOTA	HR/FINANCE OFFICER SCHOOL - LODGING 6/11-6/14	263.97
CALVIN SANDINE	GRANDSTAND CEMENT	1,893.13
CASEY REMMERS	ENTRY FEE CANOVA TOURNEY	40.00
CENTRAL FARMERS CO-OP	DIESEL - WTP GENERATOR	3,061.37
CLETAS ALTERATIONS	SUMMER REC PANT REPAIR	4.00
COMMERCIAL ASPHALT DBA	PATCH MIX 13.67 TON	1,202.96
DAKOTA PUMP & CONTROL	SEWER LIFTSTATION REPAIR	3,843.58
GESSNER WELDING INC	REPAIR BASE HOLDER - PARKS	40.00
GRAINGER INC	ACID PUMP POOL	324.23
HARVE'S SPORT SHOP	RIBBONS 8/UNDER SOFTBALL TOURN	50.00
HAWKINS INC	WTP/POOL CHEMICALS	6,671.19
HD SUPPLY WATERWORKS	DISTRIBUTION REPAIR PARTS	659.96
HILLYARD	SUPPLIES: PARKS	116.36
IRON WHEEL SALES	32' CONDUIT - TOWER CONTROLS	43.20
J & L SUPPLY	WEED CONTROL CHEMICALS STREETS	191.00
JOHNSON BROTHERS	OP AGREEMENT JUNE 2013 PURCHASES	4,204.24
KREMPGES HOME REPAIR	CITY HALL REPAIRS	143.67
KUNDERT WILLIAMS INS	INSURANCE PREMIUM	483.00
LACEY RENTALS INC	PORTABLE RENTAL - CARNIVAL	210.00
LEWS FIREWORKS INC	2013 FIREWORKS DISPLAY	3,000.00
LORI A HEUMILLER	AMERICAN RED CROSS LTS 2013	555.29
MC&R POOLS INC	POOL "MUSHROOM" REPAIR PUMP	1,343.14
MCCOOK COUNTY AUDITOR	LAW CONTRACT	6,985.34
MCDERMOTT FAMILY	PRE-SALE CARNIVAL TICKETS	5,068.80
MICHAEL TODD & COMPANY	LOCATING FLAGS	36.27
MIDAMERICAN ENERGY CO	UTILITIES	145.43
MIDAMERICAN RESEARCH	SUPPLIES: PARKS/ARMORY/POOL	3,760.67
NASASP	ANNUAL DUES NASASP	39.00
NOVAK SANITARY SERVICE	GARAGE SERVICE CONTRACT	6,356.49
OAKLAND IRRIGATION LLC	BASEBALL FIELD SPRINKLER REPR	290.86
PHEASANTLAND INDUSTRY	CITY LOGO CLOTHING	116.67
PROGRESSIVE SALEM ASSN	PUBLICATIONS & PROMOTION	617.48
PULSE ELECTRIC INC	WATER TOWER LEVEL INSTALL	1,255.68
QUEEN CITY WHOLESALE	POOL MERCHANDISE	706.43
QUILL CORPORATION	SUPPLIES POOL	31.98
R & S SANITATION INC	UTILITIES	188.14
REPUBLIC BEVERAGE CO	OP AGREEMENT JUNE 2013 PURCHASES	3,305.09
SALEM CONCRETE	CEMENT GRANDSTAND	1,667.50
SALEM FARMERS MARKET	POOL MERCHANDISE/SUPPLIES: CHALL SUPPLES	37.09
SALEM LUMBER CO	SOFTBALL FIELD BLDG	788.00
SALEM SALES INC	FUEL: PARKS/ARMORY/STREETS H2O/SEWER	533.34
SALEM SPECIAL	JUNE 2013 PUBLISHING	173.29
SALEM WATER DEPART	UTILITIES ARMORY	120.94
SERVALL TOWEL & LINEN	RAG SERVICE	16.80
SIOUX FALLS NETWORKS	MONTHLY BACKUP SERVICE	29.00
SOUTH DAKOTA ONE CALL	JUNE 2013 LOCATES	29.40
SOUTHEASTERN ELECTRIC C	UTILITIES	233.77
SPENCER QUARRIES INC	7/16" CHIPS - STREET REPAIRS	1,504.27
STAN HOUSTON EQUIP CO	SUPPLIES POOL/ARMORY	32.45
STATE OF SOUTH DAKOTA	TESTING FEES WTP	169.00

STATE TREASURER	SALES TAX COLLECTED JUNE 2013	861.96
STURDEVANT'S SALEM INC	SUPPLIES: PARKS/POOL	32.66
THE FIRST NATIONAL BANK	LOAN #C462057-03 DWSRF	38,842.41
TRIOTEL COMMUNICATIONS	UTILITIES	430.96
TYLER TECHNOLOGIES INC	SOFTWARE TRAINING	2,187.50
USABLUEBOOK	(40) FILTERS WTP	684.26
VERIZON WIRELESS	UTILITIES	88.94
WEST PLAINS ENGINEERING	ENGR SERVICE MAIN STREET LIGHT	1,700.00
XCEL ENERGY	UTILITIES	7,353.91
ZAPP HARDWARE	SUPPLIES: FHALL/ST/ POOL/PARK/WATER/SEWER	562.34

Discussion was held on the animal ordinance. Mayor Rayman presented sample ordinances. Motion Eichacker, second Forster, carried, to table decision until a future meeting.

Paul Deters asked the Council permission to place a storage container on his property temporarily. He is planning on building a garage, but due to the recent potential sale of his property on Minnesota he may need temporary storage.

Motion Forster, second Gessner, carried, to allow a storage pod on Paul Deter's property at 211 S Nebraska Street for a period of one year (7/8/2013 - 7/8/2014).

