

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, NOVEMBER 5, 2012 AT 6:00 P.M.

Mayor Robin Rayman called the meeting to order with Council Members George Eichacker, Laura Gessner, Ben Johnson, Ron Mayrose, Doug Mokros and Terry Forster present. Foreman William Selland and Harlan Quenzer of Schmucker, Paul, Nohr & Associates were also present.

Motion Gessner, second Mokros, carried, to approve the minutes of October 8th, 2012 as written.

Motion Eichacker, second Johnson, carried, to approve the following reports: the Finance report stating a balance of \$2,078,658.33 for all funds and includes all investments and cash on hand; sewer pumpage of 4,410,000 gallons; water pumpage of 4,468,900 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Mokros, second Mayrose, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- The NW storage room in the armory has a row of blocks that are loose. Larry Jirsa, AIA, has been contacted to inspect both the armory storage room and the grandstand at the baseball field. Recommendations will be given to the council at their December meeting.
- Scrap metal was sold; \$2700 in revenue received.
- Storm sewer cleanout fill dirt debris – both parties who were going to take the fill dirt have backed out.
- Discussion was held on the selling of the city property on Main Street where the City stockpiles gravel and chips. After discussion, it was decided a decision on a fire hall needed to be made first.

Harlan Quenzer, SPN, met with the Council on the city's storm drainage system; specifically to discuss the estimated costs on detention ponds and a diversion ditch north of town. Quenzer reported there are three areas draining into Salem: 1) North drainage area draining 2,160 acres into Salem; 2) Northeast drainage area draining 1,252 acres; and 3) East drainage area draining 227 acres into Salem. Costs estimated for detention ponds 3' deep for 5 yr. to 100 yr. rain events range from 1.5 million to 4.7 million in the North drainage area; \$110,000 to \$580,000 in the Northeast drainage area; and \$621,000 to \$2.9 million on the East drainage area. A diversion ditch to drain the North and Northeast drainage areas for a 25 year rain event is estimated at \$1 million. No further action was taken.

At 7:00 p.m. the Council held a Public Hearing, as a "Board of Adjustment", to consider the Re-Plat of Lot 1, Blk 12, Drakes Addition to the City of Salem into Lot 1A and Lot 1B.

The Zoning Commission approves of the re-plat. No written or verbal comments were received at City Hall. Motion Mokros, second Forster, carried, to approve the Re-Plat of Lot 1, Blk12, Drakes Addition to the City of Salem, McCook County, South Dakota into Lot 1A and Lot 1B.

Motion Mokros, second Gessner, carried, to enter into executive session at 7:05 P.M. to discuss personnel performance. SDCL 1-25-2 (1).

Mayor Rayman declared out of executive session at 7:25 P.M.

Motion Mokros, second Eichacker, carried, to approve Change Order #2 on the 2012 Street Improvement Project in the amount of (\$95.50) a deduction in contract and Substantial Completion date of 9/21/2012.

Motion Gessner, second Mayrose, carried, to approve the 2012 Street Improvement Project's Certificate of Substantial Completion and Notice of Final Acceptance.

Motion Mokros, second Mayrose, carried, to approve the final pay request on the 2012 Street Improvement Project from Twedt Construction Inc. in the amount of \$9,452.75.

Motion Eichacker, second Johnson, carried, to close the 2012 Street Project Capital Projects Fund and transfer the remaining \$28,970.68 to the General Fund Capital Reserve for Street Projects.

Committee reports were given.

Motion Mayrose, second Eichacker, carried, to approve the following claims:

