

MINUTES OF THE REGULAR MEETING OF THE SALEM CITY COUNCIL HELD IN THE COUNCIL ROOM OF CITY HALL IN SALEM SOUTH DAKOTA ON MONDAY, JANUARY 9, 2012 AT 6:00 P.M.

Mayor Kenneth Scott called the meeting to order with Council Members George Eichacker, Laura Gessner, Ron Sabers, Ben Johnson, Ron Mayrose and Mike McCormick present. Foreman William Selland; Sheri & Ben Greenlee; Todd Matthies; Randy Sabers; and Lisa Stromberg representing Golden Living Center were also present.

Motion Sabers, second Johnson, carried, to approve the minutes of December 5, 2011, as written.

Motion Mayrose, second Gessner, carried, to approve the following reports: the Finance report stating a balance of \$2,031,743.71 for all funds and includes all investments and cash on hand; sewer pumpage of 3,930,000 gallons; water pumpage of 2,707,000 gallons; and the bacteriology and fluoride reports are satisfactory.

Motion Eichacker, second Mayrose, carried, to approve the monthly police report from the McCook County Sheriff Dept.

Motion Gessner, second Eichacker, carried, to approve the Foreman report presented by Foreman Selland. The following items were discussed:

- MSHA training will be attended by Bob, Bill & Brian in February & March.
- Water loss information from American Leak Detection was reviewed. Cost to perform leak detection in the City is \$9,975.00 and includes all labor, travel & expenses. Consensus of the Council is to watch the water loss over the next few months to determine if this service is needed.
- The poor lighting in the city shop on Douglas St. was discussed. Consensus of the Council is to replace 3 to 4 lights in the shop with "HiBrite" lights.
- The football meter is 100% accurate. The school will be notified of the test results.
- Storm Drainage ditch from Norton south through McCook Country Club; and west of Hwy 81 was discussed. Consensus of the Council is to hire Twedt or Matthaiei Excavating to clean out the first 200' – starting at Norton Ave; and approximately 400' West of Hwy 81. Selland will continue to work with the SVFD to find a date to burn out the remaining portion of the creek.

2012 Street Project - Minnesota (Jefferson to Richard) and Lightner (Main to Nebraska): The thickness of the asphalt was discussed. A letter from SPN stating the minimum thickness recommended is 3"; the original plans called for 4" of asphalt.

Consensus of the Council is to bid out the project both ways; and the Council will make a decision based on the cost.

Consensus of the Council on the Hollister Street Project is to not perform the design of the project at this time.

The Water Treatment Plan contract with Schmucker, Paul, Nohr and Associates is officially closed. Bill Selland will continue to make minor adjustments in the plant chemical feed system in order to

optimize the chemical usage to make the most efficient and cost effective operation and will do so by consulting directly with WesTech.

A letter is to be issued to WesTech from City Attorney Gerlach regarding WesTech's promise of negotiating some form on concessions; such as extended service, at a meeting on April 4, 2011.

Committee reports were given.

At 7:10 PM, a Public Hearing was held on the applications for the On and Off Sale liquor licenses in the City of Salem.

No written or verbal comments were received.

Sabers stated that all liquor and malt beverages are to be purchased through the City of Salem.

Motion Gessner, second McCormick, to approve the following liquor licenses for the period of January 9, 2012 thru December 31, 2012:

Application for Retail Off Sale Liquor License for:

Brewery Inc, d/b/a Brewery Liquor, Ben & Sheri Greenlee, (220 N. Nebraska St) Lot 18; Blk 14; OT, City of Salem, McCook County, South Dakota.

Application for Retail On Sale Liquor License for:

Brewery Inc, Ben & Sheri Greenlee, (233 N. Main) Lot 7; Blk 14 OT, City of Salem, McCook County, South Dakota.

On roll call: five (5) "Aye" (Eichacker, Johnson, Gessner, Mayrose, McCormick) and one (1) "Nay" (Sabers). Motion carried.

Consensus of the Council is to apply the \$500 paid in December 2011 for the On/Off Sale Wine License towards the On-Sale License for the Brewery Inc.