Nate Olinger and Paul Eich, Salem Volunteer Fire Department, met with the Council to discuss a SD Rural Development Grant/Loan opportunity for a new fire hall.

After discussion, it was decided that firmer costs to build need to be established before funding can be sought. SVFD is also requesting the use of City Hall's wireless router to access the internet for training videos. The Council stated a TrioTel representative would need to contact Finance Officer Heumiller to discuss security issues before this would be allowed.

Lorre Colburn, MC & R Pools, met with the Council to discuss the pool renovations. The liner will be installed the week of August 25, 2013; install time will be take approximately 2 weeks. Design of the other pool renovations were also discussed – bathhouse, deck widening, and location of a spray park.

Todd Weidner of West Plains Engineering discussed the Main Street Lighting Project.

Specifications reviewed

1. 25'-30' poles were decided on.
2. Round tapered steel poles (color standard black, green or bronze) w/ decorative base.
3. Flag poles holders will be required
4. Double banner arms will be required
5. Arms will be 6' long and the "CA" version – a basic simple style TBD.
6. Receptacles to be provided. - WPE is planning on 3-4 poles per circuit depending on voltage drop

Fixtures

1. The preferred fixture was the 1940 Glenview series
2. Metal Halide lamps will be base bid
3. LED will be an alternate bid item

Construction Documents

1. There will be an LED alternate
2. There will be alternate of a block or 2 to protect the budget.
3. Receptacles to be controlled separately from lights
4. Poured bases will be provided in lieu of screw in bases
5. City to advertise July 16, 2013

6. WPE to send out bid documents July 18, 2013
7. Bid opening date will be August 1, 2013 2:00PM
9. Bid award will be at council meeting on August 5, 2013

Motion Mayrose, second Johnson, carried, approve the Main Street Lighting Project specifications; set publication date of 7/18/2013; bid opening date on 8/1/2013; and bid award on 8/5/2013.

Motion Eichacker, second Johnson, carried, to adjourn as old Council and reconvene as new Council.

Mayor Rayman read a letter of resignation from Terry Forster. Forster was thanked for his service.

Oaths of office were taken by: Council members Ron Mayrose – Ward I; and George Eichacker Ward III.

Mayor Rayman turned the meeting over to Council President Gessner for the nomination and election of President and Vice-President for the 2013/2014 period.

Gessner called for nominations for President of the Council.

Mokros nominated Laura Gessner as Council President. Being no further nominations -

Motion Mokros, second Johnson, carried, to accept the nomination of Laura Gessner as Council President for the 2013-2014 year.

Gessner called for nominations for Vice-President of the Council.

Mayrose nominated George Eichacker as Council Vice-President. Being no further nominations -

Motion Mayrose, second Johnson, carried, to accept the nomination of George Eichacker as Council Vice-President for the 2013-2014 year.

Gessner turned the meeting back over to Mayor Rayman who appoints Robin Westhoff as Council member in Ward II for a 2 year term to fill vacated position.

Motion Mokros, second Gessner, carried, to accept the appointment of Robin Westhoff as Council member for Ward II for a 2 year term.

Oath of Office was taken by Robin Westhoff.

Mayor Rayman announced the following committee (first named is chair), professional and employee appointments.

JULY 2013 – JUNE 2014 COMMITTEE MEMBERS

WATER & SEWER— B. Johnson, D. Mokros

ARMORY BLDGS BURNPIT— D. Mokros, L. Gessner

STREET & EQUIPMENT— G. Eichacker, R. Westhoff

PARKS, REC, LIQUOR— L. Gessner, R. Mayrose

POOL— R. Westhoff, B. Johnson

LAW & FIRE— R. Mayrose, G. Eichacker

CIVIL DEFENSE— Council President, Mayor

Roger Gerlach, City Attorney; Lori Heumiller & Alycia Eich , Zoning Administrators; John Barnett, Health Inspector; George Eichacker, Planning Commission; D. Mokros & Ben Johnson, Housing & Redevelopment Commission; Robin Westhoff, McCook Alliance Commission; Lori Heumiller, Finance Officer; William Selland, Foreman and Water & Sewer Superintendent.

Motion Mokros, second Johnson, carried, to accept Mayor Rayman’s committee, professional and employee appointments.

A sidewalk complaint given to a council member was discussed. The complainant is to contact City Hall to file the complaint and the Sidewalk Complaint Policy will then be followed.

Motion Gessner, second Mayrose, carried, to approve the SD DOT Highway 81 Street Sweeping Contract for 30 hours at \$60 per hour for July 1, 2013 through June 30, 2014.

The proposal from Wellmark Blue Cross Blue Shield to change the renewal date to 12/01/2013 and lock the current rates in until 11/30/2014 was discussed.

Motion Mokros, second Johnson, carried, to extend the plan and rates and request the renewal and plan-year date for all Wellmark group products be changed to December 1, 2013, locking in the rates through 11/30/2014.

Insurance coverage at the baseball field was discussed. The grand stand, dugouts and crows nest have all been changed and/or added to the policy; discussion was on the backstop and additional fencing. There is a limited dollar amount listed in the current policy for fencing. Consensus is to add the additional fencing to the insurance policy.

Motion Mayrose, second Mokros, carried, to approve a donation to the PSA for promotion and advertising from the 2013 carnival proceeds totaling \$917.48; less the \$300.00 PSA sponsorship of the 2013 Fireworks Show – total donation \$617.48.

Mayor Rayman read a letter from Clair & Nyla Thompson regarding the HRC property. The Council instructed Finance Officer Heumiller to issue a letter to the HRC addressing the items in the letter and request a response stating a time frame in which the items will be resolved.

Motion Johnson, second Gessner, carried, to adjourn.

Dated this 8th day of July, 2013, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.