PAYROLL: MAYOR/COUNCIL \$6783.40; FINANCE OFFICE \$3544.90; CITY HALL \$54.51; STREETS \$1797.76; STORM SEWER \$50.40; SNOW \$41.31; BURN SITE \$471.72; PARKS \$613.863; ARMORY \$2185.16; WATER \$2751.47; SEWER \$1287.23; PAYROLL TAXES \$1441.68; CITY SHARE: HEALTH \$2499.84; DENTAL \$94.78; AFLAC \$107.52; RETIREMENT \$742.89
CLAIMS: A & B BUSINESS EQUIPMENT, COPIER MAINTENANCE CONTRACT, 192.02; A-TECH SEWER, SEWER CLEANING/TELEVISION, 11910.00; AMERIPRIDE SERVICES INC, RUG SERVICE - CITY HALL & ARMORY, 100.75; BARRY JACOBSON, DEPOSIT REFUND, 40.00; CENTRAL FARMERS CO-OP, DIESEL/SUPPLIES: ST/ARM/WA/SE, 559.61; CLIMATE SYSTEMS INC, FILTERS - FURNACE WTP, 126.00; CNA SURETY, FINANCE OFFICER BOND RENEWAL, 525.00; COLE-PARMER, WTP: CIP VALVES, 238.78; DENR - FOSS BUILDING, WASTEWATER TREATMENT EXAM, 10.00; DEPT OF REVENUE – REMITT, WATER TESTING FEES, 485.00; GREGG DRUBE, DEPOSIT REFUND, 49.20; HAWKINS INC, CHEMICALS – WTP, 4947.85; HD SUPPLY WATERWORKS, DISTRIBUTION SUPPLIES, 172.67; 40 - SPUN FILTERS WTP, 597.10; HILLYARD, SUPPLIES: ARMORY, 337.82; INTERSTATE POWER SYSTEMS, ARMORY GENERATOR REPAIRS, 465.86; JOHNSON BROTHERS FAMOUS, T&C'S OCTOBER MERCHANDISE, 3565.91; MCCOOK COUNTY AUDITOR, NOV'12 LAW ENFORCEMENT CONTRACT, 6985.30; MICHAEL TODD & COMPANY INC, SWEEPER PARTS/WA & SEWER SUPPLIES, 1193.39; MID-AMERICAN RESEARCH CHEMICALS, SUPPLIES: STREET/WATER, 294.49; MIDAMERICAN ENERGY CO, UTILITIES, 224.42; NOVAK SANITARY SERVICE, OCTOBER GARBAGE COLLECTION, 6308.75; PATTY STETTNIKS, DEPOSIT REFUND, 36.80; PETERSON'S TREE SERVICE, TREE STUMP REMOVAL – ARMORY, 132.00; PETTY CASH - FINANCE OFFICE, POSTAGE: FINOFF/WATER/SE, 59.84; PUTHOFF REPAIR SALES & SERVICE, SWEEPER PARTS, 41.08; R & S SANITATION INC, OCTOBER GARBAGE SERVICE, 132.50; RECON INC, (4) MANHOLE REHABS, 8750.00; REPUBLIC BEVERAGE COMPANY, MERCHANDISE, 3560.64; RICHARD HOFFMAN, DEPOSIT REFUND, 25.00; ROGER HOPF, DEPOSIT REFUND, 65.00; SALEM COMMUNITY DRUG, WTP – SUPPLIES, 18.06; SALEM LUMBER CO, BUILDING MATERIAL – BLDG, 1315.24; SALEM SPECIAL, OCTOBER PUBLISHING, 697.12; SALEM VETERINARY SERVICE, ANIMAL BOARDING FEE, 27.00; SALEM WATER DEPARTMENT, UTILITIES, 118.12; SALEM WATER WORKS, DEPOSIT APPLIED TO FINAL BILL: RACHAEL NICHOLS, 100.00; PATTY STETTNIKS, 63.20; GREGG DRUBE, 50.80; TODD MATTHIES, 16.17; SANITATION PRODUCTS INC, SWEEPER REPAIRS, 661.70; SCHMUCKER PAUL NOHR & ASSOC, 2012 STREET PROJECT ENGR, 1413.65; SD MUNICIPAL LEAGUE, ELECTION WORKSHOP – FINANCE OFFICER, 20.00; SERVALL TOWEL & LINEN, TOWEL SERVICE - OCT'12, 16.80; SHORT STOP, FUEL PURCHASES, 378.64; SIOUX FALLS NETWORKS, OCTOBER COMPUTER DATA BACKUP, 14.00; SOUTH DAKOTA ONE CALL, OCTOBER LOCATES, 24.15; SOUTHEASTERN ELECTRIC CO, UTILITIES 107.09; STATE TREASURER, SALES TAX COLLECTED OCTOBER 2012, 490.25; STURDEVANT'S - SALEM INC, SUPPLIES: PARKS/STREETS/WATER, 56.83; SWIFT AIR INC, SEMI-ANNUAL PREVENTATIVE MAINTENANCE, 1417.01; THOMSON WEST, SDCL - BOOK UPDATES, 87.00; TODD MATTHIES, DEPOSIT REFUND, 8.83; TRIOTEL COMMUNICATIONS INC, UTILITIES, 309.89; U.S. POSTMASTER, POSTAGE - UTILITY BILLING, 270.00; USABLUBOOK, WTP - REPAIR PARTS, 104.89; VERIZON WIRELESS, UTILITIES, 85.66; XCEL ENERGY, UTILITIES, 7234.32; ZAPP HARDWARE, SUPPLIES: STREETS/ARM/WATER, 88.15.

Motion Mayrose, second Gessner, carried, to approve the following liquor license renewals for January 1, 2013 through December 31, 2013:

Retail On-Sale Liquor:

McCook Country Club -501 S. Douglas Street.

Sally's, Sally Dykes, 630 E. Rutan Ave.

Main & Vermont Inc. DBA The End Zone Bar & Grill, Randy Sabers, 257 N Main Street.

Brewery Inc., Ben & Sheri Greenlee, 233 N Main Street.

Retail Off Sale:

Brewery Inc., Ben & Sheri Greenlee, 233 N. Main Street.

T & C's Pit Stop, Todd & Christi Matthies, 25315 US 81

Motion Mokros, second Mayrose, carried, to approve a \$572.88 annual increase to the Novak Sanitary Service's Residential Garbage Collection contract effective 1/1/2013 due to an increase in hauler fees at Sioux Falls Regional Landfill.

Motion Gessner, second Mayrose, carried, to allow supervised open gym on Wednesday nights, from 6:30 pm to 8:00 pm from December 5, 2012 thru March 27, 2013 – request made by Ryan Klinkhammer. Adult supervision is required for ALL students. If the Armory is rented for any other purpose, open gym will be canceled. Klinkhammer will be responsible for opening and closing the armory for Open Gym.

Motion Eichacker, second Mayrose, carried, to approve the addition of Jeremy Matthies to the Salem Volunteer Fire Department effective 10/15/2012.

The Sidewalk Replacement Policy & Program and Safe Routes to School Grant program were discussed. The Council will review the sidewalk policy and program and discuss it at the December meeting. The Safe Routes to School Grant program is to be discussed with the McCook Central School.

Motion Mokros, second Mayrose, carried, to adjourn.

Dated this 5th day of November 2012, at Salem, South Dakota.

Robin Rayman
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.