Todd Matthies of T & C's Pit Stop met with the Council to request the City release the second "Off-Sale" liquor license.

Todd Matthies was instructed to apply for the "Off-Sale" liquor license and discussion will be held at the public hearing.

Motion McCormick, second Sabers, carried, to approve the following claims:

PAYROLL: FINANCE OFFICE \$3463.01; CITY HALL \$173.35; STORM SEWER: \$1071.69; STREETS \$907.83; SNOW \$293.11; BURNSITE \$274.35; PARKS \$141.12; ARMORY \$3036.57; WATER \$2206.56; SEWER \$1009.40; PAYROLL TAXES \$901.52; CITY SHARE: HEALTH \$2546.01; DENTAL \$94.78; AFLAC \$107.52; RETIREMENT \$738.97.

CLAIMS: BATTERIES PLUS, BATTERIES WTP, 52.00; CALVIN SANDINE, COMPRESSOR RENT - PARKS, 70.00; CENTRAL FARMERS CO-OP, DIESEL FUEL DEC'11, 501.75; DEPT OF REVENUE - REMITT, DEC WATER TESTING FEES, 37.00; HAWKINS INC, CHEMICALS WTP, 2056.65; HD SUPPLY WATERWORKS, (4) 3/4" & (2) 1" METERS & MXU UNITS, 1679.58; WATER DISTRIBUTION SUPPLIES, 44.12; HILLYARD, SUPPLIES ARMORY, 123.41; INTERSTATE POWER SYSTEMS, GENERATOR REPAIRS - WTP, 1707.62; IRON WHEEL SALES & SERVICE, ARMORY REPAIRS/SUPPLIES-PARKS & H2O, 160.53; JOHNSON BROTHERS FAMOUS, MERCHANDISE OPERATING AGREEMENTS, 780.15; MID-AMERICAN RESEARCH CHEMICALS, SUPPLIES - ARMORY, 416.49; MIDAMERICAN ENERGY CO, UTILITIES DEC'11, 1455.98; NOVAK SANITARY SERVICE, DEC'11 CONTRACTED SERVICE, 7459.86; PALACE CLEANERS INC, RUG SERVICE - DEC'11, 100.75; PETTY CASH - FINANCE OFFICE, POSTAGE: FIN OFF/WATER DEPT, 50.83; PHEASANTLAND INDUSTRIES, "CITY" LOGO CLOTHING, 283.20; PUTHOFF REPAIR SALES & SERVICE, HOOD SHOCK - SKID LOADER, 20.72; R & S SANITATION INC, UTILITIES - GARBAGE SERVICE, 132.50; REPUBLIC BEVERAGE CO., MERCHANDISE OPERATING AGREEMENT, 1165.79; ROGER GERLACH - ATTORNEY, EXPENSE REIMBURSEMENT-SERVING PAPERS, 32.15; SALEM CONCRETE, SEWER REPAIR SUPPLIES, 99.00; SALEM FARMERS MARKET,

SUPPLIES: ST/WA/COUNCIL, 29.08; SALEM SPECIAL, NOV & DEC 2011 PUBLICATIONS, 874.73; SALEM WATER DEPARTMENT, UTILITIES – STREET, ARMORY & BAR BLDG, 161.70; SCHMUCKER PAUL NOHR & ASSOC, 2012 STREET PROJECT ENGR, 3750.00; WTP - ENGR SERVICES, 522.50; SERVALL TOWEL & LINEN, TOWEL SERVICE DEC'11, 16.64; SHORT STOP, FUEL - DEC 11, 373.18; SIOUX FALLS NETWORKS, MONTHLY BACKUP SERVICE, 14.00; SD DEPT OF LABOR, 4TH QTR UNEMPLOYMENT INSURANCE, 1.65; SOUTH DAKOTA ONE CALL, DEC 2011 LOCATE TICKETS, 5.25; SOUTHEASTERN ELECTRIC CO, UTILITIES - DEC'11, 73.28; STATE OF SOUTH DAKOTA, DECEMBER 2011 SALES TAX COLLECTED, 521.31; STURDEVANT'S - SALEM INC, SUPPLIES: SVFD/ST/ARM/WA , 749.45; T & C'S PIT STOP INC, COOKIES - CHRISTMAS OPEN HOUSE, 49.90; TITAN ACCESS ACCOUNT, LOADER REPAIRS, 1397.94; TRIOTEL COMMUNICATIONS INC, UTILITIES –DEC '11, 335.10; USA BLUEBOOK, 34 - FILTERS WTP, 489.78; WEST PAYMENT CENTER, SDCL UPDATES, 85.50; XCEL ENERGY, UTILITIES DEC '11, 6428.38; ZAPP HARDWARE, SUPPLIES: STREETS/ARM/WA, 264.82; VERIZON WIRELESS, UTILITIES, 83.24 DENR - FOSS BUILDING, OPERATOR #444 & 2838 CERTIFICATION RENEWALS, 36.00; KARAH FISHER, DEPOSIT REFUND, 75.00; MATTHAEI EXCAVATING INC, STORM DITCH CLEANING, 1959.19; MCCOOK COUNTY AUDITOR, JAN2012 LAW ENFORCEMENT, 6985.34; RILEY HITCHCOCK, DEPOSIT REFUND, 40.80; S.E.C.O.G., FY2012 ANNUAL FEE, 1993.00; SALEM WATER WORKS, DEPOSIT APPLIED TO FINAL BILL: KARAH FISHER, 25.00; RILEY HITCHCOCK, 59.20; SD ASSN OF RURAL WATER S, FY2012 ANNUAL DUES, 445.00; SD ASSOCIATION OF CODE ENFORCEMENT, FY2012 MEMBERSHIP DUES, 40.00; SD D.E.N.R., FY2012 WASTEWATER FEE, 1500.00; SD GOVERNMENT FINANCE OFF ASSN, FY2012 MEMBERSHIP DUES, 70.00; SD HUMAN RESOURCE ASSN, FY2012 MEMBERSHIP DUES, 25.00; SD MUNICIPAL LEAGUE, FY 2012 MEMBERSHIP DUES, 1010.31; SD STREET MAINTENANCE ASSN, FY2012 MEMBERSHIP DUES, 35.00; SDAK MUNI ATTORNEY ASSOC, FY2012 MEMBERSHIP DUES, 20.00; THE FIRST NATIONAL BANK, JAN2012 PAYMT LOAN #C461057-01, 9031.29; JAN2012 PAYMT LOAN #C461057-02, 6614.14; JAN2012 PAY-OFF LOAN #C462057-01, 37091.85; JAN2012 PAYMT LOAN #C462057-02, 5608.38; JAN2012 PAYMT LOAN #C462057-03, 17588.60; TYLER TECHNOLOGIES INC, FY2012 SOFTWARE MAINTENANCE CONTRACT, 4165.26; U.S. POSTAL SERVICE, 4 BOXES STAMPED ENVELOPES, 1060.50; U.S. POSTMASTER, 15 ROLLS .32 CENT STAMPS, 480.00.

Motion Mayrose, second McCormick, carried, to approve the following 2012 donations: Senior Citizens - \$1000.00; Salem Community Library \$500.00; and Progressive Salem Association \$2,000.00.

“The City of Salem does not discriminate on basis of handicapped status in the admission, or access to, or treatment, or employment in its programs or activities.”

Motion Eichacker, second Johnson, carried, to designate the Salem Special as the City’s legal publication.

Motion Mayrose, second Sabers, carried, to set the Snow Hauling contract hours at \$65.00 per hour for a single axel truck and \$75.00 for a tandem truck.

Motion McCormick, second Mayrose, carried, to enter into a contract with McDermott Family Carnival for the 2012 carnival in June.

Finance Officer Heumiller reviewed the FEMA Community Assessment Visit with the Council.

Lisa Stromberg, representing Golding Living Center, asked the Council for consideration in reducing the rent of the armory for a fund raiser for an employee with medical problems.

Motion McCormick, second Mayrose, carried, to waive the armory rent to Golden Living Center for a fund raiser to be held at a future date; setup and cleanup will be the responsibility of Golden Living Center.

Motion McCormick, second Gessner, carried, to approve the following 2012 Salem Volunteer Fire Department Roster; Charles Oyen; John Staebell; Paul Deters; Tom Peterson; Nathan Olinger; Ken Scott; Jason Lunders; Bill Eichacker; Paul Eich; Marvin E. Johnson; Tony Kerkhove; Gerald Mead;

Joshua Olsem; Curtis Gessner; John Oyen; Todd Matthies; Trevor Mead; Michael Hanisch; Bobbi Jo Olinger, Tracy Morehead and Josh Blindert.

Motion Sabers, second Gessner, carried, to enter into Executive Session at 7:50 PM for employee reviews based on SDCL 1-25-2.

Mayor Scott declared out of executive session at 8:20 p.m.

Motion McCormick, second Mayrose, carried, to approve a 3% pay raise for the finance officer and 1 ½% pay raise to all remaining employees, except council members, retroactive to January 1, 2012 and to approve the following resolution:

RESOLUTION 2012-001

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

NOW THEREFORE BE IS RESOLVED, that the following is a list of all said salaries:

FISCAL YEAR 2012

GROSS ANNUAL WAGE:

NAME	POSITION	SALARY	PER MEETING
Scott, Kenneth	Mayor	2000.00	50.00
Gessner, Laura	Council President	1000.00	40.00
Eichacker, George	Council Vice-President	1000.00	35.00
Mayrose, Ron	Councilman	1000.00	35.00
Sabers, Ron	Councilman	1000.00	35.00
Johnson, Ben	Councilman	1000.00	35.00
McCormick, Mike	Councilman	1000.00	35.00
Eichacker, Cathy	Zoning Administrator	1000.00	35.00

GROSS BI-WEEKLY SALARY:

NAME	POSITION	SALARY
Heumiller, Lori	Finance Officer	1562.33

HOURLY WAGE:

NAME	POSITION	PER HOUR
Selland, William	Water-Sewer Supt./Forman	17.90
Mentele, Brian	Street Facility Maintenance	13.77

Rayman, Robert	Facility Maintenance	13.77
Eich, Alycia	Asst Finance Officer	12.36
Schillinger, Darlis	"Burn site" Custodian	8.68
Schillinger, Nate	Asst. "Burn site" Custodian	8.68

Dated this 9th day of January 2012 in Salem, South Dakota.

Kenneth Scott
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Motion McCormick, second Sabers, carried, to approve the following resolution:

RESOLUTION 2012-002

WHEREAS, it is necessary to make specific Capitol Outlay expenditures and provide revenue for same;

NOW THEREFORE BE IS RESOLVED, that the City Council, in compliance with SDCL 9-21-14.2 agrees to include the following projects in the Capitol Outlay Accumulation Fund:

- 1) City Equipment \$29,267.00 – Accumulated amount not to exceed - \$100,000.00

The above named projects will be expended in sixty months.

Dated this 9th day of January 2012 in Salem, South Dakota.

Kenneth Scott
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Motion McCormick, second Sabers, carried, to move the \$7000.00 designated for Liquor Store startup into the Capital Replacement Fund and obligate it for Main Street Lighting.

Finance Officer Heumiller reviewed the end of year financial status of all funds with the Council.

Motion Eichacker, second Gessner, carried, to designated \$200,000.00 for the 2013 Budget in the General Fund.

Motion Mayrose, second Gessner, carried, to pay in full the DW SRF Loan #C462057-01 in the amount of \$37,091.85; transferring \$37,091.85 from the General Fund using the proceeds from the sale of the Liquor Store as a means of finance.

Discussion was held on the Salem Housing and Redevelopment projects.

Motion Mayrose, second Sabers, carried, to adjourn.

Dated this 9th day of January 2012, at Salem, South Dakota.

Kenneth Scott
Mayor

ATTEST:

Lori Heumiller
Finance Officer

Published once at the approximate cost of _